

**Purchase Cell, O/o Comptroller**  
**GURU ANGAD DEV VETERINARY AND ANIMAL SCIENCES UNIVERSITY**  
**Ferozepur Road, Ludhiana- 141004 – Punjab (India)**  
**Email : officepurchasecell@gmail.com, Phone 0161-2553353**

**Short Term e-Tender Notice**

**DETAILED NOTICE INVITING e-TENDER (DNIT)**

Guru Angad Dev Veterinary and Animal Sciences University, Ludhiana invites e-tenders through the website <https://eproc.punjab.gov.in> under two bid systems from eligible and qualified bidders for the **Hiring of Tentage, Sound, Light System etc. for Pashu Palan Mela to be held on 14<sup>th</sup> and 15<sup>th</sup> March, 2024** as per the required specification with full terms & conditions.

It is mentioned that this hiring shall be finalized item wise (Block Wise (A), (B), (C), (D), (E), (F), & (G) Wise) i.e. order will be placed to the L1 of each item separately. However, the individual items mentioned in 'Block H' will have to be provided by the supplier to the block particularly awarded to him and the rates will be charged as offered by the L1 firm as per comparative statement for Block 'H'.

**Details of required item(s):-**

Sr No	Name of required item(s)	Name of indenting department/ place of delivery /installation of item(s)
1.	<b>Hiring of Tentage, Light, Sound System etc. for Pashu Palan Mela to be held on 14<sup>th</sup> and 15<sup>th</sup> March, 2024</b> Complete as per required specifications and details mentioned below	Head, Department of Veterinary and Animal Husbandry Extension Education, Guru Angad Dev Veterinary & Animal Sciences University, Ludhiana - 141004 (Punjab)

<b><u>CRITICAL DATE SHEET</u></b>	
<b>eTender Reference No.</b>	PC/2023-24/ 2047 dated 05/02/2024
<b>eTender ID No.</b>	2024_DAH_116976_1
<b>Last Date &amp; time for submission of online Bid</b> <b>NOTE:</b> <i>If the bidders using Net Banking Service of banks other than SBI are advised to must deposit online Fees in advance at least (3) three working days prior to the last date of submission of the Bid.</i>	<b>16-02-2024 upto 11.00 am</b>
<b>Date &amp; time for opening of technical Bid</b> <b>NOTE:</b> <i>If sufficient bids are not received within stipulated time, tender may be extended/ re-tendered or opened with new date &amp; time as per the recommendations of sub purchase committee.</i>	<b>16-02-2024 at 03.00 pm</b>
<b>Contact person for required item(s) related any enquiry</b>	Dr. Parminder Singh, M- 88376-86044, Email Id- ysvet1203@gmail.com,

	hodvahee@gmail.com, <a href="mailto:officevahee@gadvasu.in">officevahee@gadvasu.in</a> , <a href="mailto:dee@gadvasu.in">dee@gadvasu.in</a>
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<b><u>DETAILS OF FEES</u></b>		
Sr No.	Details	Amount (Rs)
1	<b>Tender Fees including GST @ 18% (in INR) (Non-refundable)</b>	<b>1,770/ (1500+270)</b>
2	<b>Earnest Money Deposit (EMD) (Refundable)</b> The EMD will be returned to the unsuccessful bidders automatically by the State Public Portal i.e. <a href="http://eproc.punjab.gov.in">http://eproc.punjab.gov.in</a> . <b>Note:</b> Earnest Money Deposit (EMD) of successful bidder will be refunded only after receiving the satisfactory report from the inspection committee of the concerned department/college as per the tender terms and conditions, and guidelines laid down in the Purchase Procedure of Guru Angad Dev Veterinary and Animal Sciences University.	<b>60,000/-</b>
3	<b>Total Processing Fee including GST @ 18% (in INR)</b>	<b>2,360/-</b>

**Exempted from the payment of Bid Security (Earnest Money Deposit) for Manufacturers of tendered items only:**

- i) As per Rule 170 of General Financial Rules (GFRs) 2017, the units registered with Micro and Small Enterprises (MSEs) or are registered with Central Purchase Organisation or the concerned Ministry or Department as defined in MSE Procurement Policy issued by Department of Micro, Small and Medium Enterprises (MSME) (as per Rule 1.10.4 of Manual for Procurement of Goods 2017) shall be exempted from the payment of Bid Security (Earnest Money Deposit).
- ii) The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category with the bid. Under MSE category only manufacturers for goods and service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this policy.
- iii) In such case, copy of the certificate showing registration with the above mentioned institutions (indicating the terminal validity date of their registration) for the item tendered (as manufacture of the bidding item(s)) to be uploaded in Cover-I (Technical Bid) of the e-tender in PDF format.
- iv) If firm gets exemption for depositing Bid Security (Earnest Money Deposit) by providing wrong certificate OR certificate without terminal validity date of their registration OR not being a manufacture of tendered items, the bid shall not be accepted and also bid of the firm shall be cancelled at any stage of tender, if found wrong submission of certificate.

**Important Note:-**

1. The e-Tender of Guru Angad Dev Veterinary & Animal Sciences University, Ludhiana appeared/listed on website <https://eproc.punjab.gov.in> under Organisation "Department of Animal Husbandry" and Division "Purchase Cell". For details logon to [www.eproc.punjab.gov.in](http://www.eproc.punjab.gov.in) and [https://gadvasu.in/tender\\_notice](https://gadvasu.in/tender_notice). Any corrigendum(s) will be published on above websites only.

2. The interested bidders are advised to submit/upload their bids/documents well in advance before closing date/time to avoid any problem at the later stage.

3. The bidders using Net Banking Service of banks other than SBI are advised to submit their EMD and other fees (if any) in advance at least (3) three working days prior to the last date of submission of the Bid.

4. At the time of Technical Evaluation of Technical Bids, the sub purchase committee may ask all/any bidder(s) to submit the hard copy of any document or any additional documents or show presentation/demo of product or any query (If required) for verification/approval of Technical bids.

5. Financial Bids will be opened only of those tenderers, who qualify and are found suitable during the processing of Evaluation of Technical Bids. Financial Bids will be opened after receiving Technical Evaluation report from the concerned sub purchase committee.

## Details of Items required for Tentage, Sound and Light etc. for Pashu Palan Mela

-1-

Technical Specifications for hiring of Tentage, Furniture, Sound, Light system etc. for Pashu Palan Mela to be held on 14<sup>th</sup> and 15<sup>th</sup> March, 2024

A) Industrial Exhibitions								
Sr. No.	Category	Size	Specifications	No. of stalls	Area under tentage	Round Table (size 3' radius)	Rectangular Table (size 2 <sup>1/2</sup> 'x5')	Pillow Chair
1.	X1 to X12 (water proof Pagoda)	5 x 5 meter	Three Sides Open	12	300 meter	12*1=12	12*6=72	72
2.	A1 to A24 (water proof Pagoda)	5 x 5 meter	Two Sides Open	24	600 meter	----	24*6=144	144
3.	B1 to B8 (water proof Pagoda)	5 x 5 meter	One Side Open	08	200 meter	----	08*03=24	08*04=32
4.	BX1 to BX2 (water proof Pagoda)	10 x 5 meter	One Side Open	02	100 meter	----	02*04=08	02*06=12
5.	C1 to C24	12' X 15'	One Side Open	24	4320 sq.ft	----	24*03=72	24*04=96
6	Carpet/Mat for Industrial exhibition (200'x200') (Multi-colour carpet on path and green mat in stalls)							
<b>Approximately total (Industrial Exhibition)</b>				<b>70</b>	<b>1200 meter</b> <b>4320sq.ft</b>	<b>12</b>	<b>320</b>	<b>356</b>

B) University Exhibition							
Sr No	Category	Size	Number of Stalls	Area under Tentage (Sq. Ft.)	Round Table (Approx. 3' Radius)	Rectangular Table (Size 2 <sup>1/2</sup> 'X5')	Pillow Chair
1	G1 (water proof pagoda)	16' X 36'	01	576	01	04	14
2	G2	16' X 52'	01	832	-	12	24
3	G3	16' X 52'	01	832	-	12	24
4	G4	32' X 30'	01	960	-	07	14
5	G5	18' X 38'	01	684	-	07	14
6	G6	18' X 64'	01	1152	-	12	24
7	G7	18' X 70'	01	1260	-	12	24
8	G8	18' X 18'	01	324	-	03	06
9	G9 to G17	12' X 18'	09	215 1944	-	02	04
10	G18 water proof	42' X 58'	01	2436	02	12	36
11	Stage (water proof)	35' X 70'	01	2450	-	-	50 with cover
12	Audience hall (Water Proof)	65' x 75'	01	4875	-	-	250
13	Animal shed	84' x 72'	01	6048	-	16	32
14	3-Mela Gates ( Bengali)/Fabricated						
15	20-Sofa set VIP (For Stage and G1) 10-Coffee Tables						
16	Carpet/Mat for University exhibition (200'x200') (Red Carpet on VIP path in audience hall and green mat in stalls)						
<b>Approximately total (University Exhibition)</b>				<del>22645</del> <b>24373</b>	<b>03</b>	<b>99</b>	<b>466 + 50 with cover = Total 516</b>

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**c) Near ADRC parking and Deptt. of Animal Nutrition**

Sr no	Category	Size	Specifications	Number of Stalls	Area under Tentage (Sq. Ft.)	Round Table (Approx. 3' Radius)	Rectangular Table (Size 2½'X5')	Pillow Chair
01	CX1 to CX6	15' x 18'	Two Sides Open	06	1620	----	06*4=24	06*6=36
02	C25 to C30	12' x 15'	One Side Open	06	1080	----	06*3=18	06*4=24
03	D1 to D14	12' x 18'	One Side Open	14	3024	----	14*3=42	14*4=56
04	Animal Display Stall	15' x 24'	One Side Open	08	2880	----	04	06
05	F1	15' X 30'	One Side Open	01	450	----	02	04
06	F2 to F3	15' x 20'	One Side Open	02	600	----	04	10
<b>Approximately total (Near ADRC parking and Deptt. of Ani. Nutrition)</b>				<b>37</b>	<b>9654</b>	<b>----</b>	<b>94</b>	<b>136</b>

**D) Sound System**

1.	98 No. Mike with stand	6 Pcs
2.	Cordless Mike	8Pcs
3.	Speaker Box( 300W, 12 inch 2 Speakers in one Box)	8 Box
4.	Compatible Amplifier with suitable capacity for Speaker Box	
5.	Horn ( Unit 60W)	8Pcs
6.	Compatible Amplifier with suitable capacity for Horns	
7.	Compatible Echo System with suitable capacity	
8.	Separate Compatible Generator Set with suitable capacity	

**(E) Electrical items and Generators**

2) Electrical Items and Generators										
S. No	Category	Size	Specific ations (Open side)	Number of Stalls	Area under Tentage (Sq. Ft.)	Pedestal Fans	Tube Light	Search light	Socket 16Amp	Compatible Gen set with suitable capacity
Industrial Exhibition										
1	X1 to X12 (water proof Pagoda)	5 x 5 meter	Three Sides Open	12	300 meter	24	24	-	12	1 Silent Gen. set
3	A1 to A24 (water proof Pagoda)	5 x 5 meter	Two Sides open	24	600 meter	48	48	-	24	Note:- Diesel will be provided by the University
4	B1 to B8 (water proof Pagoda)	5 x 5 meter	One Side open	08	200 meter	16	08	-	04	
5	BX1 to BX2 (water proof Pagoda)	10 x 5 meter	One Side Open	02	100 meter	08	04	-	02	
7	C1 to C24	12' X 15'	One Side open	24	4320 sq. feet	48	24	-	12	
8	For Industrial Exhibition					--	--	04	--	
Total						144	108	04	54	1 Silent Gen. set

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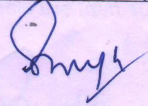

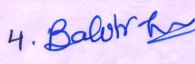
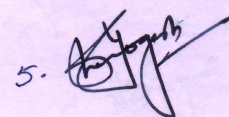
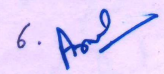
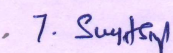
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(F) Electrical items and Generators									
Sr. No.	Category	Size	Number of Stalls	Area under Tentage (Sq. Ft.)	Pedestal Fans	Tube Light	Search light	Socket 16Amp	Compatible Gen set with suitable capacity
University Exhibition									
1	G1 (water proof pagoda)	16' X 36'	01	576	04	03	02	02	1 Silent Gen. set
2	G2	16' X 52'	01	832	04	03	--	04	Note:- Diesel will be provided by the University
3	G3	16' X 52'	01	832	04	03	--	04	
4	G4	32' X 30'	01	960	04	03	--	04	
5	G5	18' X 38'	01	684	04	03	--	04	
6	G6	18' X 64'	01	1152	04	03	--	04	
7	G7	18' X 70'	01	1260	04	03	--	04	
8	G8	18' X 18'	01	324	04	03	--	04	
9	G9 to G17	12' X 18'	09	216 1944	18	09	--	09	
10	G18	42' X 58'	01	2436	04	03	--	06	
11	Stage (water proof)	35' X 70'	01	2450	10	06	04	06	
12	Audience Hall (water proof)	65' x 75'	01	4875	40	06	04	01	
13	Animal shed	84' x 72'	01	6048	18	06	06	08	
Total					122	754	16	60	1 Silent Gen. set

(G) Electrical items and Generators										
S. No.	Category	Size	Specification	Number of stalls	Area under tentage (Sq. ft.)	Pedestal Fans	Tube Light	Search Light	Socket 16 Amp	Compatible Gen. Set with suitable capacity
Near ADRC Parking and Deptt. of Animal Nutrition										
1	CX1 to CX6	15' X18'	Two sides open	06	1620	24	12	--	05	1 Silent Gen. set  <b>Note:- Diesel will be provided by the University</b>
2	C25 to C30	12' x 15'	One side open	06	1080	12	06	--	03	
3	D1 to D14	12' x 18'	One side open	14	3024	28	14	--	07	
4	Animal Display Shed	15' X 24'	One Side Open	08	2880	08	08	--	04	
5	F1	15' X 30'	One Side Open	01	450	02	02	--	01	
6	F2 to F3	15' x 20'	One Side Open	02	600	04	04	--	02	
7	Exhibition near ADRC Parking and Deptt. of Animal Nutrition					--	--	04	--	
Total						78	46	04	22	1 Silent Gen. Set

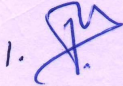
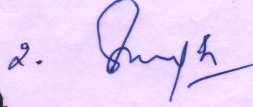

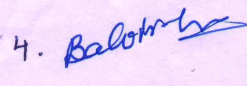
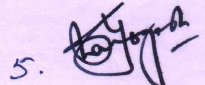

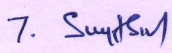
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(H) Individual items to be provided by the supplier / service provider as per actual requirement on the Mela days (if required).


Sr.No.	Items	Quantity Required
1)	Round Table (Approx 3 radius)	Per Pc
2)	Rectangular Table (2 ½' x 5')	Per Pc
3)	Pillow Chair	Per Pc
4)	Pedestal Fan	Per Pc
5)	Tube Light	Per Pc
6)	Search Light	Per Pc
7)	Socket 16Amp	Per Pc
8)	Loose Pole 12'	Per Pc
9)	Flag Pole 16'	Per Pc
10)	Flag	Per Pc
11)	Table sheet	Per Pc
12)	Table Frill (For two tables)	Per Pc
13)	Carpet per Sq. Ft.	Per Pc
14)	Shamiana for Tent	Per Sq.ft.
15)	Curtain for Tent	Per Pc
16)	Water Drum	Per Pc
17)	VIP Sofa (Two seater)	Per Pc
18)	Pipe Structure	Per Sq. Ft.
19)	VIP Coffee Table	Per Pc
20)	Waiter for two days	Per person
21)	Desert cooler	Per Pc
22)	Cover for pillow chair	Per Pc

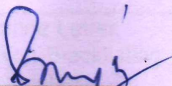
**Terms and conditions:**


- The documents enclosed with the tender must be serially numbered. The proforma enclosed furnishing information regarding documents attached with the tender must be filled and duly signed by the bidder.
- The bidders must have valid GST Number and the prices should be quoted with applicable GST.
- The items mentioned at (A) to (H) are required for Pashu Palan Mela to be held on 14<sup>th</sup> to 15<sup>th</sup> March, 2024 and charges will be paid only for Mela Days i.e. 14<sup>th</sup> and 15<sup>th</sup> Mar, 2024.
- The EMD amount to be deposited by bidder is **Rs.60,000/-**.
- The bidders will have to upload the scanned and self attested copy of latest two income tax returns and two or three bills as a proof of similar work experience.
- Parties qualified in technical evaluation will have to showcase quality of material to be used in Mela (Clothing, mats, light system, sound system, frills, Tentage quality etc.) in the form of one stall on the date decided by concerned Committee and same standards are to be maintained during Mela.
- The committee will physically inspect the stalls and the financial bids will be opened only of those bidders whose material is passed as per the report of the committee. If any firm fails to exhibit their samples on the given date and time, their bid will be rejected straightway.
- The Committee constituted for the purpose will also visit the stalls of the successful bidders on 11.03.2024 and in the case of quality of items (tentage, mats, frills, furniture, light system, sound system etc.) installed by the firm in Pashu Palan Mela found dirty/torned/shaded/deteriorated etc. or is not at par as showcased in sample or its quality is compromised in anyway, the committee may direct to change the material straightway else the EMD of the firm will be forfeited.
- The exhibit material used in Pashu Palan Mela must be in good working condition. Tent must be bright, in uniform colour/symmetry and must be ready three days before Pashu Palan Mela i.e. 11.03.2024.
- The height of stalls of different categories should be at least 12'.
- Height of Animal Shed and Audience Hall should be at least 18'.
- Height of stage should be atleast 15'. Stage should be provided with water proof material.
- The interested parties can visit the mela site from 10 am to 1 pm on any working day for any query or clarification.

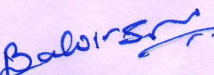
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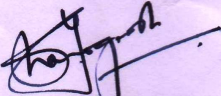
14. The Successful supplier will have to **provide any additional items** (if required) within 6 hours.
15. All Electrical items must be in running **condition with proper fitting**.
16. The bidders can quote any or all the items **mentioned** at (A), (B), (C), (D), (E), (F) and (G). However, the order will be finalized blockwise. For **example**: the order for 'Block A' will be awarded to the L1 firm as per comparative statement for Block A and order for 'Block B' will be awarded to the L1 firm as per comparative statement for Block B and so on. However the individual items mentioned in 'Block H' will have to be provided by the supplier to the block particularly awarded to him and the rates will be charged as offered by the L1 firm as per comparative statement for 'Block H'.
17. The bidders must give a certificate in technical bid that the quoted items fulfill the specifications as mentioned in tender notice.
18. The University will not be responsible for any type of loss occurred to the supplier/bidder in Pashu Palan Mela even of natural calamities etc.

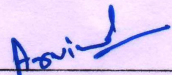
  
 (Dr. Parminder Singh)  
 Professor  
 (Indentor)

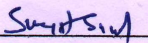
  
 (Dr. S.S. Randhawa)  
 Head, Deptt. of VAHEE

  
 (Dr. Arunbeer Singh)  
 Assistant Professor  
 (Nominee of DEE)

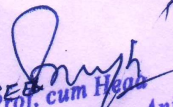
  
 (Er. Balvir Singh)  
 SDE(Civil)

  
 (Er. Yogesh Sharma)  
 SDE (Electrical)

  
 (Sh. Arvind Badyal)  
 Superintendent  
 (Nominee of Comptroller)

  
 S. Surjit Singh  
 Sr. Assistant, Deptt of VAHEE  
 (Non teaching employee)

*Approved.*

  
 Head VAHEE  
 Prof. cum Head  
 Deptt. of Vety. Ani. Husb. Ext. Eau.  
 Guru Angad Dev Veterinary & Animal  
 Sciences University, Ludhiana

Proforma regarding documents attached with the e-tender ID No. \_\_\_\_\_ for hiring of tentage, light and sound system of PashuPalanMela to be held on 14<sup>th</sup> -15<sup>th</sup> March 2024.

S. No.	Name of the document	Page No.
1.	Name & Address of the firm	
2.	E-Mail Id	
3.	Mobile No.	
4.	Copy of GST registration number	
5.	Copy of Income Tax Returns	
6.	Copy of PAN No.	
7.	Copy of proof of bank detail	
8.	Copy of proof of similar work	
9.	Duly signed check list	
10.	Tender Acceptance Letter, Undertaking & Non-Blacklisting Certificate on firm letter head <b>(Annexure-I)</b>	
11.	Other documents	

Signatures of bidder with stamp

### **Guidelines for submission of TECHNICAL BID:**

#### **The Technical Bids should contain detail information on the following: -**

- 1) Full Name of the Bidder Firm along with complete address. 2) Bankers Name & Address. 3) GST No.
- 4) PAN/TAN No. 5) Experience in line. 6) Validity of Offer. 7) Lead time/Delivery Period. 8) Payment condition.

#### **The firms are also required to upload copies of the following documents in a single file of .pdf format with Technical Bid:-**

- a) Scanned copy of dully filled Check List.
- b) Scanned copy of all document(s) mentioned in the above detailed specification of the required items (if any).
- c) Scanned copy of Tender Acceptance letter, Undertaking & non-blacklisting certificate (Annexure-I).
- d) Scanned copy of firm's Registration, PAN Card, GSTIN.
- e) Scanned copy of Income Tax Statement for the last year.

### **Guidelines for submission of FINANCIAL BID:**

- (a) The rates should be quoted as per the BOQ uploaded on the SPP Portal. Taxes, if any, should be indicated separately. **Please mention the amount of Total GST under column no. 9 duly calculated as per total quantity required as per column no. 4 for each item.** The bidders are advised to download this BOQ.xls as it is and quote their offer/rates in the permitted column and upload the same in the Financial Bid. The Bidder shall not tamper/modify downloaded price bid template in any manner. In case if the same is found to be

tampered/modified in any manner, tender will be rejected and EMD would be forfeited and tendered is liable to be banned from doing business with GADVASU.

(b) The bidders are advised to quote price for equipment in INR and **the bidder will have to quote the rates in BOQ in lumpsum for two days as Pashu Palan Mela is to be held for two days .**

(c) The payment will be made after deducting TDS as per Income Tax/GST/Govt. Rules.

(d) Supplies are to be made on bill basis as the University usually makes payment within 30 days from the receipt of the material/Installation of Equipment in good condition.

### **Guidelines for bidders for Registration and Submission of bids:-**

1. For participating in the above e-tender, the contractors shall have to get themselves registered with <http://eproc.punjab.gov.in>. and get user ID & password. Bidders who have not registered with e procurement portal need to get registered by paying the requisite registration fee for e-tender participation and obtain Class 3 Digital Signature Certificate (DSC) which are mandatory to participate in the e-tendering process.
2. Bidders should enroll/register in the e-procurement module of State Public Procurement Portal (SPP Portal) through the website: [URL:http://eproc.punjab.gov.in](http://eproc.punjab.gov.in) for participating in the bidding process. Useful information for Registration of first time bidder and instructions for submitting the online bids on the SPP Portal is available at [URL:http://www.eproc.punjab.gov.in](http://www.eproc.punjab.gov.in) through its link "Bidder Manual Kit" (<https://eproc.punjab.gov.in/nicgep/app?page=BiddersManualKit&service=page>).
3. Tender Documents can be downloaded from the State Public Procurement Portal [URL:http://eproc.punjab.gov.in](http://eproc.punjab.gov.in).
4. Any change/corrigendum/extension of opening date in respect of this tender shall be issued through websites [www.gadvasu.in](http://www.gadvasu.in) and [www.eproc.punjab.gov.in](http://www.eproc.punjab.gov.in) only and no press notification will be issued in this regard. Bidders are therefore requested to regularly visit these websites for updates. Bidder should also take into account all corrigendum(s) published before submitting the bids online.
5. The bidders are required to submit their bids online on the SPP Portal, using valid Digital Signature Certificates. Bids received only on SPP Portal will be considered, however bids sent through sealed cover/email/post/fax, etc. will be rejected.
6. The BOQ template must not be modified/replaced by the bidder and the same should be uploaded after filling the relevant columns, else the bidder is liable to be rejected for that tender.
7. The date and time fixed for closing of bids will remain unchanged, even if it is declared as a holiday by the Government. GADVASU will not be responsible for any delay in enrolment/registration as bidder or submitting /uploading the offer on e-tender portal. Hence, bidders are advised to register in e-tendering website [URL:http://eproc.punjab.gov.in](http://eproc.punjab.gov.in) and obtain their Digital Signature Certificate and upload their bids/documents well in advance.
8. Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority or the relevant contact person indicated in the tender.
9. For any clarification/difficulty regarding e-tendering Process, please contact on helpdesk (contact us) at e procurement portal of Punjab Government at <https://eproc.punjab.gov.in/nicgep/app>".

### **10. Intimation Regarding Payment of Online Fees :**

1. The bidders using Net Banking Service of banks other than SBI are advised to submit their EMD and other fees (if any) in advance at least (3) three working days prior to the last date of submission of the Bid.

2. The bidders are hereby informed not to close/suspend their Bank Accounts, from which the EMD/Tender Fee/Processing Fee is being paid for respective Tender. In case of any refund issue relating to the respective tender, the Department would not be liable or responsible in anyway.

**11. Intimation Regarding Payment through NEFT / RTGS Mode** The bidders are hereby informed that settlement of NEFT / RTGS transaction does not take place on Sundays, 2nd and 4th Saturdays of a Month, and Declared Bank Holidays.

### **General Terms & Conditions / Instructions for bidders:-**

1. The interested, bona fide and reputed dealers may submit online bids for each of the required item(s) along with all requisite documents, Tender Fee, Processing Fee and EMD.
2. **Exempted from the payment of Bid Security (Earnest Money Deposit):** i) As per Rule 170 of General Financial Rules (GFRs) 2017, the units registered with Micro and Small Enterprises (MSEs) or are registered with Central Purchase Organisation or the concerned Ministry or Department as defined in MSE Procurement Policy issued by Department of Micro, Small and Medium Enterprises (MSME) (as per Rule 1.10.4 of Manual for Procurement of Goods 2017) shall be exempted from the payment of Bid Security (Earnest Money Deposit).  
ii) In such case, copy of the certificate showing registration with the above mentioned institutions (indicating the terminal validity date of their registration) for the item tendered (as manufacture of the bidding item(s)) to be uploaded in Cover-I of the e-tender in PDF format.

- iii) If firm gets exemption for depositing Bid Security (Earnest Money Deposit) by providing wrong certificate OR certificate without terminal validity date of their registration OR not being a manufacture of tendered items, the bid shall not be accepted and also bid of the firm shall be cancelled at any stage of tender, if found wrong submission of certificate.
3. The EMD will be returned to the unsuccessful bidders automatically by the State Public Portal i.e. <http://eproc.punjab.gov.in>.
  4. The EMD will be forfeited if the bidder fails to accept the order based on his/her offer/bid or fails to supply the items.
  5. The quoted hired article shall be in compliance with the required specifications mentioned in tender and shall be of the latest design, best quality and high standards.
  6. If at any later stage any firm is found supplying material of inferior quality than that of their approved sample(s) or not as per specifications, their orders will be cancelled besides forfeiting their security Amount/EMD and the firm will be blacklisted to supply any items to GADVASU in future.
  7. The item should be delivered/installed F.O.R. at Pashu Palan Mela Ground GADVASU Ludhiana as mentioned in Tender document and the supplier shall be responsible for any damage during the transit of goods. The FOR price should be inclusive of all incidental charges i.e. freight, forwarding, insurance, etc.
  8. **The bidder will have to quote the rates in BOQ in lumpsum for two days as Pashu Palan Mela is to be held for two days.**
  9. Tenderer shall take into account all costs including installation, commissioning, cartage, etc. for giving delivery of material at site before quoting the rates. In this regard no claim for any extra payment for any reason shall be entertained.
  10. The payment will be made after deducting TDS as per Income Tax/GST/Govt. Rules as applicable.
  11. Supplies are to be made on bill basis as the University usually makes payment within 30 days from the receipt of the material/Installation of Equipment in good condition.
  12. The quantity can be increased/decreased as per the actual requirement.
  13. The bidder is required to furnish the **TENDER ACCEPTANCE LETTER, UNDERTAKING & NON-BLACKLISTING CERTIFICATE** as per **Annexure – I**.
  14. While submitting the tender, if any of the prescribed conditions are not fulfilled or are incomplete in any form, the tender is liable to be rejected. If any tender stipulate any condition of his own, such conditional tender is liable to be rejected.
  15. GADVASU reserves the right to accept/reject any or all the tenders in part/full without assigning any reason thereof.
  16. All disputes shall be subject to Ludhiana jurisdiction only.

Place: Ludhiana

Sd/-  
Assistant Store Officer (Purchase)  
Purchase Cell O/o Comptroller

## Checklist

Sr.No.	Details	
1.	Name and Complete Address of the Firm	
2.	Email Id and Contact number of the bidder	
3.	Permanent Account Number (PAN) No. and GST No. of the Firm	
4.	Bank details of the Firm: Bank Name, Branch Address, Account Number., Type of Account (Current/Savings), MICR Number , RTGS/NEFT Code etc.	
5.	Attached scanned copies of all other document(s)/ certificate(s) mentioned/required in the DNIT. <b>(Write YES OR NO)</b>	
6.	Attached scanned copy of Tender Acceptance letter & Undertaking (Annexure-I). <b>(Write YES OR NO)</b>	
7.	Attached scanned of firm's Registration, PAN Card, GSTIN. <b>(Write YES OR NO)</b>	
8.	Attached scanned copy of Income Tax Statement for the last year. <b>(Write YES OR NO)</b>	
9.	<b>Payment Terms:</b> <b>NOTE:</b> Supplies are to be made on bill basis as the University usually makes payment within 30 days from the receipt of the material/Installation of Equipment in good condition.	

I/we certify that the items/products quoted by our firm comply all required Technical Specifications as mentioned in the DNIT (Detailed Notice Inviting Tender) under 'Detailed Specifications of the required items'.

Date:

Place:

**Signature of the Bidder  
with Official Seal**

**TENDER ACCEPTANCE LETTER,  
UNDERTAKING & NON-BLACKLISTING CERTIFICATE**

(To be given on firm letter head)

Date:

To,

Assistant Store Officer (P),  
Purchase Cell O/o Comptroller  
Guru Angad Dev Veterinary and Animal Sciences University  
Ludhiana

Tender Reference No: \_\_\_\_\_

Name of the tender/work:- \_\_\_\_\_

Sir,

1. I/we have downloaded the tender documents for the above mentioned Tender/Work from the website(s) [www.eproc.punjab.gov.in](http://www.eproc.punjab.gov.in) as per your advertisement.
2. I/we hereby certify that I/we have read the entire terms and conditions of the tender documents from Page **First** to **Last** (including all documents like Annexure(s), schedules(s), etc.,) of **DETAILED NOTICE INVITING e-TENDER** which form part of the contract agreement and I/we shall hereby abide the terms/conditions/clauses contained therein.
3. The corrigendum(s) issued from time to time by your department/organization has also been taken into consideration, while submitting this acceptance letter.
4. I/we hereby unconditionally accept the tender terms and conditions of above mentioned tender document (s)/corrigendum(s) in its totality /entirety.
5. I/we certify that the items/products quoted by our firm comply all required Technical Specifications as mentioned in the DNIT (Detailed Notice Inviting Tender) under 'Detailed Specifications of the required items'.
6. I/we hereby certify that our company/Firm and Manufacturer/Principal Firm have not been **blacklisted/debarred** by any Govt. Department/Public Sector Undertaking/ Research Institution/Statutory body/University in India during the last **Five** years.
7. I/we certify that all information furnished by our Firm is true and correct and in the event the information is found to be incorrect/untrue, then your department/organization shall without giving any notice or reason thereof or summarily reject the bid or terminate the contract, without prejudice to any other rights or remedy including the forfeiture of the full said earnest money deposit absolutely.

Yours faithfully

Date:

Place:

**Signature of the Bidder  
with Official Seal**

Name -----

Designation-----