

Purchase Cell, O/o Comptroller
GURU ANGAD DEV VETERINARY AND ANIMAL SCIENCES UNIVERSITY
Ferozepur Road, Ludhiana- 141004 – Punjab (India)
Email : officepurchasecell@gadvasu.in, Phone 0161-2553353

e-Tender Notice

DETAILED NOTICE INVITING e-TENDER (DNIT)

Guru Angad Dev Veterinary and Animal Sciences University, Ludhiana invites e-tenders through the website <https://eproc.punjab.gov.in> under two bid systems from eligible and qualified bidders for the supply of the following items, as per the required specification with full terms & conditions.

Details of required item(s):-

Sr No	Name of required item(s)	<u>Quantity</u>	Name of indenting department/ place of delivery /installation of item(s)
1.	Designing and Development of Examination Result Software for UG/Diploma Programme of the University Complete as per required specifications with accessories (If any)	One	Controller of Examination, Guru Angad Dev Veterinary & Animal Sciences University, Ludhiana - 141004 (Punjab)

CRITICAL DATE SHEET

e-Tender Reference No.	PC/2025-26/421 dated 27/06/2025
e-Tender ID No.	2025_DAH_143479_1
Last Date & time for submission of online Bid NOTE: <i>If the bidders using Net Banking Service of banks other than SBI are advised to must deposit online Fees in advance at least (3) three working days prior to the last date of submission of the Bid.</i>	11-07-2025 upto 12.00 Noon
Date & time for opening of technical Bid NOTE: <i>If sufficient bids are not received within stipulated time, tender may be extended/ re-tendered as per the Punjab Transparency in Public Procurement Rules, 2022 and as per amendment Rules, 2024.</i>	11-07-2025 at 03.00 Pm
Contact person for required item(s) related any enquiry	Mr. Rajit Kumar, M- 75081-17272, Email Id- singhopinder68@gmail.com, coe@gadvasu.in

<u>DETAILS OF FEES</u>		
Sr No.	Details	Amount (Rs)
1	Tender Fees including GST @ 18% (in INR) (Non-refundable)	1,180/- (1,000+180)
2	Processing Fee including GST @ 18% (in INR)(Non-refundable)	1,829/-
3	Earnest Money Deposit (EMD) (Refundable) The EMD will be returned to the unsuccessful bidders automatically by the State Public Portal i.e. http://eproc.punjab.gov.in . Note: Earnest Money Deposit (EMD) of successful bidder will be refunded only after receiving the satisfactory report from the inspection committee of the concerned department/college as per the tender terms and conditions, and guidelines laid down in the Purchase Procedure of Guru Angad Dev Veterinary and Animal Sciences University.	78,000/-

Exempted from the payment of Bid Security (Earnest Money Deposit) for Manufacturers of tendered items only:

- i) As per Rule 170 of General Financial Rules (GFRs) 2017, the units registered with Micro and Small Enterprises (MSEs) or are registered with Central Purchase Organisation or the concerned Ministry or Department as defined in MSE Procurement Policy issued by Department of Micro, Small and Medium Enterprises (MSME) (as per Sr. No. (ii) and (xi) of Rule 1.10.4 of Manual for Procurement of Goods 2017) shall be exempted from the payment of Bid Security (Earnest Money Deposit).
- ii) The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category with the bid. Under MSE category only manufacturers for goods and service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this policy.
- iii) In such case, copy of the certificate showing registration with the above mentioned institutions (indicating the terminal validity date of their registration) for the item tendered (as manufacture of the bidding item(s)) to be uploaded in Cover-I (Technical Bid) of the e-tender in PDF format.
- iv) If firm gets exemption for depositing Bid Security (Earnest Money Deposit) by providing wrong certificate OR certificate without terminal validity date of their registration OR not being a manufacture of tendered items, the bid shall not be accepted and also bid of the firm shall be cancelled at any stage of tender, if found wrong submission of certificate.

Important Note:-

1. The e-Tender of Guru Angad Dev Veterinary & Animal Sciences University, Ludhiana appeared/listed on website <https://eproc.punjab.gov.in> under Organisation "Department of Animal Husbandry" and Division "Purchase Cell". For details logon to www.eproc.punjab.gov.in and https://gadvasu.in/tender_notice. Any corrigendum(s) will be published on above websites only.

2. The interested bidders are advised to submit/upload their bids/documents well in advance before closing date/time to avoid any problem at the later stage.

3. The bidders using Net Banking Service of banks other than SBI are advised to submit their EMD and other fees (if any) in advance at least (3) three working days prior to the last date of submission of the Bid.

4. At the time of Technical Evaluation of Technical Bids, the sub purchase committee may ask all/any bidder(s) to submit the hard copy of any document or any additional documents or show presentation/demo of product or any query (If required) for verification/approval of Technical bids, as per Sr.no.6 of Appendix-4 of The Punjab Transparency in Public Procurement Rules, 2022.

5. Financial Bids will be opened only of those tenderers, who qualify and are found suitable during the processing of Evaluation of Technical Bids. Financial Bids will be opened after receiving Technical Evaluation report from the concerned sub purchase committee.

Detailed specifications of the required item(s):-

Office of Controller of Examinations
Guru Angad Dev Veterinary and Animal Sciences University, Ludhiana

MINIMUM QUALIFYING CRITERIA

Qualifying Criteria: Following will be the minimum pre-qualifying criteria. Responses not meeting the minimum prequalifying criteria will be rejected and will not be evaluated.

Sr. No.	Pre-qualification Criteria	Supporting Compliance Document
1.	The applicant shall be a company registered under companies Act, 1956/2013, a partnership firm registered under LLP Act, 2008, startup/MSME registered organization.	Copy of Certificate of incorporation and partnership deed, MSME registration.
2.	The Applicant should be in the business of providing similar services for at least 03 years as on 01.01.2025.	Certified by Chartered Accountant (CA) of the Applicant's organization.
3.	The applicant has to be profitable and should not have incurred loss in any of the last 03 consecutive Financial Years (2022-23, 2023-24, 2024-25) .	Format 4 to be certified & validated by Chartered Accountant (CA) of the applicant's organization.
4.	The applicant should have an annual turnover of Rupees Rupees 20 lakh in each of the last 3 consecutive Financial years (2022-23, 2023-24, 2024-25) from software related services rendered in India.	CA certified document with name of CA registration number, signature and stamp.
5.	The applicant shall have executed similar services during last three financial years as follows: a.) Three similar completed services costing not less than Rs. 1 lakh each or b.) Two similar completed services costing not less than Rs. 2 lakh each Or c.) One similar completed service costing not less than Rs. 4 lakh	Copy of work order/ Contract to be enclosed including work completion certificate from competent authority of organization which gave the work order/contract.
6.	At least one similar service provided to Central Govt. /State Govt./PSUs/ Central/State or Recognized Private Universities/ central or state education boards or similar institutes.	Copy of work order/ Contract to be enclosed including work completion certificate from competent authority of organization which gave the work order/contract.
7.	The applicant should have at least 05 full time experts on its pay rolls	Certified by Statutory auditor or Chartered Accountant (CA) of the applicant's organization
8.	The applicant should not be blacklisted by Central Govt. /any state Govt. / PSU/ Govt. bodies/ Central or state Universities/ Central/State education boards.	Certificate signed by the authorized signatory
9.	PAN No./Goods and Service Tax (GST) No.	Copy of certificate to be enclosed

Note:- The above information must be submitted in following format i.e. Format 1-5.

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FORMAT 1
(To be furnished on the letter head of the organization)

Sr. No.	Organizational Contact Details
1.	Name of Organization
2.	Year of Establishment
3.	Main area of business
4.	Type of organization Firm/Company/ Partnership firm registered under the Indian Companies Act, 1956/2013 the LLP partnership Act, 2008, Startup/MSME registered organization
5.	Whether the firm has been blacklisted by any central Govt. / State Govt. /PSU/Govt. bodies/ Central or state Universities/ Central/State education boards.
6.	Address of the Registered Office (Website, Telephone No. & Fax & Email address)
7.	Address of the Head Office (Website, Telephone No. & Fax & Email address)
8.	Name & Designation of Authorized Signatory(Telephone No & Email address)
9.	GST Number
10.	<u>Bank Account Details</u> Account Holder Name: Account Number : IFSC code : Bank Name : Bank Address :

Enclose:

1. A copy of the certification/declaration relating to the registration of the Firm/ Agency organization
2. Undertaking in respect of Sr. No. 5 above

Certified that I/We have read the terms and conditions of the EOI and these are acceptable to me/us. I/We have attached all the supporting documents/certificate copies as required in the document.

Signature with Stamp.....

Name of Authorized Signatory.....

Designation.....

Complete Address of the Firm.....

Date.....

1. 2. 3. on EL 4. 5. 6. on EL
 7. 8. 9. 10. 11. 12.
 13.

FORMAT 2

Experience in Related Fields				
Overview of the past experience of the Organization related to software development				
Sr. No.	Items	Number of assignments during last 3 years	Order Value of Each Assignment (Enclose copy of each order and completion certificate)	Name of Client
1.	Experience in carrying out similar assignments in Government Sector			
2.	Experience in carrying out similar assignments in Public Sector/ Central/State Universities, Central/State Education Boards or similar institutes			
3.	Experience in carrying out similar assignments in Private Sector/ recognized private Universities			

Signature with Stamp.....


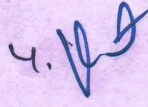
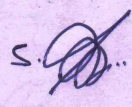
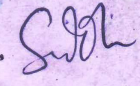
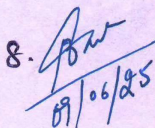
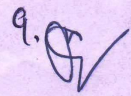
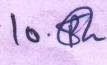
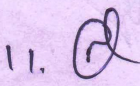
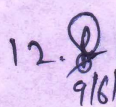
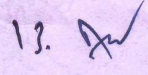
Name of Authorized Signatory.....

Designation.....

Complete Address of the Firm.....

Date.....

Note: To be furnished on the letter head of the organization.

1.  2. Saloni 3. on BL 4.  5.  6. on BL 7. 
 8.  09/06/25 9.  10.  11.  12.  9/6/25 13. 

FORMAT 3

List of Experts on Payroll (at least 5)				
Sr. No.	Name	Designation	Qualification	Relevant Experience

Signature with Stamp.....

Name of Authorized Signatory.....

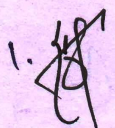
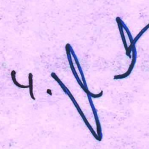
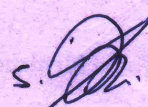
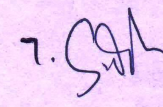
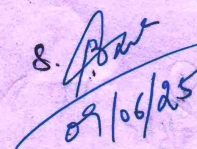


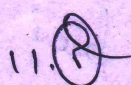
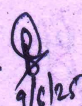
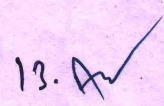
Designation.....

Complete Address of the Firm.....

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Date.....

Note: To be furnished on the letter head of the organization.

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- 6. on EL
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- 9. 
- 10. 
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- 12. 
9/6/25
- 13. 

FORMAT 4

Financial Strength of the Organization					
Sr. No.	Financial Year	Whether profitable YES?NO	Annual Net Profit (In Rupees)	Overall Annual Turnover (In Rupees)	Annual turnover from services rendered in India (In Rupees)
1.					
2.					
3.					

Signature with Stamp.....

Name of Authorized Signatory.....


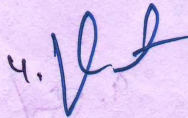
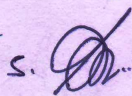
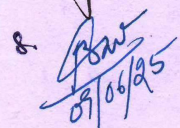

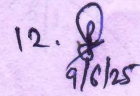
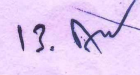
Designation.....

Complete Address of the Firm.....

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Date.....

Note: To be certified by the Chartered Accountant (CA) of the applicant's organization and furnished on the letter head of the organization.

1.  2. Lalani 3. on BL 4.  5.  6. on BL 7. Sidh
 8.  9.  10. BL 11. @ 12.  13. 

FORMAT 5

Declaration

I/We hereby confirm that I/We are interested in competing for Designing and Development of Examination Result Software for Guru Angad Dev Veterinary & Animal Sciences University, Ludhiana

Signature with Stamp.....

Name of Authorized Signatory.....

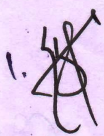
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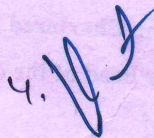
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Note: The declaration is to be furnished on the letter head of the organization

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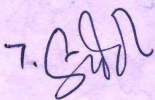
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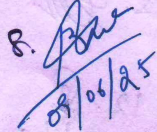
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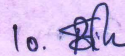
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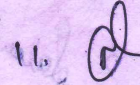
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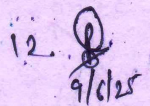
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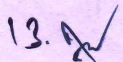
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SOFTWARE REQUIREMENT SPECIFICATIONS

The Guru Angad Dev Veterinary and Animal Sciences University, Ludhiana intends to develop examination result software which will cater **eight colleges and six programmes** as per following details:

1. B.V.Sc. & A.H. Programme – Annual Examination

- College of Veterinary Science, Ludhiana
- College of Veterinary Science, Rampur Phul
- Khalsa College of Veterinary and Animal Sciences, Amritsar

2. B.Tech. (Dairy Technology) – Semester Based Examination

- College of Dairy and Food Science Technology

3. B.Tech. (Food Technology)

- College of Dairy and Food Science Technology

4. B.Tech. (Biotechnology) - Semester Based Examination

- College of Animal Biotechnology


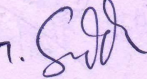
5. B.F.Sc. - Semester Based Examination

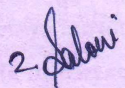
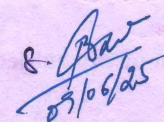
- College of Fisheries

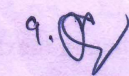
6. Diploma in Veterinary Science and Animal Health Technology - Semester Based Examination

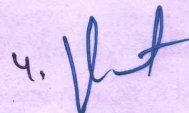
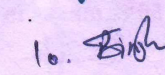
- College of Veterinary Science, Rampur Phul
- Veterinary Polytechnic College, Kaljharani
- Baba Hira Das College, Badal

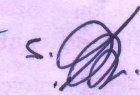
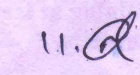
- The software should have the provision to incorporate any new college/ programme and accommodate any change in examination system from annual to semester and vice versa. **Presently both Annual and Semester based examination system is in place in the University.**
- Software should have the provision to shift the annual examination system of B.V.Sc. & A.H. to semester based examination system in future.

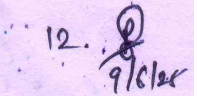
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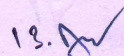
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➤ Annual Examination System in Degree Programmes

Summary of pattern of Annual Examination System for B.V.Sc. & A. H.

TABLE 1

Assessment Type	Paper	Maximum Marks	Weightage (Best two will be counted for final result compilation)	Remarks
First Internal (Theory)	First Internal	40	10	Weightage in Final Result = 20
Second Internal (Theory)	Second Internal	40	10	
Third Internal (Theory)	Third Internal	40	10	
Annual Examination (Theory) of each subject	Paper I	100	20	Weightage in Final Result = 40
	Paper II	100	20	
Annual Examination (Practical) of each subject	Paper I	60	20	Weightage in Final Result = 40
	Paper II	60	20	

- Annual examination system in B.V.Sc. & A.H. has both **internal and external examination components.**
- In B.V.Sc & A.H. annual examination system is in place with provision of **three internal theory examinations** being conducted at Departmental level and result is submitted to Office of Controller of Examinations by the Head of Department.
- Out of three internal theory examination, **best two are counted for compilation of final result.** Each internal examination has **weightage of 10 marks.** Total weightage of internal theory examination in **final result is 20 marks (Table 1)**
- Annual examination (Theory) is conducted by the Office of Controller of Examinations. Annual theory examination is comprised of two papers, **paper I & paper II.** Each paper is having **maximum marks weightage of 20 marks.** Total weightage of annual theory examination is **40(Paper I (20) + Paper II (20) (Table 1).**
- Annual practical examination is conducted by board of examiners in respective Departments and result is submitted to Office of Controller of Examinations. Annual Practical Examination is comprised of two Papers viz; **Paper I and Paper II, each having weightage of 20. Final weightage of practical examination is 40(Paper I(20)+ Paper II(20)=40) (Table 1)**
- Provision of incentive marks for participation in **sports/extracurricular activities/Republic Day camp. Marks are awarded in the internal evaluation report.**
- Student promoted to next professional only when, he/she has **passed in all the papers by obtaining at least 50% marks in theory (internal & external combined) and practical separately.**
- **Compartment Examination:** Student failing in **maximum of two subjects** is allowed to appear in compartment examination.
- **No provision of repeating of course.** The student shall be declared 'Pass' or 'Fail'. Failed candidates will **repeat the whole professional year.**
- **'S' and 'US' grades** awarded to indicate whether a students has fulfilled the requirements of **R&V Sqn. NCC/NCC/NSS/CCA/Communication skills, Internship and educational tour or other such Non Credit Courses.**
- Final result is **compiled by the Office of Controller of Examinations and declared by office of Registrar**

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Semester Based Examination System in Degree Programmes (B.Tech {DT, BT, FT} & B.F.Sc.):

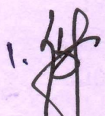
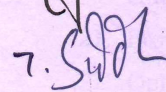
Semester based examination system has internal and external components.

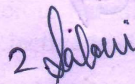
❖ **Internal examination is comprised of:**

1. Short Test Theory (Optional)
2. Mid Semester Examination (Theory)
3. End Semester Practical Examination

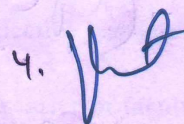
❖ **External examination includes end semester theory examination and will be conducted by the Controller of Examinations.**

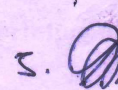
- Weightage of internal and external examination for compilation of final result is based on the **credit hours of a particular course as specified in Academic Rules for Semester Based Undergraduate programmes.**
- **Provision of incentive marks** for participation in sports/extracurricular activities/Republic Day camp
- **Supplementary Examination:** Those students who appeared in end semester examination of both theory and practical of a particular course and obtained **20% marks in end semester theory examination and secured pass marks in end semester practical examination are eligible to appear in supplementary examination of that course. This provision, however does not apply to practical courses.**
- **Student is not eligible to appear in supplementary examination of not more than three courses.**
- **Special Courses:** A student who fails in a particular course and repeats that course with regular class, the course is designated as **special course.**
- **'S' and 'US' grades awarded** to indicate whether a students has fulfilled the requirements of three fold programme of **NCC/NSO/NSS or other such Non Credit Courses.**
- To complete a course, the student will have to pass both theory and practical examination of the said course separately by obtaining **50% marks each** and gets minimum CP of 5.000 out of 10.000.
- Final result is compiled by the **Office of Controller of Examinations** and declared by office of Registrar.

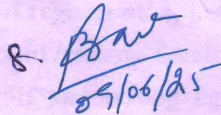
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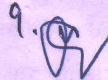
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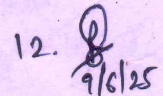
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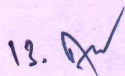
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➤ **Semester Based Examination System in Diploma in Veterinary Science & Animal Health Technology:**

Evaluation of student's in Diploma in Veterinary Science & Animal Health Technology is based on performance in:

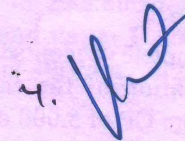
1. Mid Semester Examination
2. End Semester theory Examination
3. End Semester Practical Examination

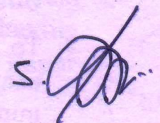
- Distribution of marks for each course in theory and Practical will be proportional to credit points allotted to that course as specified in academic rules.
- For the courses having **only practical paper**, only end semester Practical examination of 100 marks will be conducted.
- For Non Credit Course LVT 221 (Practical Training) in 4th Semester, there will be one End Semester Examination with 50% written and 50% practical examination. To obtain satisfactory grades student has to obtain 50% marks in theory and 50% marks in practical separately.
- Supplementary examination allowed to students in **three subjects provided that they appeared in End Semester Examination and failed in theory and secured pass marks in practical**. No supplementary is allowed in practical examination.
- In order to complete a course a student is required to pass in theory and practical separately and must get a minimum of 5.000 (10.000 basis) credit points in diploma.
- Final result is compiled by the Office of Controller of Examinations and declared by office of Registrar.

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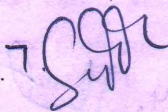
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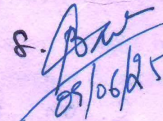
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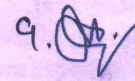
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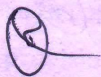
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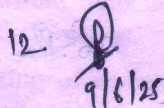
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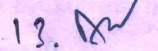
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Basic Requirements for Examination result software:-

1. Student Enrolment- Admitted Student
2. Subject Assigned - Registration
3. Marks Entry (Internal & External), Grace Marks, moderation etc., NC/ Courses deficiency.
4. Reports – Marks, Paper wise result report, Class wise result report, non credit result report, internal, internal marks report including CP, DMC, Transcript, Degree as per format.
5. Student Dashboard /Integration with student's portal
6. Company/firm/agency will provide a **domain name** (e.g. resultsgadvasu.in) to the University including **web space**. Full access to domain name, web space and hosting will be provided to the University from first day.
7. The software should be fully secure with physical security, OS and network security, database security and application security.
8. The software should be prepared using the **Open Web Platform Technology**.
9. Software should be compatible with various devices (desktop, laptop, tablets, mobile) and any web browser.
10. Software should be user friendly and understandable to newer user.
11. System should be open for changes/ up-gradation/ customization in future as per requirements of the university.
12. **Multiple/ Unlimited logins are to be provided** at level of course instructors, Head of Department, Dean of the college, Controller of Examination, Registrar.
13. Module wise assigned roles to the users.
14. **Secure login mechanisms** such as multifactor authentication to protect data while accessing the system should be provided.
15. All data should be **encrypted** both in transit and at rest.
16. **Enrolment & Registration:** Software should store student details as provided by the respective Deans of the college (Name, Registration Number, class, course details and personal information)-
17. Software should record all UG/diploma programs, courses, subjects, syllabi, credit hours and academic calendar.
18. **Marks Entry (Internal & External):** Software should be able to process data (viz., input marks & generate CP sheets/ transcripts) of **at least 200 students** at one time.
19. Provision to **promote or hold class/students on selective basis and printing of result on class/selective basis**.
20. Provision to create **schedule of examination, duty roster of faculty and examination fee calculation of registered/ appeared students**.
21. Provision to **add /remove faculty member** for any course at level of Head of Department.
22. Option to **edit any wrong entry or mistyping** at HOD/COE level during submission /compiling of result.
23. If a course instructor accidentally locks the marks without selecting a candidate, a **notification prompt should be displayed** in the software so as to rectify the error.
24. Software should have feature to filter and **export the result at student, year, department, college etc. levels** in different formats as per rights provided viz., Word, PDF, Excel/csv generate reports.

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25. System should have the **provision of locking of result**, once the result is declared with provision to unlock the same at designated level.
26. **Reports to be generated** in different formats/ paper size viz., Word, PDF, Excel/csv: Compiled result, Front sheet, CP sheets, D.M.C, transcript, degree, merit certificate etc.
27. Option to **download and print** different reports.
28. System should be able to automate the process of **generating and printing of transcript/ DMC/ CP sheet etc.** of individual student as well as whole batch.
29. Facility to provide **information on students email after results** is declared by Registrar Office.
30. **Software should be integrated with existing student portal**, so as to display result to students after its declaration by the Registrar. Further it should have feasibility to integrate/ collaborate with other software/ technology.
31. Log record of each user activity.
32. The software should have feature to transfer data from the existing software.
33. Software application should automatically take back up of data twice a day.

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TECHNICAL SPECIFICATIONS

The bidder should clearly specify and state the methodology to develop/ implement the software. The entire time schedule, with specific milestones must also be furnished. Approach paper should contain:

- Solution architecture design
- Implementation methodology details
- Project time schedule and dependency
- Integration and Acceptance

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TERMS AND CONDITIONS

1. The rates valid for 3 months.
2. Service maintenance for the 2 years after successful installation of software with required report formats shall have to be provided free of cost by L1 bidder. The rate of AMC/ Service maintenance cost for subsequent years must be mentioned in financial bid separately.
3. EMD is 5% of the sanctioned amount. The deposited EMD will be returned after successful commissioning of software report submitted by sub purchase committee.
4. The L1 bidder shall be required to submit a Fixed Deposit for Rs. 1,00,000/- in favor of Comptroller, GADVASU, Ludhiana, which will be refunded after successful implementation of the software and satisfactorily report submitted by end user. In case L1 bidder is not successful to implement the software the same will be forfeited.
5. EMD & FD of successful bidder shall be forfeited, if the bidder refuses or neglects to execute the order or fails to furnish the implementation of the software within time frame as specified in the bid.
6. The software will be the sole property of Guru Angad Dev Veterinary & Animal Sciences University, Ludhiana (including database).
7. The firm/organization/ vendor will provide name of least one technical person in writing along with mobile number who will be the contact person for the University.

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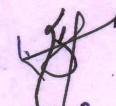
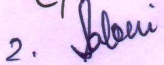
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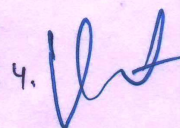

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8. The successful bidder must execute an agreement/ contract with University as per terms and conditions of this tender document.
9. The tender of any bidder, who has not complied with one or more of the conditions or fails to submit required documents in prescribed format as mentioned/ required shall be rejected.
10. E-tender is not an offer and is issued with no commitment. University reserves the right to withdraw e-tender or amend any part thereof at any stage. University further reserves the right to disqualify any applicant at any stage.

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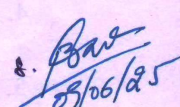
EVALUATION CRITERIA AND METHOD OF EVALUATION:

1. The Sub Purchase Committee will evaluate the entire tenders, strictly on the basis of the terms and conditioned incorporated in the tender document to determine whether these are compliant in all respects.
2. During the evaluation / scrutiny of the tenders, at any stage, if it is found that any of the bidder(s) terms and conditions are not compliant with tender document, University may seek the clarification within the specified target time and if the bidder fails to reply. or not agree/ accept the terms and conditions, their tender will be treated as unresponsive and it is liable for rejection.

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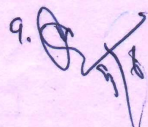
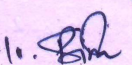
Stage 1 – Technical Evaluation

- University will examine if the bidder has submitted the technical bid along with all the documents mentioned/ or required in the tender document. Further whether all the documents are in prescribed format and have been properly numbered, signed and stamped and complete and generally in order.
- The Committee will examine the detailed technical specifications quoted by the bidder and whether these are complying with the specifications as mentioned in the tender document.
- The bidders may be requested to make a presentation to the Sub purchase committee constituted for the purpose compliant.
- The tender which is not compliant with the tender specifications will be rejected.
- After evaluation of technical bids, a list of the bidders who qualify the technical evaluation shall be made. The financial bids of the only technically qualified bidders will be opened.

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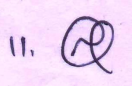
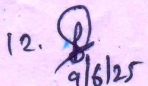
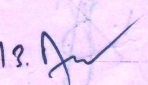
Stage 2 – Financial Evaluation

- After opening of financial bids of technically qualified bidders, it should be verified by the sub purchase committee that the prices quoted must be inclusive of taxes and duties, else applicable taxes and duties must be clearly quoted with rate. The financial bids will be evaluated on the basis of the total cost as quoted.
- The rates must be quoted in Indian Rupees on FOR at destination with complete description.

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IMPLEMENTATION AND INSTALLATION

1. Development, Implementation and Installation plan period must also be intimated clearly in the bid, no further correspondence in this regard will be communicated by the university.
2. **Satisfactorily Installation:** The successful installation and commissioning of the complete software means that the software for Result Compilation of All Degree/Diploma Programmes operates smoothly without any bugs for over six months.

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3. **Service maintenance:** Service maintenance for the two years after the successful implementation of software with required report formats shall have to be provided free of cost.
4. **Extension of Delivery & Installation period:** If the supplier is unable to complete the project/ order in time, for which the supplier is responsible, it is required to request for extension of the delivery period, it may be extended by the competent authority.
5. In case the supplier fails to complete the order/ project within the stipulated time, University reserves the right to cancel the contract/ order and EMD & FD security may be forfeited.

TRAINING OF PERSONNEL

The supplier shall be required to provide free of cost technical training to the personnel at the University premises immediately after the submission of software for testing.

AWARD OF CONTRACT AND EXECUTION OF THE AGREEMENT

After due evaluation of the financial bids, the University will award the contract to the lowest evaluated responsive bidder and execute an agreement with the bidder as per terms and conditioned of this tender document.


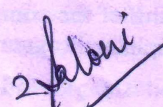
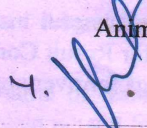
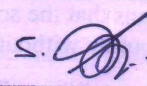
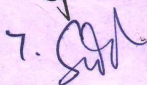
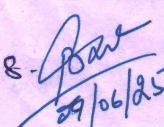
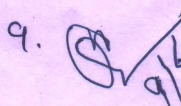
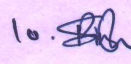


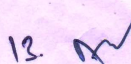
PAYMENT TERMS

1. 10% payment of the order value shall be made after submission of software for testing.
2. 20% payment of the order value shall be released after resolving the issues in testing (if any).
3. Balance 70% payment of the order value shall be released after satisfactory installation/ commissioning and handing over of the software with customized required reports and as per terms and conditions of tender document.
4. EMD will be returned on receiving the written request by the bidder after handing over the software and satisfactory working report submitted by sub purchase committee.
5. FD will be returned after the successful implementation and satisfactorily working report submitted by end user.

ARBITRATION

1. All disputes shall be subject to the jurisdiction of the Court of Law at Ludhiana, Punjab.
2. That any dispute arising out of this contract shall be referred to the University, and if either of the parties hereto is dissatisfied with the decision, the dispute shall be referred to the decision of the arbitrator, who should be acceptable to both the parties, to be appointed by the Vice-Chancellor of the University. The decision of such arbitrator shall be final and binding on both the parties.

Controller of Examinations
Guru Angad Dev Veterinary and
Animal Sciences University, Ludhiana

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Guidelines for submission of TECHNICAL BID:

The Technical Bids should contain detail information on the following: -

1) Full Name of the Bidder Firm along with complete address. 2) Bankers Name & Address. 3) GST No. 4) PAN/TAN No. 5) Experience in line. 6) Validity of Offer. 7) Lead time/Delivery Period. 8) Payment condition. 9) Write-ups, Guaranty/Warranty, AMC details etc. 10) Quality Assurance/Monitoring system followed- Certificates where needed should be attached.

The firms are also required to upload copies of the following documents in a single file of .pdf format with Technical Bid:-

- a) Scanned copy of dully filled Check List.
- b) Scanned copy of Full details of Item(s), sub systems and additional items/accessories to be quoted (i.e. Full name, Model number, Name of Accessories, Manufacture Details, Literatures/brochures/write-ups, Guaranty/Warranty, AMC details etc.) as mentioned in the technical bid.
- c) Scanned copies of Brochure/leaflets/catalogues for equipments should be submitted in the technical bid.
- d) Scanned copy of all document(s) mentioned in the above detailed specification of the required items (if any).
- e) Scanned copy of the Authorization dealer/distributor/stockist certificate issued by Manufacturer for supply of equipments/Instruments.
- f) In case of imported equipment, scanned copy of Manufacturers Authorization Certificate issued by Principal Manufacturer duly verified by the Indian Agent.
- g) Scanned copy of Tender Acceptance letter, Undertaking & non-blacklisting certificate (Annexure-I).
- h) Scanned copy of firm's Registration, PAN Card, GSTIN.
- i) Scanned copy of Latest Income Tax Statements.

Guidelines for submission of FINANCIAL BID:

- (a) The rates should be quoted as per the BOQ uploaded on the SPP Portal. Taxes, if any, should be indicated separately. **Please mention the amount of Total GST under column no. 9 duly calculated as per total quantity required as per column no. 4 for each item.** The bidders are advised to download this BOQ.xls as it is and quote their offer/rates in the permitted column and upload the same in the Financial Bid. The Bidder shall not tamper/modify downloaded price bid template in any manner. In case if the same is found to be tampered/modified in any manner, tender will be rejected and EMD would be forfeited and tenderer is liable to be banned from doing business with GADVASU.
- (b) The bidders are advised to quote price in INR.
- (c) The payment will be made after deducting TDS (Taxes) as per Income Tax/GST/Govt. Rules.
- (d) Supplies are to be made on bill basis as the University usually makes payment within 30 days from the receipt of the material/Installation of Equipment in good condition.
- (e) GADVASU is registered with DSIR and is exempted from Custom Duty. Hence, CDEC/DSIR will be provided to the firm, if demanded. Rates should be quoted accordingly.

Guidelines for bidders for Registration and Submission of bids:-

1. For participating in the above e-tender, the contractors shall have to get themselves registered with <http://eproc.punjab.gov.in>. and get user ID & password. Bidders who have not registered with e procurement portal need to get registered by paying the requisite registration fee for e-tender participation and obtain Class 3 Digital Signature Certificate (DSC) which are mandatory to participate in the e-tendering process.
2. Bidders should enroll/register in the e-procurement module of State Public Procurement Portal (SPP Portal) through the website: [URL:http://eproc.punjab.gov.in](http://eproc.punjab.gov.in) for participating in the bidding process. Useful information for Registration of first time bidder and instructions for submitting the online bids on the SPP Portal is available at [URL:http://www.eproc.punjab.gov.in](http://www.eproc.punjab.gov.in) through its link "Bidder Manual Kit" (<https://eproc.punjab.gov.in/nicgep/app?page=BiddersManualKit&service=page>).
3. Tender Documents can be downloaded from the State Public Procurement Portal [URL:http://eproc.punjab.gov.in](http://eproc.punjab.gov.in).
4. Any change/corrigendum/extension of opening date in respect of this tender shall be issued through websites www.gadvasu.in and www.eproc.punjab.gov.in only and no press notification will be issued in this regard. Bidders are

therefore requested to regularly visit these websites for updates. Bidder should also take into account all corrigendum(s) published before submitting the bids online.

5. The bidders are required to submit their bids online on the SPP Portal, using valid Digital Signature Certificates. Bids received only on SPP Portal will be considered, however bids sent through sealed cover/email/post/fax, etc. will be rejected.
6. The BOQ template must not be modified/ replaced by the bidder and the same should be uploaded after filling the relevant columns, else the bidder is liable to be rejected for that tender.
7. The date and time fixed for closing of bids will remain unchanged, even if it is declared as a holiday by the Government. GADVASU will not be responsible for any delay in enrolment/registration as bidder or submitting /uploading the offer on e-tender portal. Hence, bidders are advised to register in e-tendering website [URL:http://eproc.punjab.gov.in](http://eproc.punjab.gov.in) and obtain their Digital Signature Certificate and upload their bids/documents well in advance.
8. Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority or the relevant contact person indicated in the tender.
9. For any clarification/difficulty regarding e-tendering Process, please contact on helpdesk (contact us) at e procurement portal of Punjab Government at <https://eproc.punjab.gov.in/nicgep/app>”.

10.Intimation Regarding Payment of Online Fees :

1. The bidders using Net Banking Service of banks other than SBI are advised to submit their EMD and other fees (if any) in advance at least (3) three working days prior to the last date of submission of the Bid.

2. The bidders are hereby informed not to close/suspend their Bank Accounts, from which the EMD/Tender Fee/Processing Fee is being paid for respective Tender. In case of any refund issue relating to the respective tender, the Department would not be liable or responsible in anyway.

11.Intimation Regarding Payment through NEFT / RTGS Mode The bidders are hereby informed that settlement of NEFT / RTGS transaction does not take place on Sundays, 2nd and 4th Saturdays of a Month, and Declared Bank Holidays.

General Terms & Conditions / Instructions for bidders:-

1. The interested, bona fide and reputed dealers/distributors/stockists/manufacturers/firms or Indian agents (on behalf of their foreign principals) may submit online bids for each of the required item(s) along with all requisite documents, Tender Fee, Processing Fee and EMD.
2. **Conflict of interest among bidders/Agents:** A bidder shall not have conflict of interest with other bidders. **The bidder found to have a conflict of interest shall be disqualified.** A bidder may be considered to have a conflict of interest with one or more parties in this bidding process if:
 - (a) They have controlling partners in common; or
 - (b) They receive or have received any direct or indirect subsidy/financial stake from any of them; or
 - (c) They have the same legal representative/agent for purposes of this bid; or
 - (d) They have relationship with each other, directly or through common third parties, that puts them in a position to have access to information about or influence on the bid of another bidder; or
 - (e) Bidder participants in more than one bid in this bidding process. Participates by a bidder in more than one bid will result in the disqualification of all bids in which the parties are involved.
3. **Exempted from the payment of Bid Security (Earnest Money Deposit) for manufactures only:** i) As per Rule 170 of General Financial Rules (GFRs) 2017, the units registered with Micro and Small Enterprises (MSEs) or are registered with Central Purchase Organisation or the concerned Ministry or Department as defined in MSE Procurement Policy issued by Department of Micro, Small and Medium Enterprises (MSME) (as per Rule 1.10.4 of Manual for Procurement of Goods 2017) shall be exempted from the payment of Bid Security (Earnest Money Deposit).
 - ii) In such case, copy of the certificate showing registration with the above mentioned institutions (indicating the terminal validity date of their registration) for the item tendered (as manufacture of the bidding item(s)) to be uploaded in Cover-I of the e-tender in PDF format.
 - iii) If firm gets exemption for depositing Bid Security (Earnest Money Deposit) by providing wrong certificate OR certificate without terminal validity date of their registration OR not being a manufacture of tendered items, the bid shall not be accepted and also bid of the firm shall be cancelled at any stage of tender, if found wrong submission of certificate.
4. **EMD/Security Deposit will not carry any interest.** The EMD will be returned to the unsuccessful bidders automatically by the State Public Portal i.e. <http://eproc.punjab.gov.in>.
5. The EMD will be forfeited if the bidder fails to accept the order based on his/her offer/bid or fails to supply the items and the firm will be blacklisted to supply any items to GADVASU in future.
6. The supplier will have to complete the supply of materials within due time from receiving of purchase order. The liquidated charges @1% per week shall be imposed if supply is made after expiry of delivery period subject to maximum 10% of the total value of the order. After 10 weeks order shall stand cancelled. However competent

- authority of the University has reserves to right to accept the material even after stipulated period without any liquidated charges.
7. The quoted equipment shall be in compliance with the required specifications mentioned in tender and shall be of the latest technology, best quality and high standards. Any optional accessories/ tooling, besides the standard equipment recommended for the better performance of the equipment, if offered, be provided with their full technical details including their use and advantage in a separate sheet with the tender documents. No extra payment shall be paid on account of any discrepancy in nomenclature of items.
 8. If at any later stage any firm is found supplying material of inferior quality than that of their approved sample(s) or not as per specifications, their orders will be cancelled besides forfeiting their security Amount/EMD and the firm will be blacklisted to supply any items to GADVASU in future.
 9. The item should be delivered F.O.R. at GADVASU/Research Stations/KVKs/Colleges etc. as mentioned in Tender document and the supplier shall be responsible for any damage during the transit of goods. The FOR price should be inclusive of all incidental charges i.e. freight, forwarding, insurance, etc.
 10. The clearing charges from custom house will be borne by the Indian Agent of supplier.
 11. All miscellaneous charges on foreign transactions make Form 15A and its subsequent charges on verification by Chartered Accountant would be borne by the bidder.
 12. The documents will be provided to the Indian Agent on request by GADVASU.
 13. Tenderer shall take into account all costs including installation, commissioning, cartage, etc. for giving delivery of material at site before quoting the rates. In this regard no claim for any extra payment for any reason shall be entertained.
 14. The payment will be made after deducting TDS (taxes) as per Income Tax/GST/Govt. Rules as applicable.
 15. Supplies are to be made on bill basis as the University usually makes payment within 30 days from the receipt of the material/Installation of Equipment in good condition.
 16. Our Institute is registered with DSIR and is exempted from Custom Duty. Hence, CDEC/DSIR will be provided to the firm, if demanded. Rates should be quoted accordingly.
 17. The quantity can be increased/decreased as per the actual requirement.
 18. The supplier should give an undertaking that they will be responsible to carry out the preventive maintenance and to repair the equipment during guarantee and post guarantee period.
 19. Full details of after sale service offered during the post guarantee period should be furnished along with tender specified.
 20. Information of actual users of the equipment in India supported with evidences and performances should be furnished along with tender.
 21. If required the working of the equipment must be demonstrated in any place to be specified by the supplier.
 22. The supplier shall train to the satisfaction of the purchaser one or two technicians at site/factory for operating, servicing and undertaking minor repairs without extra cost.
 23. The bidder is required to furnish the **TENDER ACCEPTANCE LETTER, UNDERTAKING & NON-BLACKLISTING CERTIFICATE** as per **Annexure – I**.
 24. While submitting the tender, if any of the prescribed conditions are not fulfilled or are incomplete in any form, the tender is liable to be rejected. If any tender stipulate any condition of his own, such conditional tender is liable to be rejected.
 25. GADVASU reserves the right to accept/reject any or all the tenders in part/full without assigning any reason thereof.
 26. All disputes shall be subject to Ludhiana jurisdiction only.

Place: Ludhiana

Sd/-
Accounts Officer
Purchase Cell

Checklist

Sr.No.	Details	
1.	Name and Complete Address of the Firm	
2.	Email Id and Contact number of the bidder	
3.	Permanent Account Number (PAN) No. and GST No. of the Firm	
4.	Bank details of the Firm: Bank Name, Branch Address, Account Number., Type of Account (Current/Savings), MICR Number , RTGS/NEFT Code etc.	
5.	Details of Quoted item(s) i.e. Name, Make, Model Number etc.	
6.	Attached scanned copy of Full Details of item(s), Sub systems and additional items/accessories to be quoted (i.e. Full name, Model number, Name of accessories, Manufacture details, Literatures/Brochures/Write-ups, Guarantee/Warranty, AMC details etc.) as mentioned in the technical bid. (Write YES OR NO)	
7.	Attached scanned copy of the Authorization dealer/distributor/stockist certificate issued by manufacturer (Write YES OR NO)	
8.	In case of imported equipment, Attached scanned copy of Manufacturers Authorization certificate issued by Principal Manufacturer duly verified by the Indian Agent. (Write YES OR NO)	
9.	Attached scanned copies of all other document(s)/ certificate(s) mentioned/required in the DNIT. (Write YES OR NO)	
10.	Attached scanned copy of Tender Acceptance letter & Undertaking (Annexure-I). (Write YES OR NO)	
11.	Attached scanned of firm's Registration, PAN Card, GSTIN. (Write YES OR NO)	
12.	Attached scanned copy of Income Tax Statements for the last year. (Write YES OR NO)	
13.	Payment Terms: NOTE: Supplies are to be made on bill basis as the University usually makes payment within 30 days from the receipt of the material/Installation of Equipment in good condition.	

I/we certify that the items/products quoted by our firm comply all required Technical Specifications as mentioned in the DNIT (Detailed Notice Inviting Tender) under 'Detailed Specifications of the required items'.

Date:

Place:

**Signature of the Bidder
with Official Seal**

**TENDER ACCEPTANCE LETTER,
UNDERTAKING &NON-BLACKLISTING CERTIFICATE**

(To be given on firm letter head)

Date:

To,

Assistant Store Officer (Purchase),
Purchase Cell O/o Comptroller
Guru Angad Dev Veterinary and Animal Sciences University, Ludhiana

Tender Reference No: _____

Name of the tender/work:- _____

Sir,

1. I/we have downloaded the tender documents for the above mentioned Tender/Work from the website(s) www.eproc.punjab.gov.in as per your advertisement.
2. I/we hereby certify that I/we have read the entire terms and conditions of the tender documents from Page **First** to **Last** (including all documents like Annexure(s), schedules(s), etc.,) of **DETAILED NOTICE INVITING e-TENDER** which form part of the contract agreement and I/we shall hereby abide the terms/conditions/clauses contained therein.
3. The corrigendum(s) issued from time to time by your department/organization has also been taken into consideration, while submitting this acceptance letter.
4. I/we hereby unconditionally accept the tender terms and conditions of above mentioned tender document (s)/corrigendum(s) in its totality /entirety.
5. I/we certify that the items/products quoted by our firm comply all required Technical Specifications as mentioned in the DNIT (Detailed Notice Inviting Tender) under 'Detailed Specifications of the required items'. If the information/declaration/scanned documents furnished in respect of eligibility criteria are found to be wrong or misleading at any stage, competent Authority of Guru Angad Dev Veterinary and Animal Sciences University Ludhiana will be liable to punitive action.
6. I/we hereby certify that all miscellaneous charges on foreign transactions, make Form 15A and its subsequent charges on verification by Chartered Accountant would be borne by our firm /dealer/distributor.
7. I/we hereby confirm and declare that none of my/ our group/ sister concern/ associate company is participating/ submitting this e tender.
8. I/we hereby certify that our company/Firm and Manufacturer/Principal Firm have not been **blacklisted/ debarred** by any Govt. Department/Public Sector Undertaking/ Research Institution/Statutory body/University in India.
9. I/we hereby certify that we have no conflicts of interest as per Sr No 2 of General Terms & Conditions / Instructions for bidders.
10. I/we certify that all information furnished by our Firm is true and correct and in the event the information is found to be incorrect/untrue, then competent Authority of Guru Angad Dev Veterinary and Animal Sciences University Ludhiana shall without giving any notice or reason thereof or summarily reject the bid or terminate the contract, without prejudice to any other rights or remedy including the forfeiture of the full said earnest money deposit absolutely.

Yours faithfully

Date:

Place:

**Signature of the Bidder
with Official Seal**

Name -----

Designation-----