

Purchase Cell, Office of Comptroller
GURU ANGAD DEV VETERINARY AND ANIMAL SCIENCES UNIVERSITY
Ferozepur Road, Ludhiana- 141004 – Punjab (India)
Email : officepurchasecell@gmail.com, Phone 0161-2553353

Re-Tender

DETAILED NOTICE INVITING e-TENDER (DNIT)

Guru Angad Dev Veterinary and Animal Sciences University, Ludhiana invites e-tenders through the website <https://eproc.punjab.gov.in> under two bid systems from eligible and qualified bidders (Manufacturer/Sole Selling Agent/Distributor/Authorized Dealer) for the **supply and Installation of File Storage Mobile Compactors (furniture items)** as per following details, according to special Terms & Conditions, as per required Technical Specifications or its equivalent or higher quality, with full terms & conditions.

<u>CRITICAL DATE SHEET</u>	
eTender Reference No.	Re tender PC/2021-22/2156 dated 14/03/2022
eTender ID No.	2022_DAH_ 82427_1
Last Date & time for submission of online Bid <i>NOTE: If the bidders using Net Banking Service of banks other than SBI are advised to must deposit online Fees in advance at least (3) three working days prior to the last date of submission of the Bid.</i>	05-04-2022 upto 02.00 pm
Date & time for opening of technical Bid <i>NOTE: If sufficient bids are not received within stipulated time, tender may be extended/ re-tendered or opened with new date & time as per the recommendations of sub purchase committee.</i>	06-04-2022 at 02.00 pm
Date & time to exhibit the sample of each item for which they have quoted in their bid	07-04-2022 at 11.00 am Admin Block, Guru Angad Dev Veterinary and Animal Sciences University, Ferozepur Road, Near Verka Milk Plant, Ludhiana - 141004
Contact person for required item(s) related any enquiry	Mrs Anjana Goyal, Accounts Officer, M- 81467-31600, Email-registrargadvasu@gmail.com for Registrar Office Sh. Pardeep Kumar, Asstt. Accounts Officer, M- 98761-18971, Email- comptrollergadvasu@gmail.com for Comptroller Office

<u>DETAILS OF FEES</u>		
Sr No.	Details	Amount (Rs)
1	Tender Fees (Non-refundable)	1,100/-
2	Earnest Money Deposit (EMD) (Refundable) The EMD will be returned to the unsuccessful bidders automatically by the State Public Portal i.e. http://eproc.punjab.gov.in . Note: Earnest Money Deposit (EMD) of successful bidder will be refunded only after receiving the satisfactory report from the inspection committee of the concerned department/college as per the tender terms and conditions, and guidelines laid down in the Purchase Procedure of Guru Angad Dev Veterinary and Animal Sciences University.	44,000/-
3	Total Processing Fee including GST @ 18% (in INR)	2,360/-

Important Note:-

1. The e-Tender of Guru Angad Dev Veterinary & Animal Sciences University, Ludhiana appeared/listed on website <https://eproc.punjab.gov.in> under Organisation "Department of Animal Husbandry" and Division "Purchase Cell". For details logon to www.eproc.punjab.gov.in and [https://gadvasu.in/tender notice](https://gadvasu.in/tender_notice). Any corrigendum(s) will be published on above websites only.

2. The interested bidders are advised to submit/upload their bids/documents well in advance before closing date/time to avoid any problem at the later stage.

3. The bidders using Net Banking Service of banks other than SBI are advised to submit their EMD and other fees (if any) in advance at least (3) three working days prior to the last date of submission of the Bid.

4. At the time of Technical Evaluation of Technical Bids, the sub purchase committee may ask all/any bidder(s) to submit the hard copy of any document or any additional documents or show presentation/demo of product or any query (If required) for verification/approval of Technical bids.

5. Financial Bids will be opened only of those tenderers, who qualify and are found suitable during the processing of Evaluation of Technical Bids. Financial Bids will be opened immediately after receiving Technical Evaluation report from the concerned sub purchase committee.

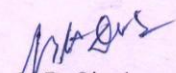
Details of required item(s):-

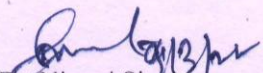
**Office of Registrar
Guru Angad Dev Veterinary and Animal Sciences University, Ludhiana**


Details of purchase and installation of File Storage Mobile Compactor

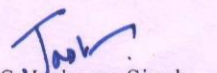
Sr. No.	Item Description	Quantity
1	Three bay File Storage Mobile Compactor (Mechanical), One single Fixed Static body and One single Movable Body with Lock, size - 450x2700x2080mm, Five Double Movable body, Size of each - 900x2700x2080mm <p style="text-align: center;">Total 36 Bodies</p>	One set
2	Three bay File Storage Mobile Compactor (Mechanical), One single Fixed Static body and One single Movable Body with Lock, size - 450x2700x2080mm, Three Double Movable body, Size of each- 900x2700x2080mm <p style="text-align: center;">Total 24 Bodies</p>	One Set
3	Rate of Openable Double Door with Locking system per individual body (If required)	


Committee Members Signatures:



Dr. N.D. Singh
Associate Prof.


Dr. Nirmal Singh
OSD to Vice Chancellor


Smt. Anjana Goyal
Accounts Officer


S. Vaskaran Singh
Asstt. Estate Officer


Sh. Hukam Chand
Asstt. Accounts Officer


Sh. Suraj Bhan
Jr. Engg.

Approved

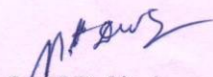

Registrar

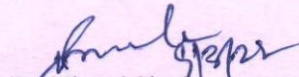
Office of Comptroller
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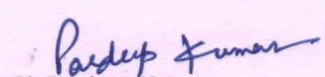
Details of purchase and installation of File Storage Mobile Compactor

Sr. No.	Item Description	Quantity
1	One bay File Storage Mobile Compactor (Mechanical), One single Fixed Static body and One single Movable Body with Lock, size - 450x900x2080mm, One Double Movable body, size-900x900x2080mm, Total 04 Bodies	Three set
2	Two bay File Storage Mobile Compactor (Mechanical), Size : One single Fixed Static body and One single Movable Body with Lock, size - 450x1800x2080mm, Two Double Movable body-900x1800x2080mm Total 12 Bodies	One set
3	Three bay File Storage Mobile Compactor (Mechanical), Size : One single Fixed Static body and One single Movable Body with Lock, size - 450x2700x2080mm, One Double Movable body-900x2700x2080mm Total 12 Bodies	One set
4	Three bay File Storage Mobile Compactor (Mechanical), One single Fixed Static body and One single Movable Body with Lock, size - 450x2700x2080mm, Two Double Movable body, Size-900x2700x2080mm Total 18 Bodies	One set
5	Rate of Openable Double Door with Locking system per individual body (If required)	

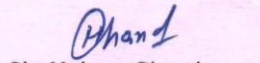
Committee Members Signatures:



Dr. N.D. Singh
Associate Prof.

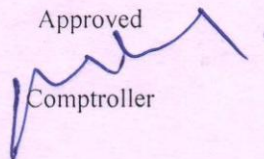

Dr. Nirmal Singh
OSD to Vice Chancellor


Sh Pardeep Kumar
Asstt. Accounts Officer


S. Daljit Singh
Asstt. Store Officer (P)


Sh. Hukam Chand
Asstt. Accounts Officer


Sh. Suraj Bhan
Jr. Engg.

Approved

Comptroller

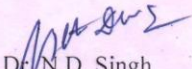
Special Terms and conditions of Required Furniture items


1. The product must possess Green Gurad/indoor air quality/GRIHA certification and the OEM should be member of BIFMA. Copy of the certificate(s) must be attached in technical bid.
2. Bidder/Quoting firm will have to enclose the list of installations of File Storage Mobile Compactor in Govt/University/Reputed institutions/Firms etc. List of users with complete address including contact number of user along with the satisfactory installation reports from user should be enclosed.


OR

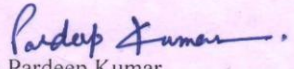
Bidder/Quoting firm will have to exhibit the sample on 07-04-2022 at 11.00 AM at their own cost at Administrative Block, Ferozepur Road, GADVASU, Ludhiana.

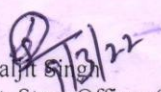
3. If any firm(s) fail to exhibit their samples on the given date & time OR list of installations and lack of required certificates/documentation, their technical bid shall be rejected straightway.
4. The sub purchase committee (SPC) will inspect all the samples to assess their quality and finishing as per specifications required items. The SPC reserves the right to select all/any/single item(s) of any bidding firm(s) on quality as well as finishing basis. The SPC will check all required certificates/documents submitted with technical bid. Accordingly, this committee will decide/approve the items/Technical Bids. The decision of SPC will be final and not challengeable.
5. During inspection, if committee members feel that with minor changes exhibited samples fulfil the required specifications. Then supplier/bidder will have to submit the undertaking on his letter pad on the spot that their firm will make necessary changes in the product as required by Sub purchase committee within the submitted/offered rates.
6. The Client/ department reserves the right to reject any/ all bids on the basis of Documentation, Quantity and Quality of the samples displayed.
7. The approved sample(s) of successful bidders will be retained in the university campus for comparison purpose till the delivery and inspection of the ordered item(s).
8. The financial bids will be opened for only selected/approved items of each firm. However, the purchase order for all types of required Compactors will be awarded collectively to a lowest bidding single firm keeping in view the bidding amount for all types of compactors.
9. If at any later stage any firm is found supplying material of inferior quality than that of their approved sample(s) or not as per specifications, their orders will be cancelled besides forfeiting their security Amount/EMD and the firm will be blacklisted to supply any items to GADVASU in future.
10. The size and quantity of required items may be increased or decreased as per available space/funds/requirement.
11. All the items of furniture must be delivered F.O.R. GADVASU, Ludhiana.
12. Delivery Period: Within 90 days from the confirmed P.O. In case of delay in delivery, penalty of 1.0% of total cost will be levied for every span of 15 days or part thereof upto maximum of next four weeks. After that, the order may be cancelled and the EMD may be forfeited.
13. The product(s) should carry a warranty of One year or more.
14. All the materials should be as per the technical specifications given in the tender. No downward Technical Deviation will be allowed.
15. Any special offer by the Manufacturer/Distributor/Dealer/Supplier must be mentioned clearly in the Technical Bid.
16. Any alternation in the quantity and in the terms and conditions will be at the discretion of the university authorities and the decision of the committee will be final.

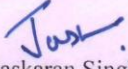

Dr. N.D. Singh
Associate Prof.

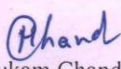

Dr. Nirmal Singh
OSD to Vice Chancellor

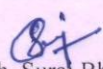

Smt. Anjana Goyal
Accounts Officer


Sh Pardeep Kumar
Asstt. Accounts Officer


S. Daljit Singh
Asstt. Store Officer (P)


S. Jaskaran Singh
Asstt. Estate Officer



Sh. Hukam Chand
Asstt. Store Officer (P)


Sh. Suraj Bhan
Jr. Engg.

Approved


Registrar

Approved


Comptroller

Detailed specifications of the required item(s):-

Minimum Technical Specifications of File Storage Mobile Compactors

NOTE: The product must possess Green Gurad/indoor air quality/GRIHA certification and the OEM should be member of BIFMA. Copy of the certificate(s) must be attached in technical bid.

S.No	Item	Specification
1	One Bay File Storage Mobile Compactors	<p>Overall Dimensions of SS1 - Single Static 1 Bay Push Pull Type (U/C + Fittings) shall be 915mm(W)x457mm(D)x2180mm(H), SL1 - Single Last 1 Bay Push Pull Type (U/C + Fittings + Handle) shall be 915mm(W)x457mm(D)x2180mm(H) and TM1 - Twin Mobile 1 Bay Push Pull Type(U/C + Fittings + Handle) shall be 915mm(W)x915mm(D)x2180mm(H).The Construction shall be rigid knock down made out of 0.8 thick CRCA steel conforming to IS : 513. Each body shall have a main unit plus add on units (1,2,3,4,5). Finish shall be Epoxy polyester powder coated thickness of 40 microns. Shelf construction shall be made from CRCA steel 0.8 mm thick IS: 513. Uniformly distributed load capacity of 80 Kg. Undercarriage shall have construction in welded frame made of HR sheet 3.15 mm thick conforming to IS: 10748. Finish shall be epoxy polyester powder coat of approved color & shade with a dry film thickness of minimum 40 microns. The movements of the system shall be Push pull configuration (TYPE-P1/TYPER-P2): Movement of units achieved by pushing or pulling chrome plated 'C' Handle fitted onto 1.6 mm thick plate (mounted on each double & single movable unit) & rigidly fixed at suitable height on body side. Each movable undercarriage has 4 nos. of antifriction ball bearings for rolling onto channels & 4 no. of antifriction ball bearings for guiding between channels & 'J' section. Fittings shall be centralized locking arrangement through locking stiffener mounted onto back of single last unit so that it gets locked on channels when all the units are brought together. The Recess handle lock is of Godrej make & placed at suitable height. This arrangement occupies a space of 90.0 mm. When the last unit is twin movable, hinged doors are provided for the end bodies, so in this case locking stiffener is mounted onto drive unit cover; and with tile fascia option, it will be mounted in the recess of vertical trim. Each Drive Type units shall have Locking Knob near the drive wheel for manual locking of individual units when a person is using those units. Knob shall be rotated to unlock position when units are to be moved. End stoppers shall be provided to prevent derailment. Door locking shall be having hinged doors of recessed die cast handle cum lock giving 3 way locking through a lever & shooting bolts. Guide channels shall have 'J' section 2 mm thick HR & 25 mm Square bright bar. Fasteners shall be galvanized/blackodized/Zn plated. The label holder shall be made from 2 mm thick clear transparent acrylic sheet. Overall Dimensions of Channel 3'0", 6'0" & 9'0" shall be 3 feet, 6 feet and 9 feet respectively. Guide channels shall consist of 'J' section 2 mm thick & 25 mm square bright bar - both connected by screws. Prior to the embedding of the guide channels with the help of raul plug & screw, the ground has to be in proper levelled condition.</p>
2	Two Bay File Storage Mobile Compactors	<p>Overall Dimensions of SD - 2 Single Static Drive Cover Unit 2 Bay(U/C + Fittings + Cover) shall be 1830mm(W)x457mm(D)x2180mm(H), LD - 2 Single Last Drive Unit 2 Bay(U/C + Fittings +Drive + Cover) shall be 1830mm(W)x457mm(D)x2180mm(H) and TD - 2 Twin Mobile Drive Unit 2 Bay (U/C+Fittings+Drive +Cover) shall be 1830mm(W)x915mm(D)x2180mm(H). The Construction shall be rigid knock down made out of 0.8 thick CRCA steel conforming to IS: 513. Each body shall have a main unit plus add on units (1, 2, 3, 4, 5). Finish shall be Epoxy polyester powder coated thickness of 40 microns. Shelf construction shall be made from CRCA steel 0.8 mm thick IS: 513. Uniformly distributed load capacity of 80 Kg. Undercarriage shall have construction in welded frame made of HR sheet 3.15 mm thick conforming to IS: 10748. Finish shall be epoxy polyester powder coat of approved color & shade with a dry film thickness of minimum 40 microns. The Movements shall be Drive Type configuration: In case of D2 & D3 movement of units is achieved mechanically through a PU Drive Wheel and Sprocket -Chain-Tensioner arrangement mounted rigidly onto body size. For D2 each movable undercarriage shall be provided with 2 rollers on the shaft for driving, 2 antifriction ball bearing for rolling and 4 antifriction ball bearing for guiding between rail. Fittings shall be</p>

1. Manoj 2. Shub 3. Karan 4. Karan 5. Karan 6. Karan 7. Karan 8. Karan
 9/13/22

centralized locking arrangement through locking stiffener mounted onto back of single last unit so that it gets locked on channels when all the units are brought together. The Recess handle lock is of Godrej make & placed at suitable height. This arrangement occupies a space of 90.0 mm. When the last unit is twin movable, hinged doors are provided for the end bodies, so in this case locking stiffener is mounted onto drive unit cover; and with tile fascia option, it will be mounted in the recess of vertical trim. Each Drive Type units shall have Locking Knob near the drive wheel for manual locking of individual units when a person is using those units. Knob shall be rotated to unlock position when units are to be moved. End stoppers shall be provided to prevent derailment. Door locking shall be having hinged doors of recessed die cast handle cum lock giving 3 way locking through a lever & shooting bolts . Guide channels shall have 'J' section 2 mm thick HR & 25 mm Square bright bar. Easteners shall be galvanized/blackodized/Zn plated .The label holder shall be made from 2 mm thick clear transparent acrylic sheet. Also total no. of loading levels per under structure shall be 20 for TD2. Fascia(tiling) 3 tile pattern fascia option on drive side panel plus 3 tile pattern fascia on non-drive side panel plus 3 tile pattern fascia option on back panel of single last plus 3 tile pattern fascia option on back panel of single static . The tiles are held together by stiffeners & fasteners in 2 vertical metal trims. Overall Dimensions of Channel 3'0", 6'0" & 9'0" shall be 3 feet, 6 feet and 9 feet respectively. Guide channels shall consist of 'J' section 2 mm thick & 25 mm square bright bar - both connected by screws. Prior to the embedding of the guide channels with the help of raul plug & screw, the ground has to be in proper levelled condition.

Overall Dimensions of SD - 2 Single Static Drive Cover Unit 2 Bay(U/C + Fittings + Cover) shall be 2745mm(W)x457mm(D)x2180mm(H), LD - 2 Single Last Drive Unit 2 Bay(U/C + Fittings + Drive + Cover) shall be 2745mm(W)x457mm(D)x2180mm(H) and TD - 2 Twin Mobile Drive Unit 2 Bay (U/C+Fittings+Drive +Cover) shall be 2745mm(W)x915mm(D)x2180mm(H). The Construction shall be rigid knock down made out of 0.8 thick CRCA steel conforming to IS: 513. Each body shall have a main unit plus add on units (1,2,3,4,5). Finish shall be Epoxy polyester powder coated thickness of 40 microns. Shelf construction shall be made from CRCA steel 0.8 mm thick IS: 513. Uniformly distributed load capacity of 80 Kg. Undercarriage shall have construction in welded frame made of HR sheet 3.15 mm thick conforming to IS: 10748. Finish shall be epoxy polyester powder coat of approved color & shade with a dry film thickness of minimum 40 microns. The Movements shall be Drive Type configuration: In case of D2 & D3 movement of units is achieved mechanically through a PU Drive Wheel and Sprocket -Chain-Tensioner arrangement mounted rigidly onto body size .For D2 each movable undercarriage shall be provided with 2 rollers on the shaft for driving, 2 antifriction ball bearing for rolling and 4 antifriction ball bearing for guiding between rail. Fittings shall be centralized locking arrangement through locking stiffener mounted onto back of single last unit so that it gets locked on channels when all the units are brought together. The Recess handle lock is of Godrej make & placed at suitable height. This arrangement occupies a space of 90.0 mm. When the last unit is twin movable, hinged doors are provided for the end bodies, so in this case locking stiffener is mounted onto drive unit cover; and with tile fascia option, it will be mounted in the recess of vertical trim. Each Drive Type units shall have Locking Knob near the drive wheel for manual locking of individual units when a person is using those units. Knob shall be rotated to unlock position when units are to be moved. End stoppers shall be provided to prevent derailment. Door locking shall be having hinged doors of recessed die cast handle cum lock giving 3 way locking through a lever & shooting bolts . Guide channels shall have 'J' section 2 mm thick HR & 25 mm Square bright bar. Easteners shall be galvanized/blackodized/Zn plated .The label holder shall be made from 2 mm thick clear transparent acrylic sheet. Also total no. of loading levels per understructure shall be 20 for TD2. Fascia(tiling) 3 tile pattern fascia option on drive side panel plus 3 tile pattern fascia on non-drive side panel plus 3 tile pattern fascia option on back panel of single last plus 3 tile pattern fascia option on back panel of single static . The tiles are held together by stiffeners & fasteners in 2 vertical metal trims. Overall Dimensions of Channel 3'0", 6'0" & 9'0" shall be 3 feet, 6 feet and 9 feet respectively. Guide channels shall consist of 'J' section 2 mm thick & 25 mm square bright bar - both connected by screws. Prior to the embedding of the guide channels with the help of raul plug & screw,

Three Bay
File Storage
Mobile
Compactors

3

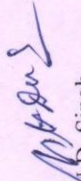
1. *M. S. S.* 2. *Shankar* 3. *38* 4. *Madhav Kumar* 5. *9/13/12* 6. *Joshi* 7. *Phadnis* 8. *8/12*

the ground has to be in proper levelled condition.


Construction shall be knock down made out of 0.8 mm CRCA steel conforming to IS: 513. Finish shall be bodies including shelves are given antitrust surface treatment & are powder coated with epoxy polyester powder with dry film thickness of 40 microns. The shelf shall be made of 0.8 mm thick CRCA steel conforming to IS: 513. The max. Capacity of shelf shall be 80 Kg Uniformly distributed load also there are 4 adjustable shelves per body giving 5 loading levels. The undercarriage shall be welded frame made of HR sheet 3.15 mm thick conforming to IS: 10748. Finish shall be epoxy polyester powder coated of approved color & shade with a dry film thickness of minimum 40 microns. Movements of the system shall be achieved mechanically through a PU Drive wheel and sprocket chain - tensioner arrangement mounted rigidly onto body size. The torque from handwheel is transfer to drive shaft via intermediate shaft. Chain tensioning is done by UHMWPE tensioner movable undercarriage has 5 wheels for rolling. The centre wheel on drive shaft and corresponding rolling wheel at back has grooves for guiding between rails. The effort required is about 0.09% of the load movements. The drive arrangement is covered by a 0.8 mm thick HR Sheet cover fixed onto the body side occupying additional space of 74.5 mm. The PU Drive wheel is rigidly fixed at suitable height on body side & projects out of cover by another 99.0 mm. Fitting shall be centralized locking through locking stiffener mounted onto twin body on the drive unit side so that it gets locked on channels when all the units are brought together. The Recess handle lock is of Godrej make & placed at suitable height. This arrangement occupies 90 mm space. Door locking shall have hinged doors recessed die cast handle cum lock 3 way locking. Fasteners the nuts & bolts shall be galvanized /blackodized/Zn plated. Guide channels shall be of profile section 2 mm thick HR sheet & 25 mm square bright bar - both connected by screws. Lable holder from 2 mm thick clear transparent acrylic sheet.

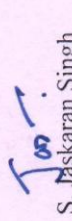
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Hinge Door



Dr. N.D. Singh
Associate Prof.

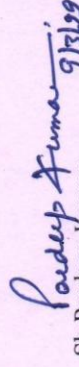

S. Dajj
Asstt. Store Officer (P)



Dr. Nirmal Singh
OSD to Vice Chancellor


S. Jaskaran Singh
Asstt. Estate Officer


Smt. Anjana Goyal
Accounts Officer


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Sh. Pardeep Kumar
Asstt. Accounts Officer


Sh. Saraj Bhan
Jr. Engg.

Approved

Registrar

Approved

Comptroller

Guidelines for submission of TECHNICAL BID:

The Technical Bids should contain detail information on the following: -

- 1) Full Name of the Bidder Firm along with complete address. 2) Bankers Name & Address. 3) GST No.
- 4) PAN/TAN No. 5) Experience in line. 6) Validity of Offer. 7) Lead time/Delivery Period. 8) Payment condition.
- 9) Write-ups, Guaranty/Warranty, AMC details etc. 10) Quality Assurance/Monitoring system followed- Certificates where needed should be attached.

The firms are also required to upload copies of the following documents in a single file of .pdf format with Technical Bid:-

- a) Scanned copy of dully filled Check List.
- b) Scanned copy of Full details of Item(s), sub systems and additional items/accessories to be quoted (i.e. Full name, Model number, Name of Accessories, Manufacture Details, Literatures/brochures/write-ups, Guaranty/Warranty, AMC details etc.) as mentioned in the technical bid.
- c) Scanned copies of Brochure/leaflets/catalogues for equipments should be submitted in the technical bid.
- d) Scanned copy of all document(s) mentioned in the above detailed specification of the required items (if any).
- e) Scanned copy of the Authorization dealer/distributor/stockist certificate issued by Manufacturer.
- f) In case of imported equipment, scanned copy of Manufacturers Authorization Certificate issued by Principal Manufacturer duly verified by the Indian Agent.
- g) Scanned copy of Tender Acceptance letter & Undertaking (Annexure-I).
- h) Scanned copy of firm's Registration, PAN Card, GSTIN.
- i) Scanned copy of Income Tax Statement for the last year.

Guidelines for submission of FINANCIAL BID:

- (a) The rates should be quoted as per the BOQ uploaded on the SPP Portal. Taxes, if any, should be indicated separately. **Please mention the amount of GST under column no. 9 duly calculated as per total quantity required as per column no. 4 for each item.** The bidders are advised to download this BOQ.xls as it is and quote their offer/rates in the permitted column and upload the same in the Financial Bid. The Bidder shall not tamper/modify downloaded price bid template in any manner. In case if the same is found to be tampered/modified in any manner, tender will be rejected and EMD would be forfeited and tenderer is liable to be banned from doing business with GADVASU.
- (b) The bidders are advised to quote price for equipment in INR.
- (c) The payment will be made after deducting TDS as per GST/Govt. Rules.

Guidelines for bidders for Registration and Submission of bids:-

1. For participating in the above e-tender, the contractors shall have to get themselves registered with <http://eproc.punjab.gov.in>. and get user ID & password. Bidders who have not registered with e procurement portal need to get registered by paying the requisite registration fee for e-tender participation and obtain Class 3 Digital Signature Certificate (DSC) which are mandatory to participate in the e-tendering process.
2. Bidders should enroll/register in the e-procurement module of State Public Procurement Portal (SPP Portal) through the website: [URL:http://eproc.punjab.gov.in](http://eproc.punjab.gov.in) for participating in the bidding process. Useful information for Registration of first time bidder and instructions for submitting the online bids on the SPP Portal is available at [URL:http://www.eproc.punjab.gov.in](http://www.eproc.punjab.gov.in) through its link "Bidder Manual Kit" (<https://eproc.punjab.gov.in/nicgep/app?page=BiddersManualKit&service=page>).
3. Tender Documents can be downloaded from the State Public Procurement Portal [URL:http://eproc.punjab.gov.in](http://eproc.punjab.gov.in).
4. Any change/corrigendum/extension of opening date in respect of this tender shall be issued through websites www.gadvasu.in and www.eproc.punjab.gov.in only and no press notification will be issued in this regard. Bidders are therefore requested to regularly visit these websites for updates. Bidder should also take into account all corrigendum(s) published before submitting the bids online.
5. The bidders are required to submit their bids online on the SPP Portal, using valid Digital Signature Certificates. Bids received only on SPP Portal will be considered, however bids sent through sealed cover/email/post/fax, etc. will be rejected.
6. The BOQ template must not be modified/replaced by the bidder and the same should be uploaded after filling the relevant columns, else the bidder is liable to be rejected for that tender.

7. *The units registered with National Small Industries Corporation (NSIC) or the concerned Ministry or Department shall be exempted from the payment of Bid Security (Earnest Money Deposit) as defined under General Financial Rules, 2017. In such case, copy of the certificate showing registration with the above mentioned institutions to be uploaded in Cover-I of the e-tender in PDF format.* The date and time fixed for closing of bids will remain unchanged, even if it is declared as a holiday by the Government. GADVASU will not be responsible for any delay in enrolment/registration as bidder or submitting /uploading the offer on e-tender portal. Hence, bidders are advised to register in e-tendering website [URL:http://eproc.punjab.gov.in](http://eproc.punjab.gov.in) and obtain their Digital Signature Certificate and upload their bids/documents well in advance.
8. Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority or the relevant contact person indicated in the tender.
9. For any clarification/difficulty regarding e-tendering Process please contact on helpdesk at Punjab State e Governance Society, Plot No. D-241, Industrial Area, Phase 8, Sector 74, Mohali, Phone No. 0172-2970263 & 0172-2970284. E-mail: eproc@punjab.gov.in and niceproc.punjab@gmail.com

10. Intimation Regarding Payment of Online Fees :

1. *The bidders using Net Banking Service of banks other than SBI are advised to submit their EMD and other fees (if any) in advance at least (3) three working days prior to the last date of submission of the Bid.*
2. *The bidders are hereby informed not to close/suspend their Bank Accounts, from which the EMD/Tender Fee/Processing Fee is being paid for respective Tender. In case of any refund issue relating to the respective tender, the Department would not be liable or responsible in anyway.*

11. Intimation Regarding Payment through NEFT / RTGS Mode *The bidders are hereby informed that settlement of NEFT / RTGS transaction does not take place on Sundays, 2nd and 4th Saturdays of a Month, and Declared Bank Holidays.*

General Terms & Conditions / Instructions for bidders:-

1. The interested, bona fide and reputed dealers/distributors/stockists/manufacturers or Indian agents (on behalf of their foreign principals) may submit online bids for each of the required item(s) along with all requisite documents, Tender Fee, Processing Fee and EMD.
2. EMD(s) for different required item(s) as indicated in respective cell(s) under the EMD column of the above table should be submitted separately for each item(s).
3. Tender shall be accepted only from Manufacturer/Sole Selling Agent/Distributor/Authorized Dealer.
4. The units registered with National Small Industries Corporation (NSIC) or the concerned Ministry or Department shall be exempted from the payment of Bid Security (Earnest Money Deposit) as defined under General Financial Rules, 2017. In such case, copy of the certificate showing registration with the above mentioned institutions to be uploaded in Cover-I of the e-tender in PDF format.
5. The EMD will be returned to the unsuccessful bidders automatically by the State Public Portal i.e. <http://eproc.punjab.gov.in>.
6. The EMD will be forfeited if the bidder fails to accept the order based on his/her offer/bid or fails to supply the items.
7. The supplier will have to complete the supply of materials within due time from receiving of purchase order. The liquidated charges @1% per week shall be imposed if supply is made after expiry of delivery period subject to maximum 10% of the total value of the order. After 10 weeks order shall stand cancelled. However competent authority of the University has reserves to right to accept the material even after stipulated period without any liquidated charges.
8. The quoted equipment shall be in compliance with the required specifications mentioned in tender and shall be of the latest technology, best quality and high standards. Any optional accessories/ tooling, besides the standard equipment recommended for the better performance of the equipment, if offered, be provided with their full technical details including their use and advantage in a separate sheet with the tender documents. No extra payment shall be paid on account of any discrepancy in nomenclature of items.
9. The item should be delivered F.O.R. at GADVASU/Research Stations/KVKs/Colleges etc. as mentioned in Tender document and the supplier shall be responsible for any damage during the transit of goods. The FOR price should be inclusive of all incidental charges i.e. freight, forwarding, insurance, etc.
10. The clearing charges from custom house will be borne by the Indian Agent of supplier.
11. All miscellaneous charges on foreign transactions make Form 15A and its subsequent charges on verification by Chartered Accountant would be borne by the bidder.
12. The documents will be provided to the Indian Agent on request by GADVASU.
13. Tenderer shall take into account all costs including installation, commissioning, cartage, etc. for giving delivery of material at site before quoting the rates. In this regard no claim for any extra payment for any reason shall be entertained.
14. The payment will be made after deducting TDS as per GST/Govt. Rules as applicable.

15. Our Institute is registered with DSIR and is exempted from Excise Duty & Custom Duty. Hence, CDEC/DSIR will be provided to the firm, if demanded. Rates should be quoted accordingly.
16. The quantity can be increased/decreased as per the actual requirement.
17. The supplier should give an undertaking that they will be responsible to carry out the preventive maintenance and to repair the equipment during guarantee and post guarantee period.
18. Full details of after sale service offered during the post guarantee period should be furnished along with tender specified.
19. Information of actual users of the equipment in India supported with evidences and performances should be furnished alongwith tender.
20. If required the working of the equipment must be demonstrated in any place to be specified by the supplier.
21. The supplier shall train to the satisfaction of the purchaser one or two technicians at site/factory for operating, servicing and undertaking minor repairs without extra cost.
22. The bidder is required to furnish the non-blacklisting certificate as per Annexure – II.
23. While submitting the tender, if any of the prescribed conditions are not fulfilled or are incomplete in any form, the tender is liable to be rejected. If any tender estipulate any condition of his own, such conditional tender is liable to be rejected.
24. GADVASU reserves the right to accept/reject any or all the tenders in part/full without assigning any reason thereof.
25. All disputes shall be subject to Ludhiana jurisdiction only.

Place: Ludhiana

Sd/-
Assistant Store Officer (Purchase)
Purchase Cell

Checklist

Sr.No.	Details	
1.	Name and Complete Address of the Firm	
2.	Email Id and Contact number of the bidder	
3.	Permanent Account Number (PAN) No. of the Firm	
4.	Bank details of the Firm: Bank Name, Branch Address, Account Number., Type of Account (Current/Savings), MICR Number , RTGS/NEFT Code etc.	
5.	Details of Quoted item(s) i.e. Name, Make, Model Number etc.	
6.	Attached scanned copy of Full Details of item(s), Sub systems and additional items/accessories to be quoted (i.e. Full name, Model number, Name of accessories, Manufacture details, Literatures/Brochures/Write-ups, Guarantee/ Warranty, AMC details etc.) as mentioned in the technical bid. (Write YES OR NO)	
7.	Attached scanned copy of the Authorization dealer/distributor/stockist certificate issued by manufacturer (Write YES OR NO)	
8.	In case of imported equipment, Attached scanned copy of Manufacturers Authorization certificate issued by Principal Manufacturer duly verified by the Indian Agent. (Write YES OR NO)	
9.	Attached scanned copies of all other document(s)/ certificate(s) mentioned/required in the DNIT. (Write YES OR NO)	
10.	Attached scanned copy of Tender Acceptance letter & Undertaking (Annexure-I). (Write YES OR NO)	
11.	Attached scanned of firm's Registration, PAN Card, GSTIN. (Write YES OR NO)	
12.	Attached scanned copy of Income Tax Statement for the last year. (Write YES OR NO)	
13.	Whether the accessories (if any) are included in price of equipment item(s) quoted by you? (Write YES OR NO)	

Date:

Place:

**Signature of the Bidder
with Official Seal**

Name -----

Designation-----

TENDER ACCEPTANCE LETTER & UNDERTAKING

(To be given on firm letter head)

Date:

To,

Assistant Store Officer (P),
Purchase Cell O/o Comptroller
Guru Angad Dev Veterinary and Animal Sciences University
Ludhiana

Tender Reference No: _____

Name of the tender/work:- _____

Sir,

1. I/we have downloaded the tender documents for the above mentioned Tender/Work from the website(s) www.eproc.punjab.gov.in as per your advertisement.
2. I/we hereby certify that I/we have read the entire terms and conditions of the tender documents from Page **First** to **Last** (including all documents like Annexure(s), schedules(s), etc.,) of **DETAILED NOTICE INVITING e-TENDER** which form part of the contract agreement and I/we shall hereby abide the terms/conditions/clauses contained therein.
3. The corrigendum(s) issued from time to time by your department/organization has also been taken into consideration, while submitting this acceptance letter.
4. I/we hereby unconditionally accept the tender terms and conditions of above mentioned tender document (s)/corrigendum(s) in its totality /entirety.
5. I/we certify that the items/products quoted by our firm comply all required Technical Specifications as mentioned in the DNIT (Detailed Notice Inviting Tender) under 'Detailed Specifications of the required items'.
6. I/we hereby certify that all miscellaneous charges on foreign transactions, make Form 15A and its subsequent charges on verification by Chartered Accountant would be borne by our firm /dealer/distributor.
7. I/we hereby certify that our company/Firm and Manufacturer/Principal Firm have not been **blacklisted/debarred** by any Govt. Department/Public Sector Undertaking/ Research Institution/Statutory body/University in India during the last **Five** years.
8. I/we certify that all information furnished by our Firm is true and correct and in the event the information is found to be incorrect/untrue, then your department/organization shall without giving any notice or reason thereof or summarily reject the bid or terminate the contract, without prejudice to any other rights or remedy including the forfeiture of the full said earnest money deposit absolutely.

Yours faithfully

Date:

Place:

**Signature of the Bidder
with Official Seal**

Name -----

Designation-----