



(iii) Mode of Payment

The candidates selected for admission will have to pay the applicable fees for the first semester **immediately at the venue of counselling** as per details provided in **Chapter-V** of prospectus.

C. Checklist of the documents to be submitted at the time of counselling:-

- i) Self-attested copies of educational qualification certificates and mark sheets from 10th class onwards issued by the Board/University, Proof of Date of Birth and Character Certificate from the last institution attended.
- ii) Original certificate issued by the competent authority in support of the claim of belonging to Scheduled Caste (SC)/ Scheduled Tribe (ST) or Backward Class (BC) or to any other reserved category(ies), in which admission is sought in the prescribed format (Annexure I-VI, IX).
- iii) Self-attested copy of the Residence Certificate obtained from the competent authority in the prescribed format (Annexure VII A).
- iv) Self-declaration by the parent/guardian in the prescribed format (Annexure VII).
- v) Freeship card and Income certificate for candidates under SC/ST category with annual family income below Rs. 2.5 lakhs **for claiming Post-Matric Scholarship** (Annexure I Form-B).
- vi) Income certificate for candidates under BC category (Annexure II, Form-B/Form-C). It should not be older than one year.
- vii) Self-undertaking of gap in study period, if applicable (Annexure VIII).
- viii) Bona Fide Certificate for candidates seeking admission under Kaljharani residents quota (IX-A)
- ix) Rural area certificate for candidates seeking admission under Rural Area Category (Annexure IX-B)
- x) Border Area Certificate for candidates seeking admission under this category (Annexure IX- C-I, C-II).
- xi) Undertaking regarding Anti-Ragging (Annexure X-A, B).
- xii) Self-undertaking for candidates who passed 10+2 from open school (Annexure XI)
- xiii) Self-attested copy of Election Photo Identity Card (EPIC). The candidates who don't have an EPIC card must apply for the same at the website of Election Commission of India as per FORM-6 (Annexure XII).
- xiv) Latest copy of Aadhaar Card of candidate and his/her mother's.
- xv) Economically weaker section certificate for EWS candidate (Annexure XIII)