

# PROSPECTUS

2019-20

**Diploma in Veterinary Science and Animal Health Technology**



**GURU ANGAD DEV  
VETERINARY AND ANIMAL SCIENCES UNIVERSITY, LUDHIANA - 141004**

**[www.gadvasu.in](http://www.gadvasu.in)**

## IMPORTANT DATES AND NOTES

Last date to apply online (without late fee)	08.07.2019 (11.59 pm)
Last date to apply offline (without late fee)	08.07.2019 (04:30 pm)
Last date to apply online (with late fee of Rs.1,000/-)	15.07.2019 (11.59 pm)
Last date to apply offline (with late fee of Rs.1,000/-)	15.07.2019 (04.30 pm)
First Counselling	27.08.2019 (08.30 am)
Second Counselling	16.09.2019 (08.30 am)

### Important Notes

1. No entrance test will be held for Diploma in Veterinary Science and Animal Health Technology. Admissions will be made as per Merit List prepared on the basis of marks obtained in 10+2.
2. Candidates who have passed 10+2 with Medical Stream (Biology, Physics, Chemistry and English) are eligible to apply.
3. Admission form (available on website [www.gadvasu.in](http://www.gadvasu.in) at least one week before counselling) duly filled along with enclosures is to be submitted by the candidates at the time of counselling. **Candidates are also required to produce original certificates/testimonials for verification at the time of counselling.**
4. Applicants who have applied under **sports category (S.No. 2 & 4, Annexure A of prospectus)** and **under Armed Force Category (Annexure IV)** must submit supporting documents upto 08.08.2019 in the office of Director of Students' Welfare-cum-Estate Officer and Registrar respectively failing which their claim for admission under these category shall stand cancelled.
5. To avoid any kind of inconvenience or last minute rush or unforeseen difficulties, the candidates are advised to submit application forms without waiting for the last dates.
6. The dates notified above shall not be changed, even if holiday is declared.
7. Frequently visit university website [www.gadvasu.in](http://www.gadvasu.in) for admission updates.

**Diploma in Veterinary Science and Animal Health Technology**

**P R O S P E C T U S**

**2019-20**



**GURU ANGAD DEV  
VETERINARY AND ANIMAL SCIENCES UNIVERSITY, LUDHIANA  
141004 ( PUNJAB )**

**INDIA**

**[www.gadvasu.in](http://www.gadvasu.in)**

## **DISCLAIMER**

The statements made in the prospectus and all the information contained here-in are believed to be correct at the time of publications. However, the University reserves the right to make changes at any time, without notice, addition(s)/deletion(s) to the regulations, conditions governing the conduct of students, requirement(s) for diploma, fee and any other information, or statements contained in this prospectus. No responsibility will be accepted by the University for hardship or expenses incurred by its students or any other person(s) for such change(s), addition(s), omission(s) or error(s), no matter how they are caused.

## **JURISDICTION**

Any dispute arising out of anything connected with the University and its activities including admissions/operation of semester rules will be subject to the jurisdiction of the court situated at Ludhiana only.

**Check list of the documents to be attached with the Admission Form (To be submitted only at the time of counselling)**

1. Self-attested copies of the 10<sup>th</sup>, 10+2 Detailed Marks Certificates and Character Certificate.
2. Self-attested copy of the Certificate in support of the claim of belonging to Scheduled Caste (SC)/Scheduled Tribe (ST) or Backward Class (BC) or to any other reserved category(ies), in which admission is sought, obtained from the competent authority in the prescribed format (**ANNEXURE I-VI**).
3. Self-attested copy of the Residence Certificate obtained from the competent authority in the prescribed format (**ANNEXURE VIII**).
4. Self-declaration of the parent/guardian in the prescribed format (**ANNEXURE VII**).
5. Self-attested copy of Low Income Certificate from the competent authority in the prescribed format for SC candidates whose family income from all sources is below Rs.2.5 lakhs per annum(**ANNEXURE X**).
6. Self-undertaking of gap in study period, if applicable (**ANNEXURE XI**).

## Officers of the University

Designation	Name	Contact No.
Vice Chancellor	Dr. A.S. Nanda	0161-2553360
Registrar	Dr. S. Prabhakar	0161-2553342
Director of Research	Dr. J.P.S. Gill	0161-2553346
Director of Extension Education	Dr. Harish Kumar Verma	0161-2553364
Dean, Postgraduate Studies	Dr. S.K. Uppal	0161-2553356
Dean, College of Veterinary Science	Dr. P.S. Brar	0161-2414020
Dean, College of Dairy Science and Technology	Dr. A.K. Puniya	0161-2553308
Dean, College of Fisheries	Dr. K.S. Sandhu	0161-2414061
Director, School of Animal Biotechnology	Dr. Ramneek Verma	0161-2414023
Director Students' Welfare-cum-Estate Officer	Dr. S. Rampal	0161-2553369
Principal cum Joint Director VP&RRTC, Kaljharani	Dr. S.D. Jindal	0164-2421083
Controller of Examinations	Dr. N.S. Sharma	0161-2414036
Comptroller	Dr. Amarjit Singh	0161-2553386
Librarian	Dr. H.S. Banga	0161-2414063

For all enquiries regarding Admission :

Phone

0161-2553394, 2553378

Website of University

[www.gadvasu.in](http://www.gadvasu.in)

E-Mail

[gadvasuadmissions2019@gmail.com](mailto:gadvasuadmissions2019@gmail.com)

## INSTRUCTIONS TO FILL ONLINE APPLICATION FORM

- i. Visit [www.gadvasu.in](http://www.gadvasu.in), download prospectus and click on “Apply Now” for admission in Diploma course.
- ii. Online application must be submitted on or before the specified date and time notified in the prospectus for diploma programme. After this, online application form will not be available at the university website.
- iii. Read the Prospectus and eligibility criteria and other important instructions, carefully.
- iv. Upload scanned photo of the candidate, signature, left thumb impression and 10+2 Detailed Marks Certificate in the online application form. Images should be less than **50 kb** each.
- v. The photograph (taken not before **01.01.2019**) should show complete face. Photograph with goggles/coloured glasses/cap etc. is not allowed. The candidate should have 4 copies of the same passport sized photograph that has been uploaded because these will be required at the time of counselling.
- vi. Only one application is to be submitted by a candidate.
- vii. After filling online application, deposit requisite application fee through net banking or debit/credit card.
- viii. Fee once deposited will neither be refunded nor adjusted in any case.
- ix. Candidates should fill their valid mobile number and email address. Information regarding successful submission of application will be sent as SMS and/or email. Registration number and password will also be sent on mobile number and /or email address.

### **The following instructions are to be followed for filling the online application:**

1. Registration of the candidate shall be the first step of online application. Once the registration is done, candidate can login to the portal using his/her email and password.
2. Select the Programme (Diploma), the category to which a candidate belongs (General/SC/ST/BC) and the name of Diploma programme he/she wants to apply.
3. **Personal information:** Fill in the personal information and contact details. Name and date of birth should be exactly the same as written in the qualifying examination and matriculation certificate, respectively.
4. **Upload section:** This section contains the provision to upload the images required for filling the online application. You need to have the scanned copy of your passport size photograph, signature & left thumb impression and 10+2 detailed marks certificate (preferably jpg format).
5. **Present Address:** Enter the complete address and ensure that no part of the address is missing. Enter a valid PIN code.
6. **Permanent Address:** If permanent address is the same as correspondence address, check the box. Otherwise, candidate should fill permanent address in the space provided.
7. **Education Information:** Fill in academic qualification detail in this section.
8. Review the course(s) selected, name, email and mobile number. If all the details are correct, then check the declaration box and click on “Save as draft”.
9. **Preview of Application:** The preview page contains the data you filled and images you uploaded in the application. Verify if all the details entered are correct and the images are visible properly. If there is any discrepancy in the data or image is not visible/clear, click on “Edit”, change the data accordingly and click on “Save as draft” again.

10. Kindly ensure that details filled in the application form are correct. Once submitted, no request for change will be entertained.
11. **Payment:** Click on payment and choose the mode of payment either Net banking, credit card or debit card.
12. **Submitting application:** After the payment is made, the candidate is required to click “Submit” for successful submission of application. Thereafter the applicant ID will be generated.
13. Candidates are requested to note down their application ID and not share it with others. Take the print of the confirmation page or click on “Download Application” to download the filled in application form. This document will act as acknowledgement for submission of application. Take the print of the same and use it for future reference.
14. Once the application is submitted, student would be provided with a “Dashboard” to view the application status, print application, etc.

### **INSTRUCTIONS TO FILL OFFLINE APPLICATION FORM**

1. The candidate will be required to fill Application Form downloadable from the university website [www.gadvasu.in](http://www.gadvasu.in) and submit to the office of Registrar, Guru Angad Dev Veterinary and Animal Sciences University, Ludhiana by due date.
2. Candidates do not need to purchase hard copy of the prospectus/forms.
3. **The following documents should be attached with the application form submitted by the offline mode:**
  - a) Two latest passport sized coloured photographs from the same negative duly signed by the candidate should be pasted in the space provided on the application form. These photographs should be the same in all respects as the candidate wishes to appear in Counselling i.e. if he/she wishes to appear with beard, turban etc, and photograph should appear so.
  - b) Application fee of Rs. 3,400/- in the form of Bank Draft drawn in favour of the Comptroller, Guru Angad Dev Veterinary and Animal Sciences University payable at Ludhiana should be attached.
  - c) Self attested copy of Detail Marks Certificate of 10+2 must be attached.

**Note: Application form without Demand Draft of the requisite amount or 10+2 Detailed Marks Certificate will not be considered and rejected.**

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## **ABBREVIATIONS**

AF	Armed Forces
AHDP	Animal Husbandry Department, Punjab
BC	Backward Class
COVS	College of Veterinary Science
COE	Controller of Examinations
Dip.V.Sc.&A.H.Tech	Diploma in Veterinary Science and Animal Health Technology
DP	Disabled Person/Differently abled person
DSW-cum-EO	Director of Students' Welfare-cum-Estate Officer
FF	Freedom Fighter
GADVASU	Guru Angad Dev Veterinary and Animal Sciences University
Gen	General
KJR	Bonafide Resident of Kaljharani
OCPA	Overall Credit Point Average
OMR	Optical Mark Recognition
PPO	Pension Payment Order
SC	Scheduled Caste
SP	Sports Person
ST	Scheduled Tribe
TA	Terrorist Affected
VP & RRTC	Veterinary Polytechnic and Regional Research Training Centre

**INTRODUCTION**

Guru Angad Dev Veterinary and Animal Sciences University (GADVASU) established Veterinary Polytechnic at Kaljharani, District Bathinda in the year 2010 to impart education leading to Diploma in Veterinary Science and Animal Health Technology to support the veterinary services through trained para-veterinary staff. The Diploma in Veterinary Science and Animal Health Technology has been designed to train human resource in developing para-veterinary personnel. During the year 2015 to supplement the increasing demand of para-veterinarians another college was established at Badal, Sri Muktsar Sahib in the private sector and affiliated with GADVASU, Ludhiana. The trainees after completing the Diploma course shall be able to co-ordinate and work under the supervision of Registered Veterinary Practitioners to provide better health care to domesticated animals in Veterinary Hospitals, Veterinary Colleges, Research and Training Institutes, Cooperative Sector and Non-Government Organizations, etc. Majority of the students after successful completion of their studies have been appointed in the Department of Animal Husbandry, Cooperative Sector, GADVASU and some Non-Government organizations.

**Admission will be made on the basis of merit obtained by candidates as per marks obtained in 10+2 exams (aggregate of English, Physics, Chemistry and Biology)**

<b>College</b>	<b>Number of Seats</b>	<b>Eligibility Criteria</b>
Veterinary Polytechnic, Kaljharani, District Bathinda	90+2*	Minimum 50% marks (45% for DP and 40% for SC/ST/BC category) in (10+2) examination passed with <b>Biology, Physics, Chemistry and English</b> subjects from a Board recognized by Council of Boards of School Education (COBSE) in India excluding optional subjects.
Baba Hira Das Ji College of Veterinary Pharmacy, Badal, District Sri Muktsar Sahib, (Private College, Affiliated with GADVASU)	80	
Duration of the course	-	2 years (4 Semesters)
Medium of Instructions	-	English

- \* Seats reserved for Bonafide Residents of Village Kaljharani subject to fulfilment of minimum essential qualifications.
- University reserves the right to increase or decrease the seats from time to time as deemed fit.

## SCHEDULE OF COUNSELLING

Programme	Date and Time of Counselling		Venue of Counselling
Dip.V.Sc.&A.H.Tech	First Counselling	27.08.2019 (8.30 a.m.)	Auditorium Silver Jubilee Block, University Veterinary Hospital, Opposite Shri Nanaksar Gurudwara, Ferozepur Road, Ludhiana
	Second Counselling	16.09.2019 (8.30 a.m.)	

- Status of vacant seats, if any, will be available on the university website on the day prior to 2<sup>nd</sup> counselling.
- Date of special counselling, if any, will be notified on the university website. The candidates are required to check the university website regularly for updates in this regard.

## IMPORTANT NOTES

1. The university prospectus is available at GADVASU website ([www.gadvasu.in](http://www.gadvasu.in)). No hard copy of prospectus will be available. Candidates should carefully study the eligibility criteria, admission rules, and make sure that he/she fulfils the requirement.
2. **The candidates appearing in the counselling are required to produce all the original certificates, otherwise the candidature will not be considered.**
3. No separate intimation will be sent for counselling.
4. The University will not pay any T.A./D.A. or any other expenses for appearing in the Counselling.
5. The candidates not reporting for counselling at the scheduled date and time will be treated as absent and candidate next in the merit list will be called for counselling.
6. During counselling, the candidates will be called as per the merit of the qualifying examination (10+2).
7. The selected candidates shall have to deposit the entire fee on the spot immediately after counselling. However, if the deposition of entire fee is not possible, the candidate must deposit Rs. 40,000/- either in cash or by a Bank draft in favour of **Comptroller, GADVASU**, payable at any scheduled bank at Ludhiana or by credit/debit card. The remaining fee must be instantly paid by a cheque in favour of Comptroller, GADVASU, Ludhiana, failing which, the seat will be offered to the next eligible candidate as per the merit list. In case of remaining fee deposited through cheque is not encashed due to any reason, minimum fee i.e. Rs. 40,000/- deposited will be forfeited and claim for seat will be cancelled.
8. All the selected candidates shall have to submit medical fitness certificate obtained from University Medical Officer on the day of registration in the office of Principal of the College where the candidate is seeking admission.
9. The candidate not found medically fit will be refunded the fee paid by him/her after following approved procedure and the seat will be offered to the next candidate at the next counselling.
10. Date of counselling / interview will not change under ordinary conditions, even if it declared a holiday.

Note : All seats of the constituent and private/affiliated colleges will be filled up on the basis of merit of Qualifying examination (10+2) prepared by GADVASU, Ludhiana.

## **RULES AND REGULATIONS REGARDING ADMISSION/ADMISSION PROCEDURE**

### **1. Eligibility**

- (i) The candidate should have passed 10+2 examination with at least 50% marks (45% for DP and 40% for SC/ST/BC category) with Biology, Physics, Chemistry and English from a Board recognized by Council of Boards of School Education (COBSE) in India excluding optional subjects.
- (ii) Candidate must be a resident of Punjab State/ Union Territory of Chandigarh. He/she is required to furnish self-declaration (**Annexure VII**) and Residence Certificate (**Annexure VIII**) as per instructions/guidelines from Punjab Government regarding competent authority to issue Residence Certificate (**Annexure D** of this chapter) at the time of counselling.

### **2. Reservation**

Within the seats for residents of Punjab State/ Union Territory of Chandigarh, the reservations shall be as under:-

(a)	Scheduled Caste / Scheduled Tribe (SC/ST)	25%
(b)	Backward Class (BC)	10%
(c)	Children/Grandchildren of Freedom Fighters (FF)	1%
(d)	Children /wards of serving defence personnel/ex-servicemen; Punjab Police/ Punjab Armed Police/Punjab Home Guards/Para Military Forces personnel including officials who died during action and disabled to the extent of 50% or more in action and winners of Presidents Police Medal for gallantry or Police Medal for gallantry (AF) in order of merit as per Annexure IV	2%
(e)	Children/wards of Terrorist Affected persons (TA)	2%
	(i) Persons killed in terrorist action in Punjab/riots outside Punjab	
	(ii) Terrorist/riot affected/displaced persons (iii) Army deserters killed / 100% physically disabled	
(f)	Persons with Disability (DP): Candidates admitted under reserved quota for persons with disability shall not be admitted to Diploma in Veterinary Science and Animal Health Technology programme, if they suffer from: <ul style="list-style-type: none"> <li>• Disability of total body including disability of chest/spine more than 50%</li> <li>• Disability of lower limb of more than 50%</li> <li>• Disability of upper limb</li> <li>• Visually handicapped candidates and those with hearing disability</li> <li>• Candidates with progressive diseases like myopathies etc.</li> <li>• Disabilities which otherwise would interfere in the performance of duties of a para veterinarian</li> </ul>	5%
(g)	Outstanding sports persons	2%
(h)	Permanent/Bonafide residents of Kaljharani (KJR) (against additional seats at Veterinary polytechnic) have to apply with other candidates and eligible for admission as per criteria for General category.	2 seats

**Note:**

1. The candidate claiming reservation under category (a) to (f), above shall have to submit a certificate issued by the competent authority prescribed by the Government of Punjab on prescribed Performa attached with admission form. The admission of sports persons under **category (g)** above shall be governed by the criteria at **Annexure A to C**.
  2. Where the share of a particular reserved category comes to more than 0.5, at least one candidate shall be admitted from that category.
  3. Unfilled seats from the reserved categories, except under category 2(h), shall be offered to the candidates competing on open merit basis.
  4. The seats under category 2(h) will be filled as per following norms.
    - (a) The candidate must be a resident of Village Kaljharani for the last five years and will be required to furnish requisite Bonafide Resident Certificate (**Annexure IX**) in support thereof.
    - (b) In case, there are more than two candidates, their separate merit list shall be prepared.
    - (c) The candidate must fulfil the qualifications prescribed for admission to Diploma course, as applicable from time to time.
    - (d) In case, no eligible candidate from village Kaljharani is found for admission, the seats reserved for them shall be kept vacant and will not be filled out of the candidates of other categories.
- 3. Selection Procedure:** Admissions will be made as per the merit list made on the basis of marks obtained by the candidate in the Qualifying examination (10+2) (**aggregate of English, Physics, Chemistry and Biology**).
- 4. Breaking of Tie in the Merit List:** In case of tie in the merit list, the following criteria will be adopted for breaking the tie:-
1. The candidate obtaining higher marks in Biology in 10+2
  2. The candidate obtaining higher marks in Chemistry in 10+2
  3. Candidate senior in age.

**IMPORTANT**

- (i) Date of counselling will not ordinarily be changed even if declared holiday.
- (ii) Candidates absent in counselling will not be eligible for selection.
- (iii) At the time of counselling, the Selection Committee shall also consider the past record of the candidate as to his/her conduct as a student in the School/College or elsewhere. If it is known that the candidate being considered for admission has been involved in acts of indiscipline or unlawful activities in the hostel, in the school/college, or in organizing demonstration etc., the Selection Committee may refuse admission to such a candidate and the decision of the Selection Committee shall be final.

## 5. Selection Notice

The candidates selected for Diploma in Veterinary Science and Animal Health Technology shall be required to deposit fees on their selection immediately after counselling, failing which the seat will be offered to the next candidate on merit list. The selection letter will be issued to a candidate only when he/she has deposited the full fee. All the selected candidates shall have to submit medical fitness certificate to be obtained from University Medical Officer. Any candidate found medically unfit, shall be entitled to refund of fees. In such cases, the application for refund must be submitted within 14 days from the date of issue of selection notice. No admission shall be made after the last date of admission, unless date(s) for special counselling(s) is/are notified/declared by the University

### Note:

1. **The Academic Council of the University is the academic authority to frame rules and regulations, increase/decrease the admission capacity and to decide all other matters relating to admissions and academic affairs.**
2. **Diploma programme of the university is full time residential programme. A student, therefore, cannot study more than one programme at a time.**
3. **The admission to the Diploma course shall be made by the Registrar, GADVASU (on the recommendation made by the Chairman of the selection committee) who reserves the right to cancel the admission before or during the diploma course obtained by misrepresentation/concealment of facts or admission made due to error or oversight etc.**

## ANNEXURE – A

### CRITERIA FOR ADMISSION OF OUTSTANDING SPORTS PERSONS

1. The admission against the sports quota shall be finalized on the basis of recommendations of the Sports Committee constituted by the DSW-cum-Estate Officer and approved by the Director Extension Education and DSW-cum-Estate Officer.
2. The candidates applying for admission under sports quota shall have to obtain a gradation certificate from the Sports Department, Govt. of Punjab for their performance at 10+1 and 10+2 level. No weightage will be given to the candidates who have participated after 10+2 level.
3. In case of similar grades –
  - a) The candidate having won first position shall be placed higher in merit than the candidate who has won second position in a competition of the same level. Similarly candidate having second position shall be placed at higher merit than the third position in a competition of same level, and so on.
  - b) The candidate who has got the position/represented twice will be preferred over candidates who have got the position/represented once in a competition of same level in a game.
  - c) In case of further tie, criteria mentioned under Sr. No. 5 of Chapter III will be applicable.
4. The candidate shall be required to submit self-declaration in the prescribed form as per **Annexure - B** regarding his/her achievements in sports. If the candidate is a minor, declaration may be given by the parents/guardian in respect of his/her ward's/child's achievements in sports.
5. The admission of candidates against the sports quota shall be made on the explicit understanding that they shall attend the play fields regularly and shall also participate in various tournaments. If they fail to do so, their admission shall be cancelled.
6. Only those games/disciplines will be considered for admission under sports category which is listed in **Annexure - C**.

**ANNEXURE - B**  
**SELF DECLARATION**

Paste latest  
passport size  
photograph of  
the candidate  
Do not staple

I, \_\_\_\_\_ son/daughter of Shri \_\_\_\_\_  
aged \_\_\_\_\_ years, resident of \_\_\_\_\_  
have achieved the following distinctions in the field of sports. I further state that in case any of the  
achievements stated below is found to be false, I shall be liable to be punished under the provisions of the  
law. I hereby give an undertaking that if I am admitted to ***Diploma in Veterinary Science & Animal Health  
Technology*** programme at the Guru Angad Dev Veterinary and Animal Sciences University, Ludhiana in the  
category of sports persons, I shall regularly attend the play grounds and if I fail to do so my admission may  
be cancelled by the University.

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Sr. No.	Name of Sport/ Discipline	Name of Instt./Distt./State Represented	Venue and name of the tournament, with year and date.	Position won	Category of tournament(Senior/ Junior)
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Declarant

**Verification**

I, the above named declarant, solemnly declare and affirm that the contents of my above Declaration are  
true to the best of my knowledge and nothing has been concealed therein.

Declarant

## **ANNEXURE - C**

### **LIST OF GAMES/DISCIPLINES WHICH WILL BE CONSIDERED FOR ADMISSION IN GADVASU ON SPORTS BASIS**

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Athletics  
Badminton  
Basketball  
Best Physique  
Cricket  
Cycling  
Equestrian  
Football  
Handball  
Hockey  
Kabaddi  
Lawn Tennis  
Shooting  
Swimming  
Table Tennis  
Volley ball  
Weight Lifting and Power Lifting

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## ANNEXURE – D

### INSTRUCTIONS/GUIDELINES FROM PUNJAB GOVERNMENT REGARDING COMPETENT AUTHORITY TO ISSUE RESIDENCE CERTIFICATE

#### 1. Residence Certificate

Copy of letter No. 1/3/95-3PPII/9619 dated 06.06.1996 from the Deputy Secretary Personnel, Government of Punjab, Department of Personnel and Administrative Reforms (Personnel Policies-II Branch) to

- (i) All the Financial Commissioners to the Government of Punjab.
- (ii) All the Principal Secretaries /Administrative Secretaries to Govt. of Punjab.
- (iii) All Heads of Departments, Commissioners of Divisions, Registrar, Punjab and Haryana High Court, District and Session Judges, Deputy Commissioners, Sub Divisional Officers (Civil) in the Punjab State.

**Subject:** Bonafide resident of Punjab Guidelines for grant of Resident Certificate.

Sir/Madam

I am directed to invite your attention to the Punjab Government Circular letter No. 1/3/95-3PPII/2043, dated 29.1.1996 vide which the instructions were issued regarding simplification of procedure for obtaining the certificate of Domicile for the purpose of admission to educational institutions (including technical/medical institutions). The matter has been reconsidered in the light of judgment delivered by Hon'ble Supreme Court of India in the case of Dr. Pradeep Jain vs. Union of India and others reported as AIR 1984-SC- 1421 wherein it was held that instead of the word 'Domicile' the word 'Residence' be used in the instructions issued by the State Government on the subject. Accordingly, it has been decided by the Government to revise the Government instructions referred to above as under:

		<b>Self-Declaration/Certificate and the Authorities competent to issue the same</b>
a)	Citizens of India	Self-declaration of the Parents /Guardian (Annexure VIII)
b)	Produce an affidavit to the effect that they or their children/wards have not obtained the benefit of residence in any other State.	
<b>Categories</b>		
i)	Candidates who have studied for a period of 5 years in Punjab or have studied in Punjab for 2 years preceding the qualifying examination for the admission.	Certificate to be signed by the Headmaster/ Principal of the recognized Schools/ College concerned.
ii)	Children/Wards of:	
a)	The employee of Punjab Government posted in or outside Punjab State or working on deputation having at least 3 years of service	Certificate to be issued by the respective Head of the Department.
b)	The employees of Government of India posted in Chandigarh or in Punjab in connection with the affairs of the Punjab Govt. for a period of 3 years.	-do-
c)	The employees of State Government Institutions/Undertakings who are posted in Chandigarh or in Punjab in connection with affairs of the Punjab Government for a period of 3 years.	-do-
d)	The employees having at least 3 years of service in autonomous bodies/companies in which Punjab Government has 20% or more shares.	-do-
iii)	Children/Wards of the Pensioners of Punjab Govt.	PPO issued by the Accountant

	irrespective of the fact that the original home of the retiree is in a State other than Punjab or he has settled after retirement in or outside Punjab	General, Punjab
iv)	Children/Wards of the persons who have settled in Punjab or had resided in Punjab for a period of at least 5 years at any time prior to the date of submission of the application either in pursuit of a profession or holding of a job.	Certificate to be issued by the DC, ADC (R),ADC(D), SDO(Civil), GA to DC, DORG, DRO,EM, Tehsildar, Commissioners of Municipal Corporation of Amritsar, Jalandhar and Ludhiana
v)	Children/Wards of persons who have held immovable property in Punjab for a period of five years. The property should be in the name of the parents/guardians or the candidate himself.	Certificate to be issued by the DC, ADC(R), ADC(D), SDO(Civil), GA to DC, DORG, Tehsildar/DRO based on copies of jamabandi Revenue Record, Municipal Record, Registered deeds or any other document to the full satisfaction of the DC.
vi)	Persons who were born in Punjab and produced a certificate to that effect	As per category (iv) above

For the purpose of uniformity for issuing the certificate of Residence in the case of various categories to be issued by the competent authorities, proforma have been prescribed which are enclosed herewith. After careful consideration it has also been decided to delete the D.T.O. included among the certifying authorities against category (iv) & (vi) of the policy instructions 29.01.1996. The receipt of this letter may please be acknowledged.

Sd/-  
Karam Chand Ahuja  
Deputy Secretary, Personnel

*Specimen formats of Residence Certificate for the categories mentioned in guidelines issued by the Punjab Govt. are given as **Annexure VIII** in the application form. The candidates should furnish the certificate as applicable to them.*

**REGULATIONS REGARDING RUSTICATION AND  
EXPULSION OF STUDENTS**

1. The Principal of the college shall have the power to expel or rusticate a student for sufficient reasons including acts of indiscipline and misconduct inside or outside the college.
2. Cases of rustication and expulsion shall be reported to the Registrar by the Principal of the College through the controlling officer immediately after rustication or expulsion for registration and notification.
3. The Principal may revise his decision within 15 days of the date of passing of the order of rustication or expulsion. The revised decision together with reasons shall be communicated to the Registrar for being placed before the Academic Council.
4. The minimum period of rustication shall be one semester and the maximum period of rustication shall be two semesters.
5. The student under rustication shall have the option of re-joining the class during the ensuing semester after the expiry of the period of rustication.
7. It shall be obligatory on the part of the college to readmit a rusticated student if he/she wishes to re-join after the expiry of the rustication period.
8. The name of the rusticated student shall not be maintained on the rolls of the college nor shall any fees be charged during the period of rustication.
9. A student expelled from the college shall not be allowed to seek fresh admission into the same college or into another college without the sanction of the Academic Council. In no case such a student shall be allowed to do so before the expiry of two academic years excluding the academic year in which he/she was expelled.
10. When facts come to the knowledge of the Vice-Chancellor which makes him think that the order of the Principal requires revision, the Vice-Chancellor may bring the case to notice of the Academic Council after consideration of which, the decision of the Academic Council shall be final.
- 11. Ragging is strictly prohibited in the College as well as in the hostel. Any student found indulging in the act of ragging will be strictly dealt with according to the directions given by the Hon'ble Supreme Court of India. According to Raghavan Committee observations, ragging has several aspects including psychological, social, political, economic, cultural and academic dimensions.**

**Anti-ragging committees and squads at the college level have been constituted to keep a check on the incidents of ragging. Every student as well as his parents/guardian is supposed to submit an affidavit that he/she or their ward will desist from ragging in any form. If found guilty, it may invite punishment upto expulsion from the institute or registration of F.I.R. under provisions of the Indian Penal Code.**

**DETAILS OF FEE****Details of fee for Veterinary Polytechnic, Kaljharani**

<b>Semester wise</b>			
<b>Sr. No.</b>	<b>Head</b>	<b>Non Boarder (Rs.)</b>	<b>Boarder (Rs.)</b>
<b>1</b>	University Admission/Tuition Fee	31,500/-	31,500/-
<b>2</b>	Verification of Certificates*	1250/-	1250/-
<b>3</b>	Computer Fee	1500/-	1500/-
<b>4</b>	College Lab. Dev. Charges	3500/-	3500/-
<b>5</b>	Generator Fund	5000/-	5000/-
<b>6</b>	College Library	1500/-	1500/-
<b>7</b>	Co-Curricular Activity/Gym Fund	2000/-	2000/-
<b>8</b>	Amalgamated Fund	1100/-	1100/-
<b>9</b>	Examination Fee	1100/-	1100/-
<b>10</b>	Hostel Fee (For Boarders Only)	-	9,000/-
<b>11</b>	Common Room Fund (For Boarders only)	-	500/-
<b>12</b>	Medical Examination Fee*	350/-	350/-
<b>13</b>	Hostel Security(one time & refundable)	-	5500/-
<b>14</b>	Library Security (one time & refundable)	2200/-	2200/-

\* Only one time fee

Total fee payable at the time of admission:

- a) Non Boarder Rs. 51,000/-
- b) Boarder Rs. 66,000/-

Note:

1. Re-totalling fee of Rupees Five Hundred Fifty (Rs. 550/-) only per paper shall be charged shall be charged from the applicant students.
2. Supplementary examination fee of Rupees One Thousand One Hundred (Rs. 1,100/-) only per course from all students appearing in supplementary examination shall be charged.
3. The boys admitted to Veterinary Polytechnic, Kaljharani will be provided hostel accommodation at Kaljharani subject to availability of seats.
4. The girl students will have to make their own arrangement for accommodation.

## Fee structure for Affiliated Private College(s):

Semester wise			
Sr. No.	Head	Non Boarder (Rs.)	Boarder (Rs.)
1	Admission/Tuition Fee (University Quota)	39,500/-	39,500/-
2	Admission/Tuition Fee (Management Quota)	75,800/-	75,800/-
3	Verification of Certificates*	1250/-	1250/-
4	Computer Fee	1500/-	1500/-
5	College Lab. Dev. Charges	3500/-	3500/-
6	Generator Fund	5000/-	5000/-
7	College Library	1500/-	1500/-
8	Co-Curricular Activity/Gym Fund	2000/-	2000/-
9	Amalgamated Fund	1100/-	1100/-
10	Examination Fee	1,900/-	1,900/-
11	Hostel Fee (For Boarders Only)	-	16,500/-
12	Medical Examination Fee*	350/-	350/-
13	Hostel Security(one time & refundable)	-	11,000/-
14	Library Security (one time & refundable)	2200/-	2200/-

\* Only one time fee

Note:

1. Re-totalling fee of Rupees Five Hundred Fifty (Rs.550/-) only per paper shall be charged from the applicant students.
2. Supplementary examination fee of Rupees One Thousand One Hundred (Rs. 1,100/-) only per course from all students appearing in supplementary examination shall be charged.
3. The private colleges/institutes affiliated to GADVASU will charge the same fees from the students eligible for Post Matric Scholarship Scheme admitted under SC/ST Category (University Quota) as is being charged by the university from the students of said category in respect of the particular course.

### Important

1. The fee (*i.e.*, fee for 1<sup>st</sup> semester) is to be paid by cash/card on 27.08.2019 immediately after counselling by the selected candidates at GADVASU, Ludhiana
2. No fee will be refunded to the students in case either certificates are found fake or obtained from Boards not recognized by Council of Boards of School Education in India.
3. The entire fee collected from the student(s), after deduction of processing fee of Rs.1,000/-(Rupees one thousand only) and the proportionate deduction of monthly fee and proportionate hostel rent, where applicable, shall be refunded and returned to the student withdrawing from the programme provided the seat consequently falling vacant in Diploma in Veterinary Science and Animal Health Technology has been filled up by another candidate on the subsequent counselling.
4. **The student registering for 3<sup>rd</sup> Semester will have to deposit mandatory magazine membership fee of Rs. 2,500/- (Rupees Two Thousand Five Hundred only).**
5. The securities not claimed for two semesters succeeding the ending of semester in which the student leaves the college, shall lapse.
6. All claims for refund of hostel security shall be entertained through the Principal of the college.
7. The university is authorized to realize additional charges proportionally from the hostlers through the Principal of the college, the Generator running cost at hostel and also the electricity consumption bills, if in excess than the normal.
8. The fee shall be refundable if candidate is shifted from one college to another in the subsequent counselling. If the said fee is not refunded within 15 days, the said institution will be liable to pay bank interest as well as penal interest to the said students as laid by the Reserve Bank of India.

## CHARGES FOR VARIOUS TYPES OF CERTIFICATES

Types of Certificate	Charges (Rs.)
Diploma Certificate	600/-
Migration Certificate	350/-
Duplicate Diploma Certificate	2,200/-
Duplicate Semester Report	450/-
Duplicate Copy of Merit Certificate	750/-
Duplicate copies of various types of certificates at college level	450/-
Duplicate copy of sports certificate	450/-
Duplicate/Incomplete Transcript of Academic Record	900/-
Authentication of various documents	750/- per copy
Authentication/supplying information to the other institution	750/-
Changing of name in University Record as per university guidelines	3,300/-
Reissue of Diploma Certificate and Transcript after change of name	2,200/- (Diploma Certificate) & 900/- (Transcript)
Verification of certificates/documents issued by GADVASU	1,000/- per copy

Note:

- i. The above charges will be effective from 01.10.2019.
- ii. Postal Charges of Rs.550/- & Rs.165/- will be charged for foreign countries and within India, respectively.

## FEE CONCESSION/SCHOLARSHIP

### FEE CONCESSION

1. The Principal, Veterinary Polytechnic, Kaljharani can remit half tuition fee to two students in each class on merit-cum-means basis to help such students having financial difficulty in continuing their studies in the college. Applications for concession should be made to the Principal with details of financial position of the family. The application should be supported by income certificates from competent authority. The half fee concession is granted subject to the condition that the student will be regular in attendance and that he/she will show satisfactory progress in his/her studies. The concession may be withdrawn on misconduct, irregularity in attendance or failure in any of the courses in an examination.
2. The fee concession is granted to the dependents/wards of employees/retirees of GADVASU. Full tuition fee to first child and half admission/tuition fee concession is granted to second and other children, if any. The word dependent relates to spouse who will be eligible to avail full concession in admission/tuition fee if she/he does not have any source of income. In case, both the spouse and a ward are studying in Veterinary Polytechnic, Kaljharani (Bathinda), the one who gets admission first can avail full concession and the other, half concession in tuition fee.
3. Candidates admitted under SC category and whose parents/guardians annual income is less than 2.5 lac and avail Post Matric Scholarship as per guidelines of Govt. of India and Punjab Govt. candidate availing with respect to family income and income certificate from the Tehsildar (as per Annexure - X) Full concession in admission/tuition fee and other non-refundable charges.

\* **Punjab Govt. provides Post Matric Scholarship to students belonging to Minority Communities subject to fulfilment of prescribed conditions.**

\* **Students under SC category who wish to avail the Post Matric Fellowship should submit their forms to the Principal's office within a month of their admission for timely processing**

### NOTE:

- a) The above concessions may be withdrawn on account of misconduct and indiscipline on the part of student(s).
- b) These concessions will not be granted to the students who are on 'Scholastic/Conduct Probation'. The students who are readmitted after having been dropped under semester rules will not be eligible for these concessions during the first year of their re-admission.
- c) The girl students will be eligible for full fee concession under the clause 1 to promote education of girl child from economically weaker section.

**MERIT CERTIFICATES**

The University has instituted Merit Certificates for the students who achieve an OCPA of 8.00 (out of 10.00) or more at the end of their Diploma in Veterinary Science & Animal Health Technology.

**ACADEMIC CALENDAR 2019-20****First year**

	<b>1<sup>st</sup> Semester</b>	<b>2<sup>nd</sup> Semester</b>
Meeting with advisors and registration	29.08.2019	25.02.2020
Commencement of classes	30.08.2019	26.02.2020
Last date for registration with prescribed late fee of Rs. 2,000/- only except for new entrants	03.09. 2019	03.03.2020
Last date for registration with prescribed late fee of Rs. 3000/- only except for new entrants	10.09.2019	11.03.2020
Last date for registration with prescribed late fee Rs. 3000/- for new entrants with the permission of Registrar on the recommendation of the Principal	10.09.2019	-
Mid-Semester Examination	29.10.2019 to 08. 11.2019	04.05.2020 to 13.05.2020
Submission of Mid semester result by the Principal(s) to DEE	15.11.2019	21.05.2020
Submission of Mid semester result by the DEE to COE	18.11.2019	26.05.2020
End of Semester Examination:		
Practical	02.01.2020 to 16.01.2020	26.06.2020 to 08.07.2020
Theory	20.01.2020 to 31.01.2020	10.07.2020 to 21.08.2020
Submission of grades by the COE to Registrar	10.02.2020	03.08.2020
Announcement of Results	13.02.2020	07.08.2020
Last date of application for re-totalling	18.02.2020	13.08.2020
Last date of application for Supplementary Examination (Principal(s) to COE through DEE	20.02.2020	14.08.2020
Supplementary Examination	02.03.2020 to 06.03.2020	24.08.2020 to 28.08.2020
Submission of grades of supplementary examination by the COE to Registrar	13.03.2020	03.09.2020
Announcement of Results	17.03.2020	07.09.2020
Semester Break	01.02.2020 to 24.02.2020	22.07.2020 to 17.08.2020

**Note:**

1. No registration will be allowed after due date of registration with prescribed late fee as per Academic Calendar.
2. If a certain day happens to be a holiday, the next working day will be considered for the particular activity. There will, however, be no change in the schedule of examinations. The examinations will be conducted on holidays also falling during the examination schedule.
3. Students clearing Supplementary examination and eligible for registration as per OCPA criteria must get themselves registered for the next semester (2<sup>nd</sup> Semester) within three days of declaration of result.

## Second year

	1 <sup>st</sup> Semester	2 <sup>nd</sup> Semester
Meeting with advisors and registration	25.09.2019	25.02.2020
Commencement of classes	26.09.2019	26.02.2020
Last date for registration with prescribed late fee of Rs. 2,000/- only except for new entrants	03.10. 2019	03.03.2020
Last date for registration with prescribed late fee of Rs. 3000/- only except for new entrants	09.10.2019	11.03.2020
Mid-Semester Examination	28.11.2019 to 06.12.2019	04.05.2020 to 13.05.2020
Submission of Mid semester result by the Principal(s) to DEE	12.12.2019	21.05.2020
Submission of Mid semester result by the DEE to COE	13.12.2019	26.05.2020
End of Semester Examination		
Practical	16.01.2020 to 28.01.2020	26.06.2020 to 08.07.2020
Theory	31.01.2020 to 10.02.2020	10.07.2020 to 21.08.2020
Submission of grades by the COE to Registrar	20.02.2020	03.08.2020
Announcement of Results	25.02.2020	07.08.2020
Last date of application for re-totalling	02.03.2020	13.08.2020
Last date of application for Supplementary Examination (Principal(s) to COE through DEE	03.03.2020	-
Supplementary Examination	09.03.2020 to 13.03.2020	-
Submission of grades of supplementary examination by the COE to Registrar	18.03.2020	-
Announcement of Results	20.03.2020	-
Semester Break	11.02.2020 to 24.02.2020	-

1. No registration will be allowed after due date of registration with prescribed late fee as per Academic Calendar.
2. If a certain day happens to be a holiday, the next working day will be considered for the particular activity. There will, however, be no change in the schedule of examinations. The examinations will be conducted on holidays also falling during the examination schedule.
3. Registration to the courses of 2<sup>nd</sup> semester of second year (4<sup>th</sup> Semester) will not be allowed without successful completion of 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> Semester with minimum OCPA of 5.50 out of 10.00
4. Students clearing Supplementary examination and eligible for registration as per OCPA criteria must get themselves registered for the next semester (2<sup>nd</sup> Semester) within three days of declaration of result.

**DISTRIBUTION OF SEATS**

Distribution of seats for Punjab State and Union Territory of Chandigarh for Diploma in Veterinary Science & Animal Health Technology Programme of GADVASU

Sr. No.	Name of College	Programme	Total Seats	SC/ST (25%)	BC (10%)	SP (2%)	FF (1%)	AF (2%)	TA (2%)	DP (5%)	GEN	KJR (Additional Seats)
1.	Veterinary Polytechnic, Kaljharani	Diploma in Veterinary Science & Animal Health Technology	90	22	9	2	1	2	2	4	48	2

Sr. No.	Name of College	Total Seats	University Quota (50%)									Management Quota Seats (50%)								
			Total	Gen.	SC	BC	SP	FF	AF	TA	DP	Total	Gen.	SC	BC	SP	FF	AF	TA	DP
1.	Private College	80	40	21	10	4	1	0	1	1	2	40	21	10	4	1	0	1	1	2

**ANNEXURE I**

**CERTIFICATE FOR SCHEDULE CASTES/SCHEDULED TRIBES (SC/ST)**

Dispatch No. ....

Date:.....

1. It is certified that Shri/Smt./Kumari .....  
son/daughter of Shri ..... of  
village/ town ..... District/  
Division ..... State of Punjab belongs to  
..... Caste which has been recognized as Scheduled Caste  
as per “The Constitution (Scheduled Castes) Order, 1950”
2. Shri/Smt./Kumari ..... and his/ her family lives in  
village/town ..... District/Division of Punjab State.

Place .....

Signature.....

Date .....

Designation .....  
(with seal of office)

**Authority competent to issue SC/ST Certificate:**

- (i) District Magistrate/Additional District Magistrate/Deputy Commissioner/Additional Deputy Commissioner/First Class Stipendiary Magistrate/Sub Divisional Magistrate/ Executive Magistrate.
- (ii) Revenue Officer not below the rank of Tehsildar.

**N.B.:** In case the certificate is found to be false or incorrect, the candidate will render himself/ herself liable for criminal prosecution.

**ANNEXURE II (a)**

**CERTIFICATE IN SUPPORT OF CLAIM OF BELONG TO BACKWARD CLASS (BC)**

1. It is certified that Shri/Smt./Kumari .....  
Son/daughter of Shri ..... of  
village/ town ..... District/ Division  
..... State of Punjab belongs to  
..... Caste which has been recognized as Backward Class in term  
of Punjab Government letter No. ....
2. This is also verified that income of the family from all sources does not exceed ₹8,00,000/- (₹  
Eight Lakh Only) per annum in term of letter No. 1/41/93-RC-1/1093050/1 dated 27/10/2017  
from Department of Welfare, Government of Punjab Chandigarh.
3. Shri/Smt./Kumari ..... and/or his/her family ordinary resides in  
village/town ..... of District/Division of the Punjab State.

Place .....  
Date .....

Signature.....  
Designation.....  
(with seal of office)

**Authority competent to issue BC Certificate:**

Deputy Commissioner, Additional Deputy Commissioner, Sub-Divisional Magistrate, Executive Magistrate (PCS Officer only), Tehsildar.

- N.B.:** i) In case the certificate is found to be false or incorrect, the candidate will render himself/  
herself liable for criminal prosecution.  
ii) The certificate must not be dated one year before the first day of counseling for admission.  
iii) A certificate issued more than one year before the counseling date shall not be valid.

**Annexure II (b)**

OFFICE OF THE TEHSILDAR.....

Low Income Certificate  
*(for Applicants of BC category only)*

No.....

Date.....

It is certified that according to the regional establishment, the annual income of the whole family of Sh. / Smt. / Kumari..... S/O. / D/O. / Wife /O, resident of village ..... Post office ..... Tehsil ..... District ..... (Punjab), is less than Rupees.....

TEHSILDAR

**ANNEXURE III**

**CERTIFICATE TO BE FURNISHED BY THE CHILDREN/GRAND CHILDREN FREEDOM FIGHTER (FF)**

Certified that Shri/Smt./Kumari ..... an applicant for admission to Diploma in Veterinary Sciences and Animal Health Technology programme at Guru Angad Dev Veterinary and Animal Sciences University, Ludhiana is a son/daughter/ son's son/ daughter's daughter (delete whichever is not applicable) of Shri ..... who is freedom fighter/Tamra Patra holder and/or drawing pension form ..... treasury as per Punjab Govt. Rules/Instructions wide letter no ..... dated .....

Place .....

Signature.....

Date .....

Designation.....

(with seal of office)

**Authority competent to issue FF Certificate:**

Deputy Commissioner/Additional Deputy Commissioner/G.A. to Deputy Commissioner of the district to which the freedom fighter belongs.

**N.B.:** In case the certificate is found to be false or incorrect, the candidate will render himself/ herself liable for criminal prosecution.

**Annexure IV**

**CERTIFICATE TO BE FURNISHED BY THE CANDIDATE IN SUPPORT OF CLAIM OF  
BEING CHILD/WARD OF SERVING DEFENSE OR EX-SERVICEMEN; PUNJAB  
POLICE/ PUNJAB ARMED POLICE/ PUNJAB HOME GUARDS/ PARA MILITARY  
FORCES PERSONNEL INCLUDING OFFICIALS (AF)**

Certified that Mr./Ms. .... Son/Daughter of Sh.  
..... resident of  
..... is Father/Mother/Guardian of  
Mr./Ms. .... (name of the candidate) who has been/is:

- i) Killed in action
- ii) Disabled in action to the extent of 50% and above
- iii) Died while in service and death attributed to service
- iv) Disabled in service and boarded out with disability attributed to service.
- v) Gallantry award/ Presidents' Police Medal/ Police Medal/ Other award winners both serving/  
retired
- vi) Ex-serviceman
- vii) Serving personnel

This certificate is being issued for admission purpose to Mr./Ms. ....  
to apply for admission to diploma in Veterinary Science & Animal Health Technology.

Place .....  
Date .....

Signature & Seal of the issuing authority

**Note :**

1. The candidate seeking admission under above category should produce a certificate from Army Headquarter or the commanding officer of the unit in which the father/mother of the candidate is serving.
2. In case of ex-serviceman, the certificate may be signed by the Secretary, District Sainik Welfare Board.
3. In case of children/wards of Punjab Police Personnel, Punjab Armed Police, Punjab Home Guards, Para Military Forces Personnel, the certificate may be signed by IG Police (HQ), Punjab.
4. Please tick the appropriate category mentioned above.

**ANNEXURE V**

**CERTIFICATE TO BE FURNISHED IN RESPECT OF INNOCENT CIVILIAN  
KILLED/100% PHYSICALLY INJURED BY TERRORIST/SECURITY FORCES ACTING  
IN AID OF CIVIL POWER (TA)**

1. I is certified that Shri/Smt./Kumari ..... son/daughter/of Sh./Smt.  
..... was/ is father/mother/guardian of Mr./Ms. .... (Name of  
the candidate) resident of ..... (Name of Village, Tehsil (in case  
the deceased belonged to rural area) house number, name of mohalla and area of town to which  
he/she belongs) was killed/100% physically disabled by the terrorists/security forces acting in aid  
of civil power on ..... in village/mohalla  
..... Tehsil/Town .....  
District ..... He was neither terrorist nor having any links with such elements.

2. This certificate is being issued for admission purpose only to Mr./Ms.  
..... to apply for admission to GADVASU, Ludhiana.

Place .....  
Date .....

Signature.....  
Designation.....  
(With seal of office)

**Authority competent to issue TA Certificate:**

Deputy Commissioner/Additional Deputy Commissioner/GA to Deputy Commissioner of the district.

**N.B.:** In case the certificate is found to be false or incorrect, the candidate will render himself/ herself  
liable for criminal prosecution.

**ANNEXURE VI**

**CERTIFICATE TO BE PRODUCED IN SUPPORT OF CLAIM OF DISABILITY BY  
DISABLED PERSONS (DP)**

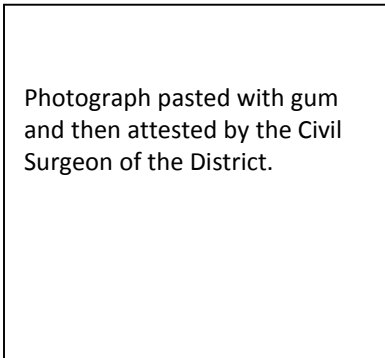
No.....

Date .....

It is certified that Mr./Ms. ....age about..... years son/daughter  
Sh ..... Resident of ..... Tehsil .....  
District ..... has been examined by Dr. .... or a medical board of  
Civil Hospital ..... consisting of Dr. ...., Dr.  
..... and Dr. ....

His/her report is as under:

- Name of the Disease .....
- Whether the Disease is progressive or non progressive.....
- Whether the candidate is fit to carry on studies.....
- He/she is physically handicapped and his/her disability is .....%
- His/her signatures are given below:



Signature .....

Designation .....

(With seal of office)

.....

Signature of the Candidate

**Authority competent to issue Disability Certificate:**

1. Civil Surgeon through a Medical Board consisting of at least 3 Members out of which one shall be specialist in the particular field for assessing locomotor / cerebral / visual / hearing disability, as the case may be in case of multiple disability.
2. Single specialist doctor for single disability.

**N.B.:** In case the certificate is found to be false or incorrect, the candidate will render himself/herself liable for criminal prosecution.

**ANNEXURE VII**

Recent Passport size  
photograph of  
declarant

**SELF DECLARATION**

\* SELF DECLARATION OF THE PARENTS/GUARDIAN

I ..... Father/Mother/Guardian of Miss/Mr  
..... Resident of (Full address to be given)  
..... do, hereby, solemnly state and  
affirm as under:

- 1. That I am a citizen of India.  
or  
I am overseas citizen of India (proof attached)
- 2. That neither the declarant nor the child/ward of the declarant has obtained the benefit of  
Residence in any other state.

Dated ..... DECLARANT

**Verification:**

Verified that the contents of my above declaration are true and correct to the best of my  
knowledge and belief and nothing has been concealed thereof.

Dated ..... DECLARANT

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**ANNEXURE VIII  
RESIDENCE CERTIFICATE (SPECIMEN FORMAT)**

\*\*CERTIFICATE TO BE ISSUED BY THE PRINCIPAL/HEAD MASTER OF THE  
GOVERNMENT/RECOGNISED SCHOOL/COLEGECONCERNED IN CASE OF CATEGORY (i)

It is certified that Miss/Mr.....D/o/S/o Sh  
..... has been a student of this School/College for a period of  
.....years, from ..... to ..... He/She left the School/College  
on .....  
Date.....

Signature of Principal/Head  
Master of the School/College(with seal)

-----  
\*\*CERTIFICATE TO BE ISSUED BY HEAD OF DEPARTMENT IN CASE OF CATEGORY (ii) (a)

Certified that Mr./Miss.....S/o/W/o Sh.....  
Father/mother of Miss/Mr..... (name of the Child/Ward)  
is an employee of the ..... (name of office) of Punjab Government.  
He/she is working as..... and is posted at.....  
He/she has more than three years service at his/her credit.

Date..... Head of Department.  
Place..... (Seal)

OR

Certified that Mr./Ms..... S/o/W/o Sh.....is father/mother of  
Miss/Mr.....is an employee of the.....of Punjab Government. He/She is  
working as..... on deputation with the..... and is posted  
at..... He/She has more than three years service at his/her credit.

Place..... Head of the Department  
Date..... (With Seal)

-----  
\*\*CERTIFICATE TO BE ISSUED BY THE RESPECTIVE HEAD OF THE DEPARTMENT IN THE  
CASE OF CATEGORY (ii) (b)

Certified that Mr./Ms.....S/o/W/o Sh.....is father/mother of Miss/Mr.  
.....is an employee of the.....of Govt. of India and he/She is working  
as.....He /She has been posted at Chandigarh/Punjab in connection with the  
affairs of Punjab Government for the past three years.

Date..... Head of the Department  
(With Seal)

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**\*\*CERTIFICATE TO BE ISSUED BY THE RESPECTIVE HEAD OF THE DEPARTMENT IN  
THE CASE OF CATEGORY (ii) (c)**

Certified that Mr./Ms.....S/o/W/o Sh.....is father/mother of Miss/Mr.....is an employee of the.....of (Institution/Undertaking) of the Government of Punjab and is working as..... He /She has been posted at Chandigarh/Punjab in connection with the affairs of Punjab Government for the past three years

Head of the Department  
(With Seal)

Date.....

---

**\*\*CERTIFICATE TO BE ISSUED BY THE RESPECTIVE HEAD OF THE DEPARTMENT IN  
THE CASE OF CATEGORY (ii) (d)**

Certified that Mr./Ms.....S/o/W/o Sh.....is father/mother of Miss/Mr. ....is an employee of the..... (name of autonomous body/company) .....in which the Punjab Government has 20% or more share. He/She is working as..... and is posted at..... It is also certified that he/she has three years of service in the above said autonomous body/company.

Head of the Department  
(With Seal)

Date.....

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**\*\*RESIDENCE CERTIFICATE TO BE ISSUED BY THE DC, ADC(R), ADC (D), SDO (Civil), GA to DC, DORG, DRO, EM, TEHSILDAR, COMMISSIONERS OF MUNICIPAL CORPORATIONS OF AMRITSAR, JALANDHAR, PATIALA AND LUDHIANA IN CASE OF CATEGORY (iv).**

Certified that Mr/Mrs.....  
S/o/W/o Sh. .... Father/mother/guardian of Mr./Miss ..... (Name of the Child/Ward with full address) has settled\* in Punjab or has resided\* in Punjab for a period of 5 years from ..... to ..... He/she is working as .....

\*Strike out whichever is not applicable.  
(name of profession, designation and job).

Signature Of DC, ADC (R), ADC (D),  
SDM, Asstt. Commissioner General,  
DORG, DRO, EM, Tehsildar,  
Commissioners of Municipal  
Corporations of Amritsar, Jalandhar,  
Ludhiana and Patiala

Date.....

**\*\*RESIDENCE CERTIFICATE TO BE ISSUED BY THE DC, ADC(R), ADC (D), SDO (Civil), GA to DC, DORG, TEHSILDAR, DRO BASED ON COPIES OF JAMABANDHI, REVENUE RECORD, MUNICIPAL RECORD, REGISTERED DEED OR ANY OTHER DOCUMENT TO THE FULL SATISFACTION OF THE DC IN CASE OF OF CATEGORY (v)**

Certified that Mr/Mrs.....  
S/o/W/o Sh. .... Father/mother/guardian of  
Mr./Miss ..... (Name of the Child/Ward with full address) hold  
immovable property at (place and  
district)..... in the state of Punjab for the  
past .....years.

Signature Of DC, ADC (R), ADC (D),  
DORG, Tehsildar, DRO based on copies  
of Jamabandhi, Revenue Record,  
Municipal Record, Registered Deed or any  
other document to the full satisfaction of  
the DC.

Date.....

**\*\*RESIDENCE CERTIFICATE TO BE ISSUED BY THE DC, ADC(R), ADC (D), SDO (Civil), GA to DC, DORG, DRO, EM, TEHSILDAR, COMMISSIONERS OF MUNICIPAL CORPORATIONS OF AMRITSAR, JALANDHAR, PATIALA AND LUDHIANA IN CASE OF CATEGORY (vi).**

Certified that Miss/Mr.....  
S/o/D/o ..... Sh.  
.....  
Resident of ..... was born in Punjab as per  
Birth Certificate.

Signature Of DC, ADC (R), ADC (D),  
SDO (Civil), GA to DC, DORG, DRO,  
EM, Tehsildar, Commissioners of  
Municipal Corporations of Amritsar,  
Jalandhar, Ludhiana and Patiala

Date.....

- \* This declaration is to be given by all candidates
- \*\* Any one of these certificates, as applicable to the candidate according to the Punjab Govt. Instructions, is to be given.

Annexure IX

OFFICE OF THE TEHSILDAR, BATHINDA

BONAFIDE CERTIFICATE FOR THE PERMANENT RESIDENTS OF KALJHARANI

*(for Applicant of Kaljharani only)*

No..... **Tehsildar Bathinda** Dated .....

Certified that Shri/Smt/Miss.....

Son/Daughter/Wife of ..... is permanent resident of

**Village KALJHARANI, Tehsil Bathinda, District Bathinda, Punjab.**

Further Certified that the Certificate has been issued in accordance with Punjab Govt. Instructions contained in Letter No.1-3-95/3 PP-II / 9619 dated 6-6-96 and is covered under Category No... .. of the said letter.

**Tehsildar**

Annexure X

OFFICE OF THE TEHSILDAR.....

Low Income Certificate  
*(for Applicants of SC category only)*

No.....

Date.....

It is certified that according to the regional establishment, the annual income of the whole family of Sh. / Smt. / Kumari..... S/O / D/O /Wife/O ..... resident of village ..... Post office ..... Tehsil..... District ..... (Punjab), is less than Rupees.....

TEHSILDAR

Annexure XI

**SELF UNDERTAKING OF GAP IN STUDY PERIOD**

I..... Son/daughter of ..... resident of ..... (full address to be given) do hereby solemnly declare and affirm as under:

1. That I have passed 10+2 examination held in ..... from ..... (School/College).
2. That I have joined any college/institution after passing 10+2.

or

That I have Joined the course ..... at ..... (Name of Institution) w.e.f. .... and will leave the same before joining the Diploma in Veterinary Science and Animal Health Technology.

Date:.....

.....  
Signature of the Candidate



**GURU ANGAD DEV VETERINARY AND ANIMAL SCIENCES UNIVERSITY  
LUDHIANA-141004, PUNJAB**

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