

**Purchase Cell, O/o Comptroller**  
**GURU ANGAD DEV VETERINARY AND ANIMAL SCIENCES UNIVERSITY**  
**Ferozepur Road, Ludhiana- 141004 – Punjab (India)**  
**Email : officepurchasecell@gadvasu.in, Phone 0161-2553353**

## e- Tender Notice

### DETAILED NOTICE INVITING e-TENDER (DNIT)

Guru Angad Dev Veterinary and Animal Sciences University, Ludhiana invites e-tenders through the website <https://eproc.punjab.gov.in> under two bid systems from eligible and qualified bidders for the **Hiring of Tentage, Sound and Light System for Pashu Palan Mela to be held on 26<sup>th</sup> and 27<sup>th</sup> Sep, 2025** as per the required specification with full terms & conditions.

It is mentioned that this hiring shall be finalized **item wise (Block Wise (A), (B), (C), (D), (E), (F) and (G) Wise)** i.e. order will be placed to the L1 of each item separately. However, the individual items mentioned in 'Block 'H' will have to be provided by the supplier to the block particularly awarded to him and the rates will be charged as offered by the L1 firm as per comparative statement for Block 'H'.

#### **Details of required item(s):-**

Sr No	Name of required item(s)	Name of indenting department/ place of delivery /installation of item(s)
1.	<b>Hiring of Tentage, Sound and Light System for Pashu Palan Mela to be held on 26<sup>th</sup> and 27<sup>th</sup> Sep, 2025</b> Complete as per required specifications with accessories (If any)	Head, Department of Veterinary and Animal Husbandry Extension Education, Guru Angad Dev Veterinary & Animal Sciences University, Ludhiana - 141004 (Punjab)

#### **CRITICAL DATE SHEET**

<b>e-Tender Reference No.</b>	PC/2025-26/658 dated 28/07/2025
<b>e-Tender ID No.</b>	2025_DAH_145917_1
<b>Last Date &amp; time for submission of online Bid</b> <i>NOTE: If the bidders using Net Banking Service of banks other than SBI are advised to must deposit online Fees in advance at least (3) three working days prior to the last date of submission of the Bid.</i>	<b>11-08-2025 upto 12.00 Noon</b>
<b>Date &amp; time for opening of technical Bid</b> <i>NOTE: If sufficient bids are not received within stipulated time, tender may be extended/ re-tendered as per the Punjab Transparency in Public Procurement Rules, 2022 and as per amendment Rules, 2024.</i>	<b>11-08-2025 at 02.30 Pm</b>
<b>Contact person for required item(s) related any enquiry</b>	Dr. Parminder Singh, M- 98728-21140, Email Id- pmschawla@gmail.com, hodvahee@gmail.com, officevahee@gadvasu.in, dee@gadvasu.in

<b><u>DETAILS OF FEES</u></b>		
<b>Sr No.</b>	<b>Details</b>	<b>Amount (Rs)</b>
1	<b>Tender Fees including GST @ 18% (in INR) (Non-refundable)</b>	<b>2,360/- (2000+360)</b>
2	<b>Processing Fee including GST @ 18% (in INR) (Non-refundable)</b>	<b>2,360</b>
3	<b>Earnest Money Deposit (EMD) (Refundable)</b> The EMD will be returned to the unsuccessful bidders automatically by the State Public Portal i.e. <a href="http://eproc.punjab.gov.in">http://eproc.punjab.gov.in</a> . <b>Note: Earnest Money Deposit (EMD) of successful bidder will be refunded only after receiving the satisfactory report from the inspection committee of the concerned department/college as per the tender terms and conditions, and guidelines laid down in the Purchase Procedure of Guru Angad Dev Veterinary and Animal Sciences University.</b>	<b>83,000/-</b>

**Exempted from the payment of Bid Security (Earnest Money Deposit) for Manufacturers of tendered items only:**

- i) As per Rule 170 of General Financial Rules (GFRs) 2017, the units registered with Micro and Small Enterprises (MSEs) or are registered with Central Purchase Organisation or the concerned Ministry or Department as defined in MSE Procurement Policy issued by Department of Micro, Small and Medium Enterprises (MSME) (as Sr. No. (ii) and (xi) of Rule 1.10.4 of Manual for Procurement of Goods 2017) shall be exempted from the payment of Bid Security (Earnest Money Deposit).
- ii) The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category with the bid. Under MSE category only manufacturers for goods and service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this policy.
- iii) In such case, copy of the certificate showing registration with the above mentioned institutions (indicating the terminal validity date of their registration) for the item tendered (as manufacture of the bidding item(s)) to be uploaded in Cover-I (Technical Bid) of the e-tender in PDF format.
- iv) If firm gets exemption for depositing Bid Security (Earnest Money Deposit) by providing wrong certificate OR certificate without terminal validity date of their registration OR not being a manufacture of tendered items, the bid shall not be accepted and also bid of the firm shall be cancelled at any stage of tender, if found wrong submission of certificate.

**Important Note:-**

1. The e-Tender of Guru Angad Dev Veterinary & Animal Sciences University, Ludhiana appeared/listed on website <https://eproc.punjab.gov.in> under Organisation "Department of Animal Husbandry" and Division "Purchase Cell". For details logon to [www.eproc.punjab.gov.in](http://www.eproc.punjab.gov.in) and [https://gadvasu.in/tender\\_notice](https://gadvasu.in/tender_notice). Any corrigendum(s) will be published on above websites only.

2. The interested bidders are advised to submit/upload their bids/documents well in advance before closing date/time to avoid any problem at the later stage.

3. The bidders using Net Banking Service of banks other than SBI are advised to submit their EMD and other fees (if any) in advance at least (3) three working days prior to the last date of submission of the Bid.

4. At the time of Technical Evaluation of Technical Bids, the sub purchase committee may ask all/any bidder(s) to submit the hard copy of any document or any additional documents or show presentation/demo of product or any query (If required) for verification/approval of Technical bids, as per Sr.no.6 of Appendix-4 of The Punjab Transparency in Public Procurement Rules, 2022

5. Financial Bids will be opened only of those tenderers, who qualify and are found suitable during the processing of Evaluation of Technical Bids. Financial Bids will be opened after receiving Technical Evaluation report from the concerned sub purchase committee.

## Detailed specifications of the required item(s):-

### Technical Specifications for hiring of Tentage, Furniture etc. for Pashu Palan Mela to be held on 26<sup>th</sup> and 27<sup>th</sup> September 2025

Item No.1

A) Industrial Exhibitions								
Sr. No.	Category	Size	Specifications	No. of stalls	Area under tentage (Sq.Mtr.)	Round Table (size 3' radius)	Rectangular Table (size 2½'x5')	Pillow Chair
1	X1 to X12 (water proof Pagoda)	5 X 5 meter	Three Sides Open	12	300	12	72	72
2	A1 to A24 (water proof Pagoda)	5 X 5 meter	Two Sides Open	24	600	-----	144	144
3	B1 to B25 (water proof Pagoda)	5 X 5 meter	One Side Open	25	625	-----	100	100
4	BX1 to BX2 (water proof Pagoda)	10 X 5 meter	One Side Open	2	100	-----	16	16
5	C1 to C4 (water proof Pagoda)	5 X 5 meter	One Side Open	04	100	---	16	92
6	CX(water proof Pagoda)	5 X 5 meter	Two Side	.04	100	---	16	92
7	D	12' X18'	One side	18	1300	---	54	72
8	Carpet/Mat for Industrial exhibition ( 200'x200') (Multi-colour carpet on path and green mat in stalls)							
Approximately total (Industrial Exhibition)				89	3125	12	418	588

Item No.2

B) University Exhibition							
Sr No	Category	Size	Number of Stalls	Area under Tentage (Sq. Ft.)	Round Table (Approx. 3' Radius)	Rectangular Table (Size 2½'X5')	Pillow Chair
1	G1* (water proof Pagoda)	18' X 36'	01	432	01	02	08
2	G2	18' X 64.5'	01	1161	01	13	26 + (1*6) =32
3	G3	18' X 64'	01	1152	01	12	24 + (1*6) =30
4	G4	18' X 32'	01	576	01	07	14+ (1*6) =20
5	G5	18' X 38'	01	684	01	07	14+ (1*6) =20
6	G6	18' X 64'	01	1152	01	12	24+ (1*6) =30
7	G7	18' X 70'	01	1260	01	13	26+ (1*6) =32
8	G8	18' X 18'	01	324	-	03	06
9	G9 to G17	12' X 18'	09	216	-	02	04
10	G18*	42' X 58'	01	2436	03	14	28+ (3*6) =46
11	Stage (water proof)	35' X 70'	01	2450	-	-	50 with cover
12	Audience hall (Water Proof)	65' x 75'	01	4875	-	-	300
13	Animal shed	84' x 72'	01	6048	-	1X16=16	16X2=32
14	3-Mela Gates ( Bengali)						
15	20-sofa set VIP (For Stage and G1) 10-Coffee Tables						
16	Carpet/Mat for University exhibition ( 200'x200') (Red Carpet on VIP path in audience hall and green mat in stalls)						
Approximately total (University Exhibition)				22766	10	101	560 + 50 with cover = Total 610

\* Extra cost for Sr. No. 1 (Category-G1) and Sr. No. 10 (G-18) Water Proof Pagoda.

Stall G2 to G17 - Roof slanting and waterproof sheets. (G2 to G17)

\* All Path/Passage should be shaded.

\* Common path/ passage (28 x 200 ft) at the main entrance will be taken care by above (B) university Exhibition.

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C) Near Department of Animal Nutrition and College of Fisheries								
Sr no	Category	Size	Specifications (Open side)	Number of Stalls	Area under Tentage (Sq. Ft.)	Round Table (Approx. 3' Radius)	Rectangular Table (Size 2½'X5')	Pillow Chair
1	D1-D14 (AN)	12' X18'	One side	14	3024	-	14 X3 =42	14X4 =56
2	D15-D18 (COF)	12' X18'	One side	04	864	-	04 X3 =12	04X4 =16
<b>Approximately Total (Near Deptt. Of Animal Nutrition and College of Fisheries)</b>				<b>18</b>	<b>3888</b>	<b>-</b>	<b>54</b>	<b>72</b>

D) Sound System		
1.	98 No.Mike with stand	6 Pcs
2.	Cordless Mike	8Pcs
3.	Speaker Box( 300W, 12 inch 2 Speakers in one Box)	8 Box
4.	Compatible Amplifier with suitable capacity for Speaker Box	
5.	Horn ( Unit 60W)	8Pcs
6.	Compatible Amplifier with suitable capacity for Horns	
7.	Compatible Echo System with suitable capacity	
8.	Separate Compatible Generator Set with suitable capacity	

Electrical items and Generators										
S. No	Category	Size	Specific ations (Open side)	Number of Stalls	Area under Tentage (Sq. Ft.)	Pedestal Fans	Tube Light	Search light	Socket 16Amp	Compatible Gen set with suitable capacity
<b>(E) Industrial Exhibition</b>										
1	X	16.4' x 16.4'	Three side	06	1614	06 X2=12	06X2 =12	-	06 X 2=12	1 Gen set <b>Note:- Diesel will be provided by the University</b>
2	X	16.4' x 16.4'	Two Side	06	1614	06 X2=12	06X2 =12	-	06 X 2 =12	
3	A	16.4' x 16.4'	Two side	24	6456	24 X 2=48	24X2 =48	-	24 X 1=24	
4	B	16.4' x 16.4'	One side	25	6725	25 X 2=50	25X2 =50	-	25 X 1=25	
5	BX	32.8' x 16.4'	One side	02	1076	2 X 4=08	02X4 =8	-	02 X 2 =4	
6	C	16.4' x 16.4'	One side	04	1076	04 X 2=08	04X2 =8	-	04 X 1=4	
7	CX	16.4' x 16.4'	Two side	04	1076	04 x2=08	04X3 =12	-	04 X 1=4	
<b>Total</b>						<b>146</b>	<b>150</b>		<b>85</b>	<b>1 Gen set</b>

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Electrical items and Generators									
Sr. No.	Category	Size	Number of Stalls	Area under Tentage (Sq. Ft.)	Pedestal Fans	Tube Light	Search light	Socket 16Amp	Compatible Gen set with suitable capacity
<b>(F) University Exhibition</b>									
1	G1	18' X 36'	01	432	1X4=4	1X3=3	1X2=2	1X2=2	1 Gen set <i>Silent</i>  <b>Note:- Diesel will be provided by the University</b>
2	G2	18' X 64.5'	01	1161	1X4=4	1X3=3	--	01 x4 =4	
3	G3	18' X 64'	01	1152	1X4=4	1X3=3	--	01 x4 =4	
4	G4	18' X 32'	01	576	1X4=4	1X3=3	--	01 x4 =4	
5	G5	18' X 38'	01	684	1X4=4	1X3=3	--	01 x4 =4	
6	G6	18' X 64'	01	1152	1X4=4	1X3=3	--	01 x4 =4	
7	G7	18' X 70'	01	1260	1X4=4	1X3=3	--	01 x4 =4	
8	G8	18' X 18'	01	324	1X4=4	1X3=3	--	01 x4 =4	
9	G9	18' X 30'	01	540	1x4=4	1X3=3	--	01 x4 =4	
10	G10 to G14	12' X 18'	05	1080	05 x2=10	1X2=2	--	05 x 1=05	
11	G15 to G18	12' X 12'	04	576	04x2=8	1X2=2	--	04 x 1=04	
12	G19	42' X 58'	01	2436	1X4=4	1X3=3	--	01 x 6=6	
13	Stage (water proof)	35' X 70'	01	2450	1X10=10	1X6=6	1X4=4	1X6=6	
14	Audience Hall (water proof)	65' x 75'	01	4875	1X40=40	1X6=6	1X4=4	0	
15	Animal shed	84' x 72'	01	6048	1 X 18=18	1X6=6	1X6=6	1X8=8	
<b>Total</b>					<b>126</b>	<b>52</b>	<b>16</b>	<b>63</b>	<b>1 Gen set</b>

Item No.7

Electrical items and Generators										
S. No.	Category	Size	Specification	Number of stalls	Area under tentage (Sq. ft.)	Pedestal Fans	Tube Light	Search Light	Socket 16 Amp	Compatible Gen. Set with suitable capacity
<b>Near Department of Animal Nutrition and College of Fisheries</b>										
1	D (AN)	12' X18'	One side	14	3024	14X2=28	14X2=28	--	14X1=14	1 Gen set <i>Silent</i>  <b>Note:- Diesel will be provided by the University</b>
2	D (COF)	12' X18'	One side	04	864	04X2=08	04X2=08	--	04X1=04	
3	Exhibition in Front of College of Fisheries and Deptt. Of Animal Nutrition (4 each)					--	--	2 X 4=8	--	
<b>Total</b>					<b>36</b>	<b>36</b>	<b>08</b>	<b>18</b>	<b>1 Gen Set</b>	

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**(H) Individual items to be provided by the supplier / service provider as per actual requirement on the Mela days (if required).**

	Sr. No.	Items	Quantity Required
Item No.08	1)	Round Table (Approx 3 radius)	Per Pc
Item No.09	2)	Rectangular Table (2 ½ x 5')	Per Pc
Item No.10	3)	Pillow Chair	Per Pc
Item No.11	4)	Pedestal Fan	Per Pc
Item No.12	5)	Tube Light	Per Pc
Item No.13	6)	Search Light	Per Pc
Item No.14	7)	Socket 16Amp	Per Pc
Item No.15	8)	Loose Pole 12'	Per Pc
Item No.16	9)	Flag Pole 16'	Per Pc
Item No.17	10)	Flag	Per Pc
Item No.18	11)	Table sheet	Per Pc
Item No.19	12)	Table Frill (For two tables)	Per Pc
Item No.20	13)	Carpet per Sq. Ft.	Per Pc
Item No.21	14)	Shamiana For Tent	Per Pc
Item No.22	15)	Curtain for Tent	Per Pc
Item No.23	16)	Water Drum	Per Pc
Item No.24	17)	VIP Sofa (Two seater)	Per Pc
Item No.25	18)	Pipe Structure per Sq. Ft.	Per Sq. Ft.
Item No.26	19)	VIP Coffee Table	Per Pc
Item No.27	20)	Waiter for two days	Per person
Item No.28	21)	Desert cooler	Per Pc
Item No.29	22)	Cover For pillow chair	Per Pc

**Terms and conditions:**

- The items mentioned at (A) to (H) are required for Pashu Palan Mela to be held on 26<sup>th</sup> to 27<sup>th</sup> September, 2025 and charges will be paid only for Mela Days.
- The EMD amount to be deposited by bidder is Rs.83,000/-.
- The bidders will have to upload the scanned and self attested copy of latest income tax return and two or three bills as a proof of similar work experience.
- Parties qualified in technical evaluation will have to showcase quality of material to be used in mela in the form of one stall on the date decided by concerned committee. (Clothing, Frills, Tentage quality etc.) and same standards are to be maintained during Mela.
- The committee will physically inspect the stall and the financial bids will be opened only of those bidders whose material is passed as per the report of the committee. If any firm fails to exhibit their samples on the given date and time, their bid will be rejected straightway.
- In the case of quality of items (tentage, mats, furniture, light system, sound system etc.) installed by the firm in Pashu Palan Mela found dirty/torned/shaded/deteriorated etc. or is not at par as showcased in sample or its quality is compromised in anyway, the EMD of the firm will be forfeited.
- The exhibit material used in Pashu Palan mela must be in good working condition. Tent must be bright, in uniform colour/symmetry and must be ready three days before Pashu Palan mela i.e. 22.09.2025.
- The height of stalls in Different categories should be at least 12'.
- Height of Animal Shed and Audience Hall should be at least 18'.
- Height of stage should be at least 15'. Stage should be provided with water proof material.
- All the University stalls should be in slanting roof (Front height 18', Back height 12') with water proof material.
- The interested parties can visit the mela site from 10 am to 1 pm on any working day for any query or clarification.
- The Successful supplier will have to provide any additional items (if required) within 6 hours.
- All Electrical items must be in running condition with proper fitting.

1) [Signature] 2) [Signature] 3) AS 4) Balbir Singh 5) [Signature] 6) [Signature] 7) Surety

15. The bidders can quote any or all the items mentioned at (A), (B), (C), (D),(E), (F) and (G). However, the order will be finalized blockwise. For example: the order for 'Block A' will be awarded to the L1 firm as per comparative statement for Block A and order for 'Block B' will be awarded to the L1 firm as per comparative statement for Block B and so on. However the individual items mentioned in 'Block H' will have to be provided by the supplier to the block particularly awarded to him and the rates will be charged as offered by the L1 firm as per comparative statement for 'Block H'.
16. The bidders must give a certificate in technical bid that the quoted items fulfill the specifications as mentioned in tender notice.
17. The University will not be responsible for any type of loss occurred to the supplier/bidder in Pashu Palan Mela even of natural calamities etc.



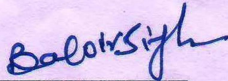
(Dr. Parminder Singh)  
ADEE  
(Indentor)



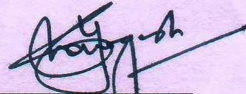
(Dr. Jaswinder Singh)  
Professor cum Head,  
Deptt. of VAHEE



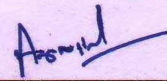
(Dr. Arunbeer Singh)  
Assistant Professor  
(Nominee of DEE)



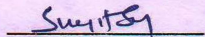
(Dr. Balvir Singh)  
SDE(Civil)



(Er. Yogesh Sharma)  
SDE (Electrical)



(Sh. Arvind Badyal)  
(Nominee of Comptroller)



(Sh. Surjit Singh)  
Sr. Assistant, Deptt of VAHEE  
(Non teaching employee)



**Prof. cum Head**  
**Deptt. of Vety. Anal. Micro. Ext. Edu.**  
**Guru Angad Dev Veterinary & Animal**  
**Sciences University, Ludhiana.**

### **Guidelines for submission of TECHNICAL BID:**

#### **The Technical Bids should contain detail information on the following: -**

- 1) Full Name of the Bidder Firm along with complete address. 2) Bankers Name & Address. 3) GST No.
- 4) PAN/TAN No. 5) Experience in line. 6) Validity of Offer. 7) Lead time/Delivery Period. 8) Payment condition.
- 9) Write-ups, Guaranty/Warranty, AMC details etc. 10) Quality Assurance/Monitoring system followed- Certificates where needed should be attached.

#### **The firms are also required to upload copies of the following documents in a single file of .pdf format with Technical Bid:-**

- a) Scanned copy of dully filled Check List.
- b) Scanned copy of Full details of Item(s), sub systems and additional items/accessories to be quoted (i.e. Full name, Model number, Name of Accessories, Manufacture Details, Literatures/brochures/write-ups, Guaranty/Warranty, AMC details etc.) as mentioned in the technical bid.

- c) Scanned copies of Brochure/leaflets/catalogues for equipments should be submitted in the technical bid.
- d) Scanned copy of all document(s) mentioned in the above detailed specification of the required items (if any).
- e) Scanned copy of the Authorization dealer/distributor/stockist certificate issued by Manufacturer.
- f) In case of imported equipment, scanned copy of Manufacturers Authorization Certificate issued by Principal Manufacturer duly verified by the Indian Agent.
- g) Scanned copy of Tender Acceptance letter, Undertaking & non-blacklisting certificate (Annexure-I).
- h) Scanned copy of firm's Registration, PAN Card, GSTIN.
- i) Scanned copy of Income Tax Statements for the last year.

### **Guidelines for submission of FINANCIAL BID:**

- (a) The rates should be quoted as per the BOQ uploaded on the SPP Portal. Taxes, if any, should be indicated separately. **Please mention the amount of Total GST under column no. 9 duly calculated as per total quantity required as per column no. 4 for each item.** The bidders are advised to download this BOQ.xls as it is and quote their offer/rates in the permitted column and upload the same in the Financial Bid. The Bidder shall not tamper/modify downloaded price bid template in any manner. In case if the same is found to be tampered/modified in any manner, tender will be rejected and EMD would be forfeited and tenderer is liable to be banned from doing business with GADVASU.
- (b) The bidders are advised to quote price in INR.
- (c) The payment will be made after deducting TDS (taxes) as per Income Tax/GST/Govt. Rules.
- (d) Supplies are to be made on bill basis as the University usually makes payment within 30 days from the receipt of the material/Installation of Equipment in good condition.
- (e) GADVASU is registered with DSIR and is exempted from Custom Duty. Hence, CDEC/DSIR will be provided to the firm, if demanded. Rates should be quoted accordingly.

### **Guidelines for bidders for Registration and Submission of bids:-**

1. For participating in the above e-tender, the contractors shall have to get themselves registered with <http://eproc.punjab.gov.in>. and get user ID & password. Bidders who have not registered with e procurement portal need to get registered by paying the requisite registration fee for e-tender participation and obtain Class 3 Digital Signature Certificate (DSC) which are mandatory to participate in the e-tendering process.
2. Bidders should enroll/register in the e-procurement module of State Public Procurement Portal (SPP Portal) through the website: [URL:http://eproc.punjab.gov.in](http://eproc.punjab.gov.in) for participating in the bidding process. Useful information for Registration of first time bidder and instructions for submitting the online bids on the SPP Portal is available at [URL:http://www.eproc.punjab.gov.in](http://www.eproc.punjab.gov.in) through its link "Bidder Manual Kit" (<https://eproc.punjab.gov.in/nicgep/app?page=BiddersManualKit&service=page>).
3. Tender Documents can be downloaded from the State Public Procurement Portal [URL:http://eproc.punjab.gov.in](http://eproc.punjab.gov.in).
4. Any change/corrigendum/extension of opening date in respect of this tender shall be issued through websites [www.gadvasu.in](http://www.gadvasu.in) and [www.eproc.punjab.gov.in](http://www.eproc.punjab.gov.in) only and no press notification will be issued in this regard. Bidders are therefore requested to regularly visit these websites for updates. Bidder should also take into account all corrigendum(s) published before submitting the bids online.
5. The bidders are required to submit their bids online on the SPP Portal, using valid Digital Signature Certificates. Bids received only on SPP Portal will be considered, however bids sent through sealed cover/email/post/fax, etc. will be rejected.
6. The BOQ template must not be modified/replaced by the bidder and the same should be uploaded after filling the relevant columns, else the bidder is liable to be rejected for that tender.
7. The date and time fixed for closing of bids will remain unchanged, even if it is declared as a holiday by the Government. GADVASU will not be responsible for any delay in enrolment/registration as bidder or submitting /uploading the offer on e-tender portal. Hence, bidders are advised to register in e-tendering website [URL:http://eproc.punjab.gov.in](http://eproc.punjab.gov.in) and obtain their Digital Signature Certificate and upload their bids/documents well in advance.
8. Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority or the relevant contact person indicated in the tender.
9. For any clarification/difficulty regarding e-tendering Process, please contact on helpdesk (contact us) at e procurement portal of Punjab Government at <https://eproc.punjab.gov.in/nicgep/app>".

### **10. Intimation Regarding Payment of Online Fees :**

1. The bidders using Net Banking Service of banks other than SBI are advised to submit their EMD and other fees (if any) in advance at least (3) three working days prior to the last date of submission of the Bid.

2. The bidders are hereby informed not to close/suspend their Bank Accounts, from which the EMD/Tender Fee/Processing Fee is being paid for respective Tender. In case of any refund issue relating to the respective tender, the Department would not be liable or responsible in anyway.

**11. Intimation Regarding Payment through NEFT / RTGS Mode** The bidders are hereby informed that settlement of NEFT / RTGS transaction does not take place on Sundays, 2nd and 4th Saturdays of a Month, and Declared Bank Holidays.

## **General Terms & Conditions / Instructions for bidders:-**

1. The interested, bona fide and reputed dealers/distributors/stockists/manufacturers/firms or Indian agents (on behalf of their foreign principals) may submit online bids for each of the required item(s) along with all requisite documents, Tender Fee, Processing Fee and EMD.
2. **Conflict of interest among bidders/Agents:** A bidder shall not have conflict of interest with other bidders. **The bidder found to have a conflict of interest shall be disqualified.** A bidder may be considered to have a conflict of interest with one or more parties in this bidding process if:
  - (a) They have controlling partners in common; or
  - (b) They receive or have received any direct or indirect subsidy/financial stake from any of them; or
  - (c) They have the same legal representative/agent for purposes of this bid; or
  - (d) They have relationship with each other, directly or through common third parties, that puts them in a position to have access to information about or influence on the bid of another bidder; or
  - (e) Bidder participates in more than one bid in this bidding process. Participates by a bidder in more than one bid will result in the disqualification of all bids in which the parties are involved.
3. **Exempted from the payment of Bid Security (Earnest Money Deposit) for manufactures only:** i) As per Rule 170 of General Financial Rules (GFRs) 2017, the units registered with Micro and Small Enterprises (MSEs) or are registered with Central Purchase Organisation or the concerned Ministry or Department as defined in MSE Procurement Policy issued by Department of Micro, Small and Medium Enterprises (MSME) (as per Rule 1.10.4 of Manual for Procurement of Goods 2017) shall be exempted from the payment of Bid Security (Earnest Money Deposit).
  - ii) In such case, copy of the certificate showing registration with the above mentioned institutions (indicating the terminal validity date of their registration) for the item tendered (as manufacture of the bidding item(s)) to be uploaded in Cover-I of the e-tender in PDF format.
  - iii) If firm gets exemption for depositing Bid Security (Earnest Money Deposit) by providing wrong certificate OR certificate without terminal validity date of their registration OR not being a manufacture of tendered items, the bid shall not be accepted and also bid of the firm shall be cancelled at any stage of tender, if found wrong submission of certificate.
4. **EMD/Security Deposit will not carry any interest.** The EMD will be returned to the unsuccessful bidders automatically by the State Public Portal i.e. <http://eproc.punjab.gov.in>.
5. The EMD will be forfeited if the bidder fails to accept the order based on his/her offer/bid or fails to supply the items.
6. The supplier will have to complete the supply of materials within due time from receiving of purchase order. The liquidated charges @1% per week shall be imposed if supply is made after expiry of delivery period subject to maximum 10% of the total value of the order. After 10 weeks order shall stand cancelled. However competent authority of the University has reserves to right to accept the material even after stipulated period without any liquidated charges.
7. The quoted equipment shall be in compliance with the required specifications mentioned in tender and shall be of the latest technology, best quality and high standards. Any optional accessories/ tooling, besides the standard equipment recommended for the better performance of the equipment, if offered, be provided with their full technical details including their use and advantage in a separate sheet with the tender documents. No extra payment shall be paid on account of any discrepancy in nomenclature of items.
8. If at any later stage any firm is found supplying material of inferior quality than that of their approved sample(s) or not as per specifications, their orders will be cancelled besides forfeiting their security Amount/EMD and the firm will be blacklisted to supply any items to GADVASU in future.
9. The item should be delivered F.O.R. at GADVASU/Research Stations/KVKs/Colleges etc. as mentioned in Tender document and the supplier shall be responsible for any damage during the transit of goods. The FOR price should be inclusive of all incidental charges i.e. freight, forwarding, insurance, etc.
10. The clearing charges from custom house will be borne by the Indian Agent of supplier.
11. All miscellaneous charges on foreign transactions make Form 15A and its subsequent charges on verification by Chartered Accountant would be borne by the bidder.
12. The documents will be provided to the Indian Agent on request by GADVASU.

13. Tenderer shall take into account all costs including installation, commissioning, cartage, etc. for giving delivery of material at site before quoting the rates. In this regard no claim for any extra payment for any reason shall be entertained.
14. The payment will be made after deducting TDS (taxes) as per Income Tax/GST/Govt. Rules as applicable.
15. Supplies are to be made on bill basis as the University usually makes payment within 30 days from the receipt of the material/Installation of Equipment in good condition.
16. Our Institute is registered with DSIR and is exempted from Custom Duty. Hence, CDEC/DSIR will be provided to the firm, if demanded. Rates should be quoted accordingly.
17. The quantity can be increased/decreased as per the actual requirement.
18. The supplier should give an undertaking that they will be responsible to carry out the preventive maintenance and to repair the equipment during guarantee and post guarantee period.
19. Full details of after sale service offered during the post guarantee period should be furnished along with tender specified.
20. Information of actual users of the equipment in India supported with evidences and performances should be furnished along with tender.
21. If required the working of the equipment must be demonstrated in any place to be specified by the supplier.
22. The supplier shall train to the satisfaction of the purchaser one or two technicians at site/factory for operating, servicing and undertaking minor repairs without extra cost.
23. The bidder is required to furnish the **TENDER ACCEPTANCE LETTER, UNDERTAKING & NON-BLACKLISTING CERTIFICATE** as per **Annexure – I**.
24. While submitting the tender, if any of the prescribed conditions are not fulfilled or are incomplete in any form, the tender is liable to be rejected. If any tender stipulate any condition of his own, such conditional tender is liable to be rejected.
25. GADVASU reserves the right to accept/reject any or all the tenders in part/full without assigning any reason thereof.
26. All disputes shall be subject to Ludhiana jurisdiction only.

Place: Ludhiana

Sd/-  
Accounts Officer  
Purchase Cell

## Checklist

Sr.No.	Details	
1.	Name and Complete Address of the Firm	
2.	Email Id and Contact number of the bidder	
3.	Permanent Account Number (PAN) No. and GST No. of the Firm	
4.	Bank details of the Firm: Bank Name, Branch Address, Account Number., Type of Account (Current/Savings), MICR Number , RTGS/NEFT Code etc.	
5.	Details of Quoted item(s) i.e. Name, Make, Model Number etc.	
6.	Attached scanned copies of all other document(s)/ certificate(s) mentioned/required in the DNIT. <b>(Write YES OR NO)</b>	
7.	Attached scanned copy of Tender Acceptance letter & Undertaking (Annexure-I). <b>(Write YES OR NO)</b>	
8.	Attached scanned of firm's Registration, PAN Card, GSTIN. <b>(Write YES OR NO)</b>	
9.	Attached scanned copy of Income Tax Statements for the last year. <b>(Write YES OR NO)</b>	
10.	<b>Payment Terms:</b> <b>NOTE:</b> Supplies are to be made on bill basis as the University usually makes payment within 30 days from the receipt of the material/Installation of Equipment in good condition.	

I/we certify that the items/products quoted by our firm comply all required Technical Specifications as mentioned in the DNIT (Detailed Notice Inviting Tender) under 'Detailed Specifications of the required items'.

Date:

Place:

**Signature of the Bidder  
with Official Seal**

**TENDER ACCEPTANCE LETTER,  
UNDERTAKING & NON-BLACKLISTING CERTIFICATE**

(To be given on firm letter head)

Date:

To,

Assistant Store Officer (Purchase),  
Purchase Cell O/o Comptroller  
Guru Angad Dev Veterinary and Animal Sciences University, Ludhiana

Tender Reference No: \_\_\_\_\_

Name of the tender/work:- \_\_\_\_\_

Sir,

1. I/we have downloaded the tender documents for the above mentioned Tender/Work from the website(s) [www.eproc.punjab.gov.in](http://www.eproc.punjab.gov.in) as per your advertisement.
2. I/we hereby certify that I/we have read the entire terms and conditions of the tender documents from Page **First** to **Last** (including all documents like Annexure(s), schedules(s), etc.,) of **DETAILED NOTICE INVITING e-TENDER** which form part of the contract agreement and I/we shall hereby abide the terms/conditions/clauses contained therein.
3. The corrigendum(s) issued from time to time by your department/organization has also been taken into consideration, while submitting this acceptance letter.
4. I/we hereby unconditionally accept the tender terms and conditions of above mentioned tender document (s)/corrigendum(s) in its totality /entirety.
5. I/we certify that the items/products quoted by our firm comply all required Technical Specifications as mentioned in the DNIT (Detailed Notice Inviting Tender) under 'Detailed Specifications of the required items'. If the information/declaration/scanned documents furnished in respect of eligibility criteria are found to be wrong or misleading at any stage, competent Authority of Guru Angad Dev Veterinary and Animal Sciences University Ludhiana will be liable to punitive action.
6. I/we hereby certify that all miscellaneous charges on foreign transactions, make Form 15A and its subsequent charges on verification by Chartered Accountant would be borne by our firm /dealer/distributor.
7. I/we hereby confirm and declare that none of my/ our group/ sister concern/ associate company is participating/ submitting this e tender.
8. I/we hereby certify that our company/Firm and Manufacturer/Principal Firm have not been **blacklisted/ debarred** by any Govt. Department/Public Sector Undertaking/ Research Institution/Statutory body/University in India during the last **THREE** years.
9. I/we hereby certify that we have no conflicts of interest as per Sr No 2 of General Terms & Conditions / Instructions for bidders.
10. I/we certify that all information furnished by our Firm is true and correct and in the event the information is found to be incorrect/untrue, then competent Authority of Guru Angad Dev Veterinary and Animal Sciences University Ludhiana shall without giving any notice or reason thereof or summarily reject the bid or terminate the contract, without prejudice to any other rights or remedy including the forfeiture of the full said earnest money deposit absolutely.

Yours faithfully

Date:

Place:

**Signature of the Bidder  
with Official Seal**

Name -----

Designation-----